

CITY OF BATAVIA
100 N. Island Avenue, Batavia, IL 60510
(630) 454-2000 <http://cityofbatavia.net>

Committee of the Whole Agenda
Tuesday, January 12, 2016
7:30 PM Council Chambers 1st Floor

1. Roll Call
2. Approve Minutes For December 15, 2015

Documents: [COW 15-12-15M.PDF](#)

3. Items Removed/Added/Changed
4. Matters From The Public (For Items NOT On Agenda)
5. Consent Agenda:

(The consent agenda is made up of items recommended by city staff that require recommendation to the full City Council by the COW. This agenda is placed as a separate item on the COW agenda. The items on the consent agenda are usually minor items, already budgeted, standard non-policy activities or outgrowths of earlier meetings and are voted on as a "package" in the interest of saving time on non-controversial issues. However, any council member may, by simple request, have an item removed and placed on the "regular" agenda.)

- a. Resolution 16-05-R: 2016 Ford Truck Chassis for \$43,694.00 (Scott Haines 1/4/16) CS

Documents: [RES 16-05-R TRUCK PURCH.PDF](#)

6. City Administrator Search Update--Bill Balling GS
7. Other
8. Adjournment

MINUTES
December 15, 2015
Committee of the Whole
City of Batavia

NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Board and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chairman Brown called the meeting to order at 7:30 p.m.

1. Roll Call

Members Present: Brown, O'Brien, Callahan, Mueller, Botterman, Cerone, McFadden, Fischer, Wolff, Stark, Thelin-Atac, Chanzit, Hohmann and Russotto

Members Absent: Fischer and Stark

Others Present: Mayor Schielke; Bill McGrath, City Administrator; Wendy Bednarek, HR Director; John Dillon, Superintendent Water Division and Cheryl Shimp, Recording Secretary

2. Approve Minutes for July 28, November 24, December 2, and December 8, 2015

Motion: To approve the minutes of July 28, November 24, December 2 and December 8, 2015 as presented.

Maker: Mueller

Second: Russotto

Voice Vote: 12 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried. **CONSENT AGENDA**

3. Items Removed/Added/Changed

None

4. Matters From The Public (For Items Note on Agenda)

None

5. Resolution 15-153-R: Adoption of 2015 Kane County Natural Hazards Mitigation Plan

Ald. Wolff stated that this plan covers natural disasters such as tornadoes, floods, fires, and incidents such as these. On November 19, 2015, Kane County informed the City that the Plan had been approved by the Federal Emergency Management Agency (FEMA). The next step is for the City to adopt the Plan. Inquiries were made as to how the recommendations would be implemented. Unknown if it would be through ESDA, Fire Department, etc. or if the City has to conform to their plan at all, as the City currently has its own emergency plan. A brief discussion was held on why the City needs to adopt the plan, concepts of the plan, etc. Will table this issue to the first COW meeting in January when Gary Holm is available to answer questions and concerns.

Motion: To table Resolution 15-153-R: Adoption of 2015 Kane County Natural Hazards Mitigation Plan to the first COW meeting in January 2016.

Maker: Hohmann

Second: Callahan

Voice Vote: 12 Ayes, 0 Nays, 2 Absent. All in favor. Motion Carried. Table to the first meeting in January 2016 (January 5, 2016).

6. Task Order With Trotter Associates for WWTF Design

O'Brien stated that Staff is looking into other options for construction and have asked to table the item to another meeting.

Motion: To table the Task Order with Trotter Associates for WWTF Design.

Maker: O'Brien

Second: Hohmann

Voice Vote: 12 Ayes, 0 Nays, 2 Absent. All in favor. Motion carried. Item will be tabled to the second meeting in January 2016. (January 12, 2016)

7. Resolution 15-152-R: Authorizing Purchase of New Chlorine Generator at the Water Treatment Plant

O'Brien reported this is a resolution to purchase a new chlorine generator. This item was recently discussed with Engineering Enterprises and the City is waiting to work out the contract details. Dillon reported that Staff has been working to negotiate a price and have concluded that process. This price includes an extended warranty on the equipment. As the negotiated price came in under budget, Staff was able to include some additional options in the package and believes it is a good deal for the City. Staff is asking to waive the formal bidding process and authorize the purchase of this equipment from Parkinson Corporation of Fort Lauderdale, Florida for an amount not to exceed \$247,416. It was noted that \$300,000 was originally budgeted in 2015 for this purchase. The remaining budget monies will be used for installation and contractor fees as needed. Dillon reported that Staff would like to order this equipment as soon as possible so they may have it up and running by summer 2016.

Motion: To make recommendation to City Council to waive the formal bidding process

Maker: O'Brien

Second: Wolff

Voice Vote: 12 Ayes, 0 Nays, 2 Absent. All in favor. Motion carried. **REGULAR AGENDA**

Motion: To recommend approval to the City Council of Resolution 15-152-R: Authorizing Purchase of a Maxim OS Sodium Hypochlorite Generator from the Parkinson Corporation of Fort Lauderdale, Florida for an amount not to exceed \$247,416.

Maker: Wolff

Second: Cerone

Voice Vote: 12 Ayes, 0 Nays, 2 Absent. All in favor. Motion carried. **REGULAR AGENDA**

8. Ordinance 15-64: Amending Portions of the Batavia Municipal Code Title 1, Chapter 5

Atac stated this ordinance is necessary to allow the City's Attorney to complete the certification for the bond refunding and the only changes are in renumbering. There are no changes in the verbiage.

Motion: To recommend approval to the City Council of Ordinance 15-64: Amending Portions of the Batavia Municipal Code Title 1, Chapter 5

Maker: Wolff

Second: O'Brien

Voice Vote: 12 Ayes, 0 Nays, 2 Absent. All in favor. Motion carried. **CONSENT AGENDA**

9. Streetscape TIF

McGrath reported that work is still being done on the sprinkling system and lights on Houston Street. While conducting the installation of the lighting at the Art Stop Parking Lot, contractors hit bedrock so heavier equipment will be needed to complete the project.

10. Project Status

McGrath reported that at the City Employees Holiday Luncheon today, City Employees donated \$792.00 to the food bank as well as a large truck full of canned goods. McGrath and Aiston are working on a project on East Wilson Street, the Craig Foltos property, trying to work out a pro forma to see what numbers will look like before a formal request is presented to the City. This includes determining what the value of the project may be. No details, as of yet, on the Baptist Church property. Staff has attempted communication with the Larsen Becker holders reference status of the property. The property is currently vacant and Staff would like to begin communications reference using this space temporarily for public parking and/or a portion for the bike path to give bicyclists another option in order to avoid the stairs. Aiston is working on relocation of the incubator business, which wants to relocate to a larger space. Aiston is also working on attempting to find a location for a bakery wanting to come into town. McGrath reported that he took a tour of the old Stosh's Barbershop, which was originally a theatre. New owners are currently fixing up the rental units and are looking to set up some sort of art studio in the rear of the building and leasing out the front. Believes there should be some nice things happening to this building. Still working with Gaetano's reference their electrical issues. There is the possibility of a couple spec buildings in the industrial park. Aiston is trying to put the developers together with some potential businesses in town, which have indicated that they are looking to expand. The Fire contract is on hold pending additional research before further mediation. The elevator repairs are going very smoothly. Complimented Kevin Maloney on his assistance with the project. The elevator should be complete on Friday (December 18) pending inspections.

Schielke reported that the consultant hired to find a new City Administrator has held several meetings with Department Heads, Main Street, Chamber of Commerce, etc. Another meeting will be held at the end of the week for all those unable to attend the previous sessions. A detailed report should be available after the first of the year. Meetings will then be scheduled with Council members (2-3 hours) to discuss the results and obtain the Council's input. A final profile will then be developed and advertisements will begin for the new City Administrator. McGrath reported that a Healing Arts Business is expanding and moving to the old Gunther Building. It was noted that retail is part of this business. Staff is still working on the Comcast agreement. The Comcast store is now open. A ribbon cutting ceremony is scheduled for the second week in January.

Schielke reported that the new ownership of River's Edge has taken over and Bar Evolution is still working on upgrading and remodeling their space. Schielke further reported that he has received several communications from the gas stations in Batavia wanting the City to revisit the issue of their ability to sell alcohol. There are approximately 5 gas stations that would be affected by this change. Discussion continued on the pros and cons of selling alcohol at gas stations to include: easy opportunity for juveniles

to obtain liquor, criminal incidents at gas stations, would additional revenue be realized when there are currently over 33 locations to purchase liquor, etc. Schielke stated that the Batavia Police Department does a semi-annual compliance check on liquor license holders. The most recent compliance check warranted two (2) establishments failing. It was noted that this is the second failure for one of the establishments. Fines have been issued and if additional failures are realized, liquor hearings will be conducted. Fine monies are used for donations to the Batavia High School Post-Prom.

11. Other

None

12. Closed Session: Acquisition of Real Property

Motion: To enter into Closed Session
Maker: O'Brien
Second: Hohmann
Voice Vote: 12 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

The Committee entered into closed session at 8:02 p.m.

Motion: To return to Open Session
Maker: O'Brien
Second: Callahan
Voice Vote: 12 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

The Committee returned to Open Session at 8:13 p.m.

15. Adjournment

There being no further business to consider.

Motion: To adjourn the meeting at 8:14 p.m.
Maker: O'Brien
Second: McFadden
Voice Vote: 12 Ayes, 0 Nays, 2 Absent. All in favor. Motion Carried.

The meeting was adjourned at 8:14 p.m.

Minutes respectfully submitted by Recording Secretary, Cheryl A. Shimp

CITY OF BATAVIA

DATE: January 4, 2016
TO: Committee of the Whole – City Services
FROM: Scott A. Haines, Street Superintendent
SUBJECT: Resolution 16-05-R: Authorization to Purchase a 2016 Ford F-550 Truck Chassis from Morrow Brothers Ford, Inc. for \$43,694.00

Summary

The Street Division is recommending the purchase of a 2016 Ford F-550 truck chassis through the State of Illinois Joint Purchasing Program for the Street Division of Public Works.

Background

This purchase is for a 2016 Ford F-550 chassis that would replace a 1999 Ford dump truck with plow and salt spreader that has 66,722 miles. The truck is used for daily operations including plowing roadways, parking lots, and cul-de-sacs. This purchase is for the chassis only. The dump body, hydraulics, salt spreader, and plow are included on a separate memo for a future meeting. The cost for the chassis is \$43,694.00. We plan to surplus the old truck when the new truck is delivered.

Summary of Cost

State of Illinois Joint Purchasing Program is the most cost-effective option.

Staff Recommendation

Staff recommends the purchase of a 2016 Ford F-550 truck chassis through the State of Illinois Joint Purchasing Program from Morrow Brothers Ford, Inc.

Recommended Committee/Council Action

Recommend the approval of Resolution 16-05-R, authorizing the purchase of a 2016 Ford F-550 truck chassis from Morrow Brothers Ford, Inc. of Greenfield, Illinois, in the amount of \$43,694.00

**CITY OF BATAVIA, ILLINOIS
RESOLUTION 16-05-R**

**AUTHORIZING THE PURCHASE OF ONE 2016 FORD F-550 CHASSIS
FROM MORROW BROTHERS FORD, INC. OF GREENFIELD,
ILLINOIS, FOR AN AMOUNT NOT TO EXCEED \$43,694.00**

WHEREAS, the City of Batavia has determined that it has the need for a replacement truck chassis for the Street Division; and

WHEREAS, it is in the best interest of the City of Batavia to purchase the truck chassis through the State of Illinois Joint Purchasing Program; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Batavia, Kane and DuPage Counties, Illinois, as follows:

SECTION 1. That the Mayor and City Clerk are hereby authorized to purchase one Ford F-550 chassis from Morrow Brothers Ford, Inc. of Greenfield, Illinois, for an amount not to exceed \$43,694.00.

PRESENTED to and **PASSED** by the City Council of the City of Batavia, Illinois, this 19th day of January, 2016.

APPROVED by me as Mayor of said City of Batavia, Illinois, this 19th day of January, 2016.

Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Fischer				
2	Callahan					Wolff				
3	Hohmann					Chanzit				
4	Mueller					Stark				
5	Botterman					Thelin Atac				
6	Cerone					Russotto				
7	McFadden					Brown				
Mayor Schielke										
VOTE:		0 Ayes	0 Nays	0 Absent	Abstentions					
Total holding office: Mayor and 14 aldermen										

ATTEST:

Heidi Wetzel, City Clerk