

**CITY OF BATAVIA**  
100 N. Island Avenue, Batavia, IL 60510  
(630) 454-2000 <http://cityofbatavia.net>

**Committee of the Whole Agenda**  
Tuesday, January 7, 2020  
7:00 PM Council Chambers 1st Floor

1. Roll Call
2. Reminder: Please Speak Into The Microphone For BATV Recording
3. Items Removed/Added/Changed
4. Matters From The Public (For Items NOT On Agenda)
5. Resolution 20-001-R: Authorize Acceptance Of A Plat Of Easement For 1998 McKee Raising Cane (CB 12/11/19) CS

Documents:

[RES 20-001-R EASEMENT 1998 MCKEE RAISING CANES.PDF](#)

6. Ordinance 20-05: Amend Wages And Salaries For Non-Collectively Bargained Employees (WB 1/07/20) GS

Documents:

[ORD 20-05 2020 AMENDED WAGES AND SALARIES FOR NON-COLLECTIVELY BARGAINED EMPLOYEES.PDF](#)

7. Ordinance 20-06: Regulate 2020 Wages Of Paid-On-Call Firefighters (WB 1/07/20) GS

Documents:

[ORD 20-06 REGULATING 2020 WAGES OF POC FIREFIGHTERS.PDF](#)

8. Ordinance 20-07: Regulate 2020 Payment Of ESDA Volunteers (WB 1/07/20) GS

Documents:

[ORD 20-07 REGULATING 2020 PAYMENT OF ESDA VOLUNTEERS.PDF](#)

9. Project Status
10. Other
11. Adjournment

# CITY OF BATAVIA

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**DATE:** December 11, 2019  
**TO:** Committee of the Whole – City Services 1/7  
**FROM:** Chris Bong, P.E., Civil Engineer  
**SUBJECT:** **Resolution 20-001-R:** Authorizing Acceptance of a Plat of Easement for 1998 McKee Street

## **Summary**

Lot 1 of the Raising Cane's Subdivision is currently under development as Raising Cane's Chicken Fingers located at the southeast corner of Randall Road and McKee Street. In February 2019 the overall 8-acre property was subdivided into the 4-lot Raising Cane's Subdivision. Since then, the final design and underground construction for Lot 1 has been completed. The design necessitated both the granting and vacation of public easements to accommodate the site layout.

The specific easements are as follows:

1. 10-foot-wide public utility easement along the west property line for public electrical conduit.
2. 10-foot-wide public utility easement near the north property line to accommodate a relocated storm sewer. A corresponding vacation of a public 10-foot utility easement is also provided.
3. 15-foot-wide public utility easement along the south property line for public electrical conduit.

The developer has prepared the attached Plat of Easement using the City's standard easement language. Staff has reviewed the plat and found it meets the City's requirements.

## **Recommended Committee/Council Action**

Staff recommends for the Committee of the Whole and City Council to approve the following:

- Approval of Resolution 20-001-R Authorizing Acceptance of a Plat of Easement for 1998 McKee Street

**CITY OF BATAVIA, ILLINOIS  
RESOLUTION 20-001-R**

**RESOLUTION ACCEPTING GRANT OF EASEMENT**

**WHEREAS**, the owner, Batavia McKee, LLC (“Owner”), has constructed utilities as part of the improvements at 1998 McKee Street (“Project”) that will require dedication of a portion of said property, (the “Owner’s Property”) to the City of Batavia (“City”); and

**WHEREAS**, the owner of the Owner’s Property desires to dedicate a portion of the Owner’s Property to the City for public utility purposes, subject to certain conditions; and

**WHEREAS**, the City desires to accept the easement subject to the conditions that have been agreed.

**NOW, THEREFORE**, be it resolved by the Mayor and the Council of the City of Batavia, Kane County and DuPage County, Illinois, as follows:

**SECTION 1:** The recitals set forth above are incorporated as if fully stated herein as a material term of this Resolution.

**SECTION 2:** The Plat of Easement Grant of the property in the form attached as Exhibit 1 is hereby approved and accepted.

**SECTION 4:** City staff are hereby authorized and directed to sign and record the Plat of Easement and to comply with the terms of the Plat of Easement.

**SECTION 5:** This resolution shall become effective from and after its approval.

**PRESENTED** to and **PASSED** by the City Council of the City of Batavia, Illinois, this 21<sup>st</sup> day of January, 2020.

CITY OF BATAVIA, ILLINOIS RESOLUTION 20-001-R

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**APPROVED** by me as Mayor of said City of Batavia, Illinois, this 21<sup>st</sup> day of January, 2020.

\_\_\_\_\_  
Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Baerren				
2	Callahan					Wolff				
3	Meitzler					Chanzit				
4	Malay					Knopp				
5	Uher					Beck				
6	Cerone					Russotto				
7	McFadden					Miller				
Mayor Schielke										
<b>VOTE:</b>		Ayes	Nays	Absent	Abstentions					
Total holding office: Mayor and 14 aldermen										

ATTEST:

\_\_\_\_\_  
Ellen Posledni, City Clerk



# CITY OF BATAVIA

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**DATE:** January 7, 2020  
**TO:** Mayor & City Council  
**FROM:** Wendy Bednarek, Director of Human Resources  
**SUBJECT:** COW - Amending the 2020 Wage and Salary Ordinance for Non-Collective Bargained Employees

Attached is the proposed Ordinance 20-05 amending the wage and salary ordinance for non-collectively bargained employees for the calendar year 2020. With the creation of the Public Properties and Services Division last year, staff has made a couple small changes to the certification pay section.

**DETAILS:**

The Public Properties and Services Division (PPS) was created in 2019 and this group of employees became part of the non-collective bargaining group thus putting their positions into the wage and salary ordinance. Upon further review, it is recommended that the PPS maintenance workers and crew leader be eligible to receive certification pay if they hold an ISA Certified Arborist and/or an ISA Certified Arborist Municipal Specialist license(s). Additionally, any crew leader position will receive an annual stipend of \$400 if they complete the Illinois Public Services Institute Program. Staff is recommending adding the additional pay for the certification/training programs based on the value and knowledge it will add to PPS division.

Staff requests the City Council approve the proposed amendments to the wage and salary ordinance 20-05 for non-collectively bargained employees and place on the next City Council Meeting on January 21, 2020.

w/attachments: ORD 20-05: Exhibit 1: Amending the 2020 Wage and Salary Ordinance for Non-Collective Bargained Employees

cc: Laura Newman, City Administrator  
Gary Holm, Public Works Director  
Peggy Colby, Finance Director

**CITY OF BATAVIA, ILLINOIS  
ORDINANCE 20-05**

**AN ORDINANCE AMENDING THE 2020 WAGES AND SALARIES  
FOR NON-COLLECTIVELY BARGAINED EMPLOYEES**

**ADOPTED BY THE  
MAYOR AND CITY COUNCIL  
THIS 21<sup>ST</sup> DAY OF JANUARY 2020**

Published in pamphlet form  
by authority of the Mayor  
and City Council of the City of Batavia,  
Kane & DuPage Counties, Illinois,  
This 21<sup>st</sup> day of January, 2020

Prepared by:  
  
City of Batavia  
100 N. Island Ave.  
Batavia, IL 60510

**CITY OF BATAVIA, ILLINOIS  
ORDINANCE 20-05**

**AN ORDINANCE AMENDING THE 2020 WAGES AND SALARIES FOR  
NON-COLLECTIVELY BARGAINED EMPLOYEES**

**BE IT ORDAINED** by the City Council of the City of Batavia, Kane and DuPage Counties, Illinois, that the following rules, regulations, and wage plans are hereby established for employees of the City of Batavia, Illinois:

**SECTION 1: SALARIES AND WAGES**

1. All employees and appointed officials of the City of Batavia, Illinois, other than those represented by certified collective bargaining units, or separate contract, shall receive wages and compensation as hereafter from time to time established by separate ordinance, and such salaries or compensation shall be in accordance with the standards set forth in the wage structure, or plan marked "Exhibit A," attached hereto and made a part hereof. Employees represented by certified collective bargaining units shall receive wages and benefits according to their respective agreements.
2. For the purpose of this ordinance, full-time employees are defined as employees who work an average of 40 hours per week per year (except for employees that work a platoon schedule); all other employees are considered part-time.
3. Whenever it is necessary to determine an hourly rate for any non-sworn full-time employee within the aforesaid salary plan, such rate shall be computed on the basis of 2080 work hours per year.
4. New employees of the City shall receive the salary authorized by the City Administrator, providing such salary shall be within the salary range as set forth in "Exhibit A" and in accordance with the personnel policies of the City of Batavia, unless otherwise authorized by the City Council.

**SECTION 2: DURATION AND REVIEW**

This Ordinance shall be in effect for the calendar year 2020 and shall be subject to review at the end of calendar year 2020, unless otherwise amended.

**SECTION 3: ORDINANCES IN CONFLICT**

All ordinances or parts of ordinances in direct conflict herewith are repealed.

**SECTION 4: VALIDITY OF ORDINANCE**

If any part or parts of this Ordinance are, for any reason, held to be invalid, such decisions shall not affect the validity of the remaining portions of this Ordinance.



**CITY OF BATAVIA ORDINANCE 20-05**

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**PRESENTED** to the City Council of the City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

**PASSED** by the City Council of the City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

**APPROVED** by me as Mayor of said City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

\_\_\_\_\_  
Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Baerren				
2	Callahan					Wolff				
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5	Uher					Beck				
6	Cerone					Russotto				
7	McFadden					Miller				
Mayor Schielke										
VOTE:		Ayes	Nays	Absent	Abstentions					
Total holding office: Mayor and 14 aldermen										

ATTEST:

\_\_\_\_\_  
Ellen Posledni, City Clerk

**CITY OF BATAVIA ORDINANCE 20-05**

**“EXHIBIT A” OF ORDINANCE NO. 20-05**

**UPDATED SCHEDULE OF WAGES AND SALARIES  
EFFECTIVE JANUARY 1, 2020  
WAGE AND SALARY ADMINISTRATION**

The pay grades and pay steps listed on Tables 1 and 2 shall apply to the all positions as described below. Employees will move up one step within their pay grade on their anniversary dates until the maximum step is attained. An exception to this procedure shall be employees whose performance places them on probation.

Table 1 – 2020 Pay Grades by Position

<b>Pay Grade</b>	<b>Position</b>
3	Receptionist
5	Customer Service Representative
6	Finance Assistant
7	Administrative Assistant
8	Building Maintenance Worker
8	Evidence/Property Custodian
8	Warehouse Operator
9	Public Properties & Services Maintenance Worker*
9	Utility Billing Supervisor
10	Lab Technician
10	Wastewater Plant Operator*
10	Water/ Sewer Service Maintenance Worker*
11	GIS Analyst (E)
11	IS Technician (E)
11	Mechanic
11	Planner (E)
11	Utility Locator/Meter Technician
12	Code Compliance Officer
12	Communication Coordinator (E)
12	Human Resource Specialist (E)
13	Assistant to City Administrator (E)
13	Building Inspector
13	Building Maintenance Supervisor

**CITY OF BATAVIA ORDINANCE 20-05**

<b>Pay Grade</b>	<b>Position</b>
13	Building Inspector/Code Enforcement Officer
13	Engineering Assistant
13	Police Records Supervisor (E)
13	Public Properties & Services Crew Leader*
14	Chief Wastewater Operator
14	Meter Shop Crew Leader
14	Sr. Engineering Assistant
14	Water Service Crew Leader
15	Civil Engineer (E)
16	Planning and Zoning Officer (E)
17	Senior Engineer (E)
18	Assistant Finance Director (E)
18	Systems Manager (E)
19	Fire Marshal
19	Project Engineer (E)
19	Assistant City Engineer (E)
19	Building Commissioner (E)
20	Manager of Electric Operations (E)
20	Wastewater Superintendent (E)
20	Water/Sewer Superintendent (E)
21	Fire Battalion Chief **
21	Information Systems Director (E)
21	Public Properties & Services Superintendent (E)
21	Senior Project Engineer (E)
21	Street Superintendent (E)
22	City Engineer/Engineering Manager (E)
22	Human Resources Director (E)
23	Community Development Director (E)
23	Deputy Fire Chief (E)
24	Deputy Police Chief (E)
25	Fire Chief (E)
26	Police Chief (E)***

**CITY OF BATAVIA ORDINANCE 20-05**

<b>Pay Grade</b>	<b>Position</b>
27	Finance Director (E)
27	Public Works Director (E)***

(E) Indicates salaried exempt employees

\* Public Properties & Services Maintenance Workers and Public Properties & Services Crew Leader shall receive, in addition to their regular salaries, an additional amount per hour for each certification as an ISA Certified Arborist and/or ISA Certified Arborist Municipal Specialist.

\* Wastewater Plant Operators shall receive, in addition to their regular salaries, an additional amount per hour for each wastewater certification they receive for levels 1, 2 and/or 3.

\* Water Service Maintenance workers shall receive an additional amount per hour for each water certification they receive for levels “A”, “B” and/or “C”.

The amounts for each level are as follows:

2020 - \$0.60 per hour for each level

\*\* Fire Battalion Chiefs are entitled to an additional holiday pay of \$3,300 per year. Newly promoted or new hired employees in this position will be entitled to the appropriate pro-rated amount of holiday pay.

\*\*\* The Police Chief and the Public Works Director shall be paid a car allowance of \$500 per month.

Public Properties & Services Maintenance Workers and Crew Leader shall receive an annual stipend for each certification:

- Pesticide Operator Certification      \$100
- Pesticide Applicator Certification      \$200

Building Maintenance Supervisor, Public Properties & Services Crew Leader, Chief Wastewater Operator, Meter Shop Crew Leader and Water Service Crew Leader shall receive an annual stipend of \$400 for completion of the Illinois Public Service Institute Program.

Employees that receive certifications for additional training or qualifications may receive an annual stipend for such certifications as approved by the City Administrator. Such amounts will not exceed \$500 per year in total.

Employees that reach a milestone anniversary will receive an annual token award in a form and manner approved by the City Administrator.

**CITY OF BATAVIA ORDINANCE 20-05**

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**PART-TIME AND TEMPORARY PERSONNEL**

Regular Part-Time: same hourly rate as full-time employee in same classification, except Part-Time Pay-Per-Read Meter Readers who shall be compensated on a per meter basis. The pay-per-read rate shall be as follows:

2020 - \$0.44 per meter read

Pay-Per-Read Meter Readers shall be subject to all the rules of the City's Personnel Manual but shall not be eligible for fringe benefits other than the winter clothing and boot allowance provided to other Public Works employees.

Temporary: shall be subject to current state and federal minimum wage standards or compensated in a greater amount by employment contract with the City.

**CITY OF BATAVIA ORDINANCE 20-05**

Table 2 - 2020 Pay Steps by Grade

Pay Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G
1	\$39,375	\$41,542	\$43,825	\$46,236	\$48,780	\$51,463	\$54,292
2	\$41,147	\$43,412	\$45,799	\$48,316	\$50,975	\$53,779	\$56,736
3	\$42,999	\$45,364	\$47,859	\$50,493	\$53,269	\$56,199	\$59,289
4	\$44,934	\$47,406	\$50,013	\$52,763	\$55,666	\$58,726	\$61,956
5	\$46,956	\$49,537	\$52,264	\$55,138	\$58,170	\$61,371	\$64,746
6	\$49,070	\$51,768	\$54,615	\$57,619	\$60,789	\$64,132	\$67,659
7	\$51,278	\$54,098	\$57,075	\$60,212	\$63,524	\$67,018	\$70,705
8	\$53,585	\$56,534	\$59,643	\$62,923	\$66,382	\$70,034	\$73,885
9	\$55,996	\$59,077	\$62,325	\$65,753	\$69,370	\$73,185	\$77,210
10	\$58,517	\$61,735	\$65,131	\$68,713	\$72,492	\$76,478	\$80,686
11	\$61,149	\$64,511	\$68,061	\$71,805	\$75,754	\$79,919	\$84,314
12	\$63,900	\$67,416	\$71,125	\$75,035	\$79,164	\$83,515	\$88,109
13	\$66,777	\$70,450	\$74,323	\$78,411	\$82,724	\$87,276	\$92,075
14	\$69,781	\$73,621	\$77,668	\$81,941	\$86,446	\$91,201	\$96,217
15	\$72,922	\$76,931	\$81,163	\$85,627	\$90,338	\$95,307	\$100,548
16	\$76,203	\$80,394	\$84,815	\$89,480	\$94,403	\$99,594	\$105,072
17	\$79,632	\$84,012	\$88,633	\$93,508	\$98,651	\$104,076	\$109,799
18	\$83,216	\$87,792	\$92,621	\$97,715	\$103,089	\$108,760	\$114,743
19	\$86,962	\$91,744	\$96,790	\$102,113	\$107,730	\$113,654	\$119,906
20	\$90,875	\$95,872	\$101,145	\$106,708	\$112,577	\$118,768	\$125,301
21	\$94,963	\$100,187	\$105,696	\$111,510	\$117,641	\$124,112	\$130,938
22	\$99,236	\$104,695	\$110,453	\$116,527	\$122,935	\$129,697	\$136,830
23	\$103,701	\$109,405	\$115,423	\$121,772	\$128,469	\$135,534	\$142,988
24	\$108,370	\$114,330	\$120,618	\$127,251	\$134,250	\$141,633	\$149,423
25	\$113,246	\$119,474	\$126,046	\$132,977	\$140,291	\$148,007	\$156,147
26	\$118,342	\$124,849	\$131,716	\$138,961	\$146,605	\$154,667	\$163,174
27	\$123,668	\$130,466	\$137,644	\$145,214	\$153,201	\$161,628	\$170,517

# CITY OF BATAVIA

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**DATE:** January 7, 2020  
**TO:** Mayor & City Council  
**FROM:** Wendy Bednarek, Director of Human Resources  
**SUBJECT:** COW – Ordinance Regulating the 2020 Salaries and Wages for Paid-on-Call Members of the Fire Department

Attached is the proposed Ordinance 20-06 regulating the wage and salary ordinance for the Paid-on-Call employees in calendar year 2020. Staff is recommending the same cost of living increase that is recommended for all non-collectively bargained positions of 2.50%. All changes in the ordinance is reflecting that increase otherwise all other sections remain unchanged.

Staff requests the City Council approve the proposed 2020 changes to the wage and salary ordinance for the Paid-On-Call employees and place on the next City Council Meeting on January 21, 2020.

w/attachments: ORD 20-06: Exhibit 1: Regulating the 2020 Salaries and Wages for Paid-on-Call Members of the Fire Department

cc: Laura Newman, City Administrator  
Fire Chief Randy Deicke

**CITY OF BATAVIA, ILLINOIS  
ORDINANCE 20-06**

**AN ORDINANCE REGULATING THE 2020 SALARIES AND WAGES  
FOR PAID-ON-CALL MEMBERS OF THE FIRE DEPARTMENT  
CITY OF BATAVIA, ILLINOIS**

**ADOPTED BY THE  
MAYOR AND CITY COUNCIL  
THIS 21<sup>ST</sup> DAY OF JANUARY 2020**

Published in pamphlet form  
by authority of the Mayor  
and City Council of the City of Batavia,  
Kane & DuPage Counties, Illinois,  
This 21<sup>st</sup> day of January 2020

Prepared by:  
  
City of Batavia  
100 N. Island Ave.  
Batavia, IL 60510



**CITY OF BATAVIA, ILLINOIS  
ORDINANCE 20-06**

**AN ORDINANCE REGULATING SALARIES AND WAGES  
FOR PAID-ON-CALL MEMBERS OF THE FIRE DEPARTMENT  
CITY OF BATAVIA, ILLINOIS**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BATAVIA, ILLINOIS,** that the following rules, regulations and wage plans are hereby established for the Paid-On-Call employees of the Fire Department of the City of Batavia, Illinois for the calendar year 2020.

**SECTION 1:**

**A. Hourly Duty Wage Rate**

Effective 1-1-2020 to 12-31-2020

Level I (Recruit Firefighter).....	\$11.94
Level II (Shift Qualified) .....	\$16.26
Level III (Firefighter II and EMT-B).....	\$17.06
Level IV (Firefighter II, EMT-B, and Driver III or FF II, EMT-B, and Paramedic) .....	\$17.70
POC Supervisor .....	\$21.66
FPS* .....	\$24.75

*Paramedic certified in Southern Fox Valley System only.*

\*FPS pay shall be paid for all non-platoon duty approved in advance by the Fire Chief or his designee, excluding continuing education, or attendance at training.

Except on an emergency basis, with approval of the Fire Chief, no paid-on-call firefighter's shift duty hours may exceed 148 hours in any 28-day FLSA cycle. Non-shift duty hours will not be counted towards the 148-hour limit.

The following holidays shall be paid at one and one-half times the regular hourly rate: New Years Day, Dr. Martin Luther King Jr's Birthday, Spring Holiday, Sunday after Spring Holiday, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day, and Christmas Day. Holiday pay shall be paid from 0000-2400 hours.

Paid-On-Call firefighters are on probation for a two-year period. During that time, the probationary paid-on-call firefighter will be paid at one level less than he would be paid if he were not on probation.

**B. Alarm and Regular Drill Compensation**

Each paid-on-call firefighter shall be awarded points according to the following schedule as determined by the number of alarms and drills to which they respond. The total

CITY OF BATAVIA, ILLINOIS ORDINANCE 18-82

budget for each 28-day work period of the rate listed below is then divided by the total number of points awarded to all paid-on-call firefighters in any given 28-day work period. Each paid-on-call firefighter will then be compensated in an amount equal to the product of their number of points, times the quotient of the total budgeted amount per each 28-day period, divided by the total number of points awarded all paid-on-call firefighters for each 28-day work period.

2020                      Points = \$66,243 annually     \$5,096 per work period

At no time shall any paid-on-call firefighter receive less than the federal minimum hourly wage, averaged over the 28-day work period.

Points shall be awarded on the following basis:

- 1.     General Alarms, Mutual Aid and Drills.....6 points  
       Officer .....7 points
- 2.     Full Still Alarms.....4 points  
       Officer .....5 points
- 3.     Still Alarms .....3 points

Any paid-on-call firefighter who spends in excess of two hours on any alarm or drill shall be awarded two (2) points per additional hour.

If a firefighter responds on another alarm within one (1) hour of the members report time, they shall only be compensated for the single incident that awards the greatest number of points.

C.     Overtime

Paid-on-call members shall receive overtime compensation at the rate of one and one-half (1-1/2) times their normal hourly rate, whenever they exceed two hundred twelve (212) hours in a twenty-eight (28) day work period.

D.     Uniforms

Uniforms shall be provided by the City.

E.     Insurance

During the term of this Ordinance, the City shall provide the sum of \$2,550 annually to the Paid-On-Call Department Fund to pay a portion of the cost of that department’s accident and health insurance.

**SECTION 2:**

This Ordinance shall be in effect for the calendar year of 2020 and shall be subject to review at the end of the calendar year 2020.

**SECTION 3:**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4:**

If any parts of this Ordinance are, for any reason, held to be invalid, such decisions shall not affect the validity of the remaining portions of this Ordinance.

**CITY OF BATAVIA, ILLINOIS ORDINANCE 18-82**

**PRESENTED** to the City Council of the City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

**PASSED** by the City Council of the City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

**APPROVED** by me as Mayor of said City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

\_\_\_\_\_  
Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Baerren				
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5	Uher					Beck				
6	Cerone					Russotto				
7	McFadden					Miller				
Mayor Schielke										
<b>VOTE:</b> Ayes    Nays    Absent    Abstentions Total holding office: Mayor and 14 aldermen										

ATTEST:

\_\_\_\_\_  
Ellen Posledni, City Clerk

# CITY OF BATAVIA

---

**DATE:** January 7, 2020  
**TO:** Mayor & City Council  
**FROM:** Wendy Bednarek, Director of Human Resources  
**SUBJECT:** COW – Ordinance 20-07 Regulating 2020 Payment for ESDA Volunteer Members

Attached is the proposed Ordinance 20-07 reflecting the current payment schedule for our ESDA volunteer members of the Fire Department. Staff is recommending the same cost of living increase of 2.50% for the ESDA Coordinator. All changes in the ordinance is reflecting this increase otherwise all other section remain unchanged.

Staff requests the City Council approve the proposed Ordinance 20-07 Regulating 2020 Payment for ESDA Volunteer Members of the Fire Department and place on the next City Council Meeting on January 21, 2020.

w/attachments: ORD 20-07: Exhibit 1: Regulating 2020 Payment for ESDA Volunteer Members of the Fire Department

cc: Laura Newman, City Administrator  
Randy Deicke, Fire Chief

**CITY OF BATAVIA, ILLINOIS  
ORDINANCE 20-07**

**AN ORDINANCE REGULATING 2020 PAYMENT FOR EMERGENCY  
SERVICE DISASTER AGENCY (ESDA) VOLUNTEER MEMBERS OF  
THE FIRE DEPARTMENT  
CITY OF BATAVIA, ILLINOIS**

**ADOPTED BY THE  
MAYOR AND CITY COUNCIL  
THIS 21<sup>ST</sup> DAY OF JANUARY 2020**

Published in pamphlet form  
by authority of the Mayor  
and City Council of the City of Batavia,  
Kane & DuPage Counties, Illinois,  
This 21<sup>st</sup> day of January, 2020

Prepared by:  
  
City of Batavia  
100 N. Island Ave.  
Batavia, IL 60510

**CITY OF BATAVIA, ILLINOIS  
ORDINANCE 20-07**

**AN ORDINANCE REGULATING THE 2020 PAYMENT FOR  
EMERGENCY SERVICE DISASTER AGENCY (ESDA) VOLUNTEER  
MEMBERS OF THE FIRE DEPARTMENT  
CITY OF BATAVIA, ILLINOIS**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BATAVIA, ILLINOIS,** that the following rules, regulations and payment plans are hereby established for the ESDA volunteer members of the Fire Department of the City of Batavia, Illinois for the calendar year 2020.

**SECTION 1:**

**A. Non-City Sponsored Event Hourly Rate**

Effective 1/1/20 ..... \$14.25

This rate applies when an ESDA member is requested to work a non-city sponsored event AND the City is reimbursed for the services provided by the host of the event.

**B. Responding to Duty Calls Outs, Training Drills/Maintenance and Monthly Meeting Compensation**

Each ESDA member shall be awarded points based the following schedule responding to duty calls outs for ESDA assistance, training drills/maintenance and monthly meetings. The total annual budget amount listed below is then divided by the total number of points awarded to all ESDA members annually. Each member will then be compensated in an amount equal to the product of their number of points, times the quotient of the total annual budgeted amount.

2020                      Points = \$3,547 annually

The earned amount is paid once a year in December.

Points shall be awarded on the following basis:

1.     Duty Call Out for ESDA assistance..... 3 points/hour
2.     Training Drills/Maintenance ..... 2 points/hour
3.     Monthly Meetings..... 1 point/hour

**C. Farmers Market Compensation**

CITY OF BATAVIA, ILLINOIS ORDINANCE 19-51

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Any ESDA member who supports the Farmers Market held on Saturdays will be compensated \$125 per Saturday. The City generally provides two (2) ESDA members per event. The City reserves the right to determine the amount of ESDA members' assistance needed.

**D. Uniforms**

Uniforms shall be provided by the City.

**E. ESDA Coordinator Compensation**

The Fire Chief at his discretion shall appoint an ESDA Coordinator. This individual shall receive \$942.23 per month.

**SECTION 2:**

This Ordinance shall be in effect for the calendar year of 2020 and shall be subject to review at the end of the calendar year 2020.

**SECTION 3:**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 4:**

If any parts of this Ordinance are, for any reason, held to be invalid, such decisions shall not affect the validity of the remaining portions of this Ordinance.



**CITY OF BATAVIA, ILLINOIS ORDINANCE 19-51**

**PRESENTED** to the City Council of the City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

**PASSED** by the City Council of the City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

**APPROVED** by me as Mayor of said City of Batavia, Illinois, this 21<sup>st</sup> day of January 2020.

\_\_\_\_\_  
Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Baerren				
2	Callahan					Wolff				
3	Meitzler					Chanzit				
4	Malay					Knopp				
5	Uher					Beck				
6	Cerone					Russotto				
7	McFadden					Miller				
Mayor Schielke										
<b>VOTE:</b> Ayes    Nays    Absent    Abstentions Total holding office: Mayor and 14 aldermen										

ATTEST:

\_\_\_\_\_  
Ellen Posledni, City Clerk