

CITY OF BATAVIA
100 N. Island Avenue, Batavia, IL 60510
(630) 454-2000 <http://cityofbatavia.net>

Committee of the Whole Agenda
Tuesday, February 18, 2020
7:00 PM Council Chambers 1st Floor

1. Roll Call
2. Reminder: Please Speak Directly Into The Microphone For BATV Recording
3. Approve Minutes For January 28, 2020

Documents:

[COW 20-01-28M.PDF](#)

4. Items Removed/Added/Changed
5. Matters From The Public (For Items NOT On Agenda)
6. Resolution 20-036-R: Authorizing Adoption Of Complete Streets Policy (AMP 2/7/20) CS

Documents:

[RES 20-036-R COMPLETE STREETS POLICY.PDF](#)

7. Discussion: New Entryway Signage Design (GP 1/31/20) CD

Documents:

[ENTRYWAY SIGNAGE MEMO.PDF](#)

8. Annual Report Communications And Strategic Action Plan
9. Project Status
10. Other
11. Adjournment

MINUTES
January 28, 2020
Committee of the Whole
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chair Wolff called the meeting to order at 7:00pm.

1. Roll Call

Members Present: Chair Wolff; Ald. Miller, Russotto, Beck (entered at 7:03pm), Knopp, Baerren, O'Brien, Callahan, Malay, Cerone, McFadden

Members Absent: Aldermen Chanzit and Uher

Also Present: Mayor Schielke; Chief Deicke, Batavia Fire Department; Laura Newman, City Administrator; Scott Haines, Director of Streets and Sanitation; Joel Strassman, Planning and Zoning Officer; Jeff Albertson, Building Commissioner; Drew Rackow, Planner; Scott Buening, Director of Community Development; Wendy Bednarek, Director of Human Resources; Jeremy Barkei, Water and Sewer Superintendent; and Jennifer Austin-Smith, Recording Secretary

2. Reminder: Please speak into the microphone for BATV recording

3. Approve Minutes for January 7, 2020

Chair Wolff noted that former Alderman Salvatti is listed as present but was not longer an Alderman for that meeting. Wolff asked that the name be removed.

Motion: To approve minutes for January 7, 2020 as amended
Maker: Wolff
Second: Knopp
Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

4. Items to be Removed/Added/Changed

There were no items to be removed, added or changed.

5. Matters From the Public (For Items NOT on the Agenda)

There were no matters from the public.

6. PUBLIC HEARING 7:00PM: Annexation Agreement for Property at 1203-1233 North Washington Avenue

Chair Wolff opened the Public Hearing at 7:02pm. There were no comments from the public.

Motion: To close the Public Hearing
Maker: O'Brien
Second: Callahan
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

Alderman Beck entered the meeting at 7:03pm. The Public Hearing was closed at 7:03pm.

7. Ordinance 20-09: Authorizing the Execution of an Annexation Agreement for Property Located at 1203-1233 North Washington Avenue (JS 1/22/20) CD

Strassman overviewed the memo with the Committee. The Committee discussed annexations and the process for this property owner's request for annexation. Mayor Schielke expressed his support of this annexation agreement. Mayor Schielke stated that this family has owned this property for over one hundred years. This is a win-win for the City to bring this property into the City.

Motion: To recommend to City Council to approve Ordinance 20-09: Authorizing the Execution of an Annexation Agreement for Property Located at 1203-1233 North Washington Avenue
Maker: Callahan
Second: Meitzler
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

8. Ordinance 20-10: Annexing Territory and Amending the Zoning Map for Property Located at 1203-1233 North Washington Avenue (JS 1/22/20) CD

Motion: To recommend to City Council approval of Ordinance 20-10: Annexing Territory and Amending the Zoning Map for Property Located at 1203-1233 North Washington Avenue
Maker: Callahan
Second: Knopp
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

9. Presentation: Kane County Bike Share Program Provided by Koloni

Ryan Peterson presented a PowerPoint presentation to the Committee with the following information:

- User App and features
- Cycle specifications
- Locally branded
- Data information (GPS)
- Reports (Financial, ridership and maintenance)
- Locations (Koloni Location Map)
- Brian Dewey brian@koloni.me

- Local participants
- Subsidy available from KDOT
- June 1st Launch Date
- Koloni stores the bikes off season at no cost to the partners
- Age restriction of 18 and over
- 2:1 ratio of bikes and stations
- Batavia Library interested in hosting a station
- \$1500 per bike includes maintenance and storage, insurance, IT support, operations and marketing
- Redistribution of bikes throughout the circuit.

Newman stated that the Bike Share Program will be brought back for discussion on location and maximize reducing cost. Decision is needed by February 28th because there is a three-month lead-time needed for bikes.

10. Resolution 20-017-R: Consider Gateway Improvement Grant for Energy City Brewing, 917 First Street (new commercial sign) (CA 1/22/20) CD

Aiston discussed the site location, Gateway Improvement Grant boundaries, proposed new sign and the grant request of \$506.00. The sign would enhance visibility and identification of the business in the outskirts of town. Staff is supportive of this request. Heidi, applicant, discussed the potential tasting room with limited hours. There will be a taproom. She discussed the distribution of the craft beer.

Motion: To recommend to City Council approval of Resolution 20-017-R: Consider Gateway Improvement Grant for Energy City Brewing, 917 First Street (new commercial sign)

Maker: Callahan

Second: Meitzler

Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

11. Ordinance 20-11: Approving a Conditional Use Permit for a Video Gaming Establishment in the GC General Commercial District, Funway 1335 South River Street, Windmill City Entertainment, Applicant (DMR 1/21/20) CD

Rackow overviewed the memo with the Committee. Callahan asked if there were questions from the public. There were none. Mayor Schielke stated that he has never been a big advocate for video gaming machines. However, this is one application we should support. There are many properties on River Street that are not in good shape. Bob Hansen, applicant, has done a great job with his property. His business brings in customers from a large ranging area into Batavia. He has taken great steps to make sure children would not get access to this area. Mayor Schielke stated that he supports this application.

Meitzler stated that if he were on the Council a month earlier he would have voted no on video gaming. He does not want to see video gaming expand. Though he supports Bob Hansen and his great business he cannot vote in favor of video gaming. Malay agreed with Meitzler's comments

and he too does not support video gaming. He will not support video gaming and its expansion. Beck stated that she loves Funway and the Hansens. She does not want to see video gaming expand in the City of Batavia. Beck stated that the City needs to look at the application fees because they are so low people will not be deterred from applying for such units. We will not be able to say no to someone in the future because we have said yes to so many in the City. Russotto stated that he is in support of this and from a case-to-case basis we are being responsible. As a City we should give the businesses tools in their toolboxes to compete with other towns and this is a way for them to compete with other towns. He does not want to drive businesses out of Batavia.

Motion: To recommend to City Council approval of Ordinance 20-11: Approving a Conditional Use Permit for a Video Gaming Establishment in the GC General Commercial District, Funway 1335 South River Street, Windmill City Entertainment, Applicant

Maker: Cerone

Second: Russotto

Roll Call Vote: **Aye:** Cerone, McFadden, Miller, Russotto, Knopp, Baerren, Wolff, O'Brien, Callahan
Nay: Beck, Meitzler, Malay
9-3 Vote, 2 Absent, Motion carried.

12. Ordinance 20-12: Approving a Conditional Use Permit for a Recreational Facility, Indoor-Large Scale in the GC General Commercial District, Edge Fitness, 301 North Randall Road, KIR Batavia 051, LLC, applicant (JLS 1/22/20) CD

Strassman summarized the memo with the Committee. The Committee discussed the sidewalk fund and concerns of putting new retail in.

Bernard Centrick, law firm of Johnson and Culver representing the owner of the property, stated that he respects the issue over bringing new retail into Batavia. Since the retail store 'Buy Buy Baby' has gone out of that location he has heard from other tenants that they have felt the loss of traffic. This club will bring people into the center. That is the most important thing. They have worked closely with staff to meet the standards. This market is underserved for health clubs. They will not set up in this market if they do not feel that there is a need.

Chris Theison, Director of Construction for Edge Fitness, discussed the hours of operation, 10,000 average members per club, club expansion in the Chicago area, and how they are a 24-hour fully staffed club.

Motion: To recommend to City Council approval of Ordinance 20-12: Approving a Conditional Use Permit for a Recreational Facility, Indoor-Large Scale in the GC General Commercial District, Edge Fitness, 301 North Randall Road, KIR Batavia 051, LLC, applicant

Maker: Callahan

Second: Knopp

Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

13. Ordinance 20-08: Amend Title 7, Chapter 1, Section 11 of the Municipal Code Related to Signs & Awnings (GH 1/23/20) CD

Haines stated that this ordinance is a language cleanup for signs and awnings.

Motion: To recommend to City Council approval of Ordinance 20-08: Amend Title 7, Chapter 1, Section 11 of the Municipal Code Related to Signs & Awnings
Maker: Callahan
Second: Knopp
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.
CONSENT AGENDA

14. Resolution 20-003-R: Adopt a License Agreement for Awnings Over a Public Right-of-Way (GH 1/23/20) CD

Haines stated that the license agreement encourages the businesses to take care of their canopies and awnings and be responsible for the liability they could cause: snow melt and refreezing and fatigue that could cause injury.

Motion: To recommend to City Council approval of Resolution 20-003-R: Adopt a License Agreement for Awnings Over a Public Right-of-Way
Maker: Callahan
Second: Russotto
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.
CONSENT AGENDA

15. Resolution 20-007-R: Authorization to Purchase a 2020 John Deere 410L Combination Loader/Backhoe for \$134,000.00 from West Side Tractor Sales Company (SH 1/7/20) CS

Haines stated that electric, street and water funds would be utilized to purchase this equipment. \$150,000 was budgeted between these three divisions. Knopp discussed the hours utilized on the loader/backhoe, benefits of staying with one manufacturer, price and why this is being replaced.

Motion: To recommend to City Council approval of Resolution 20-007-R: Authorization to Purchase a 2020 John Deere 410L Combination Loader/Backhoe for \$134,000.00 from West Side Tractor Sales Company
Maker: Wolff
Second: Meitzler
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.
CONSENT AGENDA

16. Resolution 20-009-R: Authorization to Purchase a 2020 John Deere 1575 Tractor with Front Mount Broom and Snow Blower Attachments for \$41,432.90 from Buck Brothers, Inc. (SH 1/7/20) CS

Haines overviewed the memo.

Motion: To recommend to City Council approval of Resolution 20-009-R: Authorization to Purchase a 2020 John Deere 1575 Tractor with Front Mount Broom and Snow Blower Attachments for \$41,432.90 from Buck Brothers, Inc.

Maker: Wolff

Second: Knopp

Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

CONSENT AGENDA

17. Resolution 20-010-R: Authorization to Purchase a 2020 Ford T150 Cargo Van for \$23,042.00 from Landmark Ford, Inc. (SH 1/9/20) CD

Haines overviewed the memo with the Committee.

Motion: To recommend to City Council approval of Resolution 20-010-R: Authorization to Purchase a 2020 Ford T150 Cargo Van for \$23,042.00 from Landmark Ford, Inc.

Maker: Wolff

Second: Knopp

Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

CONSENT AGENDA

18. Resolution 20-018-R: Authorization to Purchase a 2020 Peterbilt Chassis for \$97,675.00 from JX Peterbilt (SH 1/23/20) CS

Haines discussed the memo with the Committee. He stated that delivery of this truck is expected in June 2021.

Motion: To recommend to City Council approval of Resolution 20-018-R: Authorization to Purchase a 2020 Peterbilt Chassis for \$97,675.00 from JX Peterbilt

Maker: Wolff

Second: Knopp

Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

CONSENT AGENDA

19. Ordinance 20-13: Approve New Drug and Alcohol Policy (WB 1/28/20) GS

Bednarek discussed the drug and alcohol policy for the City of Batavia. There has always been a no tolerance for drugs or alcohol while on the job or prior to coming to work. This outlines it more specifically within the policy. It allows municipalities to identify those who are in safety sensitive positions that they cannot use drug and alcohol on and off duty, such as police officers and firefighters. Our public works employees are subject to DOT and everyone who is a CDL

driver. On the Federal level, cannabis is still a level one illegal drug so they are all subject to those guidelines. Another piece of the change is a more outlined reasonable suspicion section. Training will be held for supervisors regarding reasonable suspicion and what that looks like.

Motion: To recommend to City Council approval of Ordinance 20-13: Approve New Drug and Alcohol Policy
Maker: Wolff
Second: Cerone
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.
CONSENT AGENDA

20. Resolution 20-013-R: Authorizing Purchase of Water Meters (JB 1/15/20) PU

O'Brien overviewed the memo. Barkai discussed the water meter replacement program with the Committee. He discussed the how this would be taken out of the water fund. Newman stated that although it seems like a slow process to replace the meters over 11 years it would be to our advantage as meters reach end of life that they do not all need to be replaced at one time.

Motion: To recommend to City Council approval of Resolution 20-013-R: Authorizing Purchase of Water Meters
Maker: Malay
Second: Cerone
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.
CONSENT AGENDA

21. Resolution 20-014-R: Authorizing Execution of Task Order #18 with Engineering Enterprises for Professional Services Related to Preliminary Engineering of the Holy Cross Force Main for an Hourly Amount NTE \$30,407.00 (JB 1/15/20) PU

O'Brien summarized the memo. Barkai discussed the Holy Cross Force Main project with the Committee.

Motion: To recommend to City Council approval of Resolution 20-014-R: Authorizing Execution of Task Order #18 with Engineering Enterprises for Professional Services Related to Preliminary Engineering of the Holy Cross Force Main for an Hourly Amount NTE \$30,407.00
Maker: Knopp
Second: Malay
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.
CONSENT AGENDA

22. Project Status

Newman reported on the following:

- She thanked the Batavia United Methodist Church who has extended an 18-month rent-free lease for the Batavia Access Toy Drive.

- Public Works the engineering staff have reviewed consultant publications for the Mahoney Creek watershed study and a recommendation will be forthcoming to City Council in February.
- Underground wires are being pulled in for the feeder line between the Paramount Substation and the new Northeast Substation.
- Planning efforts are underway for the 2020 roadway-resurfacing project. The list will be finalized based on the 2020 budget and other concerns and begin midsummer. The street list and sidewalk list is found on City Maps on the City's home page of the City website.
- A replacement due to retirement has been found for the Police Department.
- We have recently hired two part time employees for the records office staff over the weekends to replace staff losses in 2019.
- One of the three Police Department SUVs has been received that have been authorized in the 2019 budget. The remaining two should arrive next week. These were ordered in February 2019.
- Schedule of annual reports was disused.
- Everyone has seen the news that the Park District has announced the location for the proposed recreation center that will be a referendum on the March ballot. It will be on South River Street, which was owned by Rubicon corporation.

23. Other

Meitzler stated that people have asked about McKee and VanNortwick. This is privately owned and there is a lease on that property for years to come and is not under the City's purview for years to come. As far as it being zoned residential there has been no discussion on the future of that property. Wolff added that it is zoned Mixed-Use and the City has not approached the Park District to see if they wanted to build on that property. Mayor Schielke stated that the City approved a plan with Mooseheart a number of years ago when it was annexed. The land west of the fire station someday will be some type of park facility. The Siemens property has Siemens as the owner of a small portion of it and the rest of the property is owned by a Batavia family who has a lease with Siemens for years to come. Siemens pays a monthly fee to rent nothing there. There is a lease there that is generating income so there is no urgency to buy or sell the land.

Callahan asked if any zoning changes for that parcel effect any of the existing businesses in the Batavia Business Park. Buening stated that it should not have any effect with a zoning change. Chair Wolff asked what would trigger improvements to that intersection due to increased traffic at that site.

Callahan asked about the sidewalk at Smith Court and who is responsible for plowing it. Is it the school or is it the City. Newman stated that the City does not maintain public sidewalks. It is usually the homeowner adjacent to a public sidewalk that maintains it. We do not require those to shovel the sidewalks. Callahan noted that a resident stated that the sidewalk behind their house is plowed by the school but this one is not. Newman stated that the school has informed the City that they are not going to plow the sidewalk.

24. Executive Session: Collective Bargaining

Motion: To enter into Executive Session for Collective Bargaining
Maker: O'Brien
Second: Meitzler
Voice Vote: 12 Ayes, 0 Nays, 2 Absent
Motion carried.

The Committee entered into Executive Session at 9:31pm and exited at 9:45pm.

25. Adjournment

There being no other business to discuss, Chair Wolff asked for a motion to adjourn the meeting at 9:45pm; Made by O'Brien; Seconded by Callahan. Motion carried.

CITY OF BATAVIA

DATE: February 12, 2020
TO: Committee of the Whole - City Services 2/18/20
FROM: Andrea M. Podraza, P.E. – Assistant City Engineer
SUBJECT: **Resolution 20-036-R – Authorizing adoption of Complete Streets Policy**

Background

The City of Batavia strives to create an efficient, comprehensive, and connected network of Complete Streets, or roadways in which all users, regardless of age, ability, and mode of transportation, are safe and comfortable. Complete Streets promote increased walking and bicycling, which in turn support cleaner air, better health, less traffic congestion, reduce wear on streets, and a more effective use of the right-of-way. Greater access to businesses by the general public will boost the local economy. More pedestrians spending time outdoors leads to a more lively, vitalized town.

As the Smart Growth America website states: “Complete Streets is more than a checklist. It’s a frame of mind. A Complete Streets approach integrates the needs of people and place in the planning, design, construction, operation and maintenance of transportation networks.” As the demand for more walkable communities emerge the need for Complete Streets grows. A complete Street is defined as a facility designed, operated and maintained to enable safe and convenient access for all users, including pedestrians, bicyclists, motorist of all types, trucks, buses, and automobiles, and transit riders of all ages and abilities as well as emergency services and citizen services such as snowplows, garbage trucks and fire trucks.

Smart Growth America works with the National Complete Streets Coalition (NCSC) and a local partner in Illinois is the Metropolitan Planning Council (MPC). Many communities in Illinois and the Chicagoland area have adopted a Complete Streets Policy; Chicago, Rockford, Algonquin, Hoffman Estates, and DuPage County to name a few. The policies promote the Vision of NCSC: “We believe that the streets of our cities and towns must allow all people, regardless of age, ability, income, race, or ethnicity, to safely, comfortably, and conveniently access homes, employment centers, schools, shops, health facilities, and other destinations by foot, bicycle, public transportation, car, or truck. A community’s street network should reflect the current and planned built environments and support overall public and economic health.”

In order to memorialize a Complete Streets Policy, the City of Batavia needs to create a policy by a resolution. Typical complete street policies should include ten elements:

- Vision and intent
- All users and modes
- All projects and phases
- Clear, accountable exceptions
- Network
- Jurisdiction
- Design
- Context Sensitivity
- Performance Measures
- Implementation



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February 12, 2020

Re: Complete Streets Policy

Committee of the Whole: City Services – February 18, 2020

The City adopted a bicycle plan in April of 2007 as well as an overall Comprehensive Plan in December of 2007. This Complete Streets Policy will help implement those plans while exploring the creation of a Complete Street in all phases of design for both City projects and new developments. In addition, having a policy memorialized increases funding opportunity for street improvement projects through Kane Kendall Council of Mayors (KKCOM), as each submittal is awarded points for having an adopted Complete Streets Policy.

Recommended Action:

Staff recommends for the City Services Committee approve the following:

1. Authorizing adoption of Complete Streets Policy and Resolution 20-036-R.



Complete Streets Policy March 2020

1. VISION

The City of Batavia strives to create an efficient, comprehensive, and connected network of Complete Streets, or roadways in which all users, regardless of age, ability, and mode of transportation, are safe and comfortable. All future roadway projects will take certain guidelines and recommendations, as detailed in this policy, into account in order to foster a system of Complete Streets in the City of Batavia. Complete Streets will also follow the City of Batavia Bicycle Plan that was created on April 23, 2007 in a partnership with the League of Illinois Bicyclists.

2. PURPOSE

Complete Streets promote increased walking and bicycling, which in turn support cleaner air, better health, less traffic congestion, reduce wear on roadways, and a more effective use of the right-of-way. Greater access to businesses by the general public will boost the local economy. More pedestrians spending time outdoors leads to a more lively, vitalized town.

3. DEFINITION

Complete Street - facilities designed, operated and maintained to enable safe and convenient access for all users, including pedestrians and bicyclists of all skill levels, motorists of all types, trucks, buses and automobiles, and transit riders of all ages and abilities as well as emergency services and citizen services such as snowplows, garbage trucks, fire trucks.

Complete Street Infrastructure – design features that contribute to a safe, convenient, or comfortable travel experience for Users, including but not limited to features such as: sidewalks; shared use paths; bicycle lanes; automobile lanes; paved shoulders; street trees and landscaping; planting strips; curbs; accessible curb ramps; crosswalks; refuge islands; pedestrian and traffic signals, including countdown and accessible signals; signage; street furniture; bicycle parking facilities; public transportation stops and facilities; transit priority signal; traffic calming devices such as rotary circles, traffic bumps, and surface

treatments such as paving blocks, textured asphalt and concrete; narrow vehicle lanes; raised medians; and dedicated transit lanes.

Project – the construction and reconstruction, retrofit, maintenance, alteration, repair of any Street or Public Way, and includes the planning, design, approval, and implementation processes. Project does not include minor routine maintenance such as cleaning, sweeping, mowing, spot repair, or interim measures on detour routes.

User – any individual that use Streets, including motorist, pedestrians, bicyclists, public transportation riders and drivers of vehicles such as emergency vehicles, freight carriers, agricultural vehicles and people of all ages and abilities, including children, youth, families, older adults and individuals with disabilities.

4. PROJECTS AND PHASES

Every aspect of all decision-making involved in new public works projects will, to the greatest possible extent, consider the needs and safety of roadway users of all modes of transportation, ages, and abilities. Plans will be assessed on how to include Complete Streets into improvement projects such as but not limited to construction, resurfacing, reconstruction and maintenance work. This pertains to similar projects related to transportation facilities on streets and rights-of-way, including new City projects, privately funded development and incrementally on existing streets through a series of small improvements and activities over time. Incorporation of the Complete Streets policy will be made at the beginning of the design process. The phases included in design include, but are not limited to: planning, scoping, programming, design, right-of-way acquisition, construction, construction engineering, reconstruction, operation and maintenance. The amount of right-of-way available and the safest and efficient way to organize the right-of-way space will be evaluated at that time as well.

Pedestrians and bicyclists should be able to safely travel along the roadway and across the roadway where needed. Accommodations that increase safety, such as crosswalks, signs and signals, crosswalk timers, streetlights, medians, bike lanes, street parking (creating a buffer between pedestrians and the street), shared parking/bike lanes, and reduced lane width will be utilized wherever deemed possible and necessary by the City.

Bicycle parking will be utilized in areas frequented by bicyclists, taking into consideration proximity to businesses, other destinations, and the Fox River Trail. Traffic calming measures will be implemented where proximity to pedestrians and bicyclists occurs. Where traffic calming measures are not possible, not recommended, or not practical, more separation between motor vehicles and pedestrians will be necessary to increase safety. Restricting motor vehicles from crossing sidewalks and bike lanes can be utilized along roadways frequented by pedestrians where space allows. Shared driveways and medians can help to limit motor vehicle/pedestrian crossings.

As the City has done previously with the Safe Routes to School projects, prioritize by available resources and provide necessary accessible routes to schools and other destinations. Special consideration will be made when placing these accommodations based on the unique properties of the locations under construction. Connecting areas together based on common destinations will be given priority. Cooperative efforts between Batavia School District and Batavia Park District will ensue to make these connections occur.

Considering long-term maintenance in the design of the right-of-way will also benefit the safety of pedestrians. By creating efficient use of stormwater management pedestrian usability of the right-of-way increases. The inclusion of green infrastructure, vegetation, and permeable surfaces decreases the amount of stormwater runoff. The City of Batavia staff will prioritize and recommend public works right-of-way projects based on improving the outlined network of Complete Streets as denoted partially in the City of Batavia Bicycle Plan.

It is understood that maintenance activities do not necessarily trigger requirements for major street improvements and should not be expected to do so. However, maintenance activities do present some opportunities that can improve the environment for other roadway users.

5. EXCEPTIONS

If improvements based on Complete Streets are deemed too expensive, too difficult due to topographical restraints or any other, or impossible, necessary documentation and data detailing those reasons must be provided. Additional exceptions may be made if the scope of the project under consideration is sufficiently small in comparison with any possible Complete Streets improvements or if certain modes of transportation are prohibited on the right-of-way under consideration. Documentation of exceptions will be reviewed by the City Engineer to determine their validity along with the City Council. Such documentation shall be publicly available.

6. DESIGN

In order to best balance the needs of all users and provide increased flexibility within safe design parameters, the City shall abide by design guidelines in accordance with the most up-to-date standards, requirements and recommendations as provided by, but not limited to:

- American Association of State Highway and Transportation Officials
 - Guide for the Planning, Design and Operation of Pedestrian Facilities
 - Guide for the Development of Bicycle Facilities
 - Green Book: A Policy on Geometric Design

- Federal Highway Administration
 - Highway Capacity Manual
 - PEDSAFE: Pedestrian Safety Guide and Countermeasures Selection System
 - Manual of Uniform Traffic Control Devices (MUTCD)
- Illinois Department of Transportation – Bureau of Design and Environment and Bureau of Local Road Manuals
- Americans with Disabilities Act Accessibility Guidelines (ADAAG) as well as IDOT ADA regulations
- National Association of City Transportation Officials – Urban Bikeway Design Guide

7. CONTEXT SENSITIVITY

The City of Batavia shall implement Complete Street solutions in a manner that is sensitive to the local context and character, aligns transportation and land use goals and recognizes that the needs of users may vary by case, neighborhood or corridor.

8. PERFORMANCE MEASURES

The success of Complete Streets improvements made by the City will be measured by the following metrics.

- 1) Number of approved exceptions made to this policy
- 2) Number of new bicycle parking spaces or bike parking structures added
- 3) Number of sidewalk connections made
- 4) Number of ADA accessible crosswalks added or improved
- 5) Number of designated bike lanes, “sharrows,”
- 6) Number of pedestrian road signs added to the right-of-way
- 7) Number of new connected routes between transit destinations
- 8) Total number of funded bicycle and pedestrian projects and new facilities

9. IMPLEMENTATION

Implementation of the Complete Streets Policy shall be the responsibility of all Elected and Appointed Officials and City Departments by including the following, but not limited to:

- Educating and continuing to educate the public on the benefits and costs of Complete Streets
- City Staff shall identify current and potential future sources of funding for streets improvements

- Review all new roadway projects, public and private developments and other Complete Streets-related improvements early in the planning process to ensure consistency with this policy and the Bicycle Plan.
- City Staff shall coordinate with external agencies including Illinois Department of Transportation, Kane County, PACE, Regional Transportation Authority, Forest Preserve District of Kane County, Chicago Metropolitan Agency for Planning, Batavia Park District, Batavia Township, other social service and aging agencies, and other similar agencies that integrate bicycle, pedestrian and public transportation facility planning into regional and local transportation planning programs and agencies to encourage connectivity between jurisdictions.
- When available, the City shall encourage Staff professional development and training on non-motorized transportation issues through attending conferences, classes, seminars and workshops.
- Review any requests for exceptions to the Complete Streets Policy and related documentation.
- Carry out and monitor the implementation and impact of this policy based on the goals set out within this section.

CITY OF BATAVIA, ILLINOIS
RESOLUTION 20-036-R

AUTHORIZING ADOPTION OF COMPLETE STREETS POLICY

WHEREAS, transportation, quality of life, and economic development are all connected through well-planned, well-designed, and context sensitive transportation solutions; and

WHEREAS, a Complete Street is designed, operated and maintained to enable safe and convenient access for all users, including pedestrians, bicyclists, motorist and transit riders of all ages and abilities as well as emergency services and citizen services such as snowplows and garbage trucks; and

WHEREAS, the City of Batavia views all transportation improvements as opportunities to calm traffic and improve safety, access, and mobility for users of the public way and recognizes bicycle, pedestrian, and transit modes as integral elements of the transportation system; and

WHEREAS, the City of Batavia has adopted a bicycle plan to promote travel on two wheels for both recreation and transportation; and

WHEREAS, the principles of Complete Streets are compatible with the City's Comprehensive Plan and Bicycle Plan; and

WHEREAS, the City strives to provide transportation options to maximize the independence and mobility for all ages of its population; and

WHEREAS, other local, County and State jurisdictions have adopted a similar Complete Streets Policy;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BATAVIA AS FOLLOWS:

SECTION 1. That the Mayor and City Clerk are hereby authorized to adopt the Complete Streets Policy.

CITY OF BATAVIA, ILLINOIS RESOLUTION 20-036-R

PRESENTED to and **PASSED** by the City Council of the City of Batavia, Illinois, this 2nd day of March, 2020.

APPROVED by me as Mayor of said City of Batavia, Illinois, this 2nd day of March, 2020.

Jeffery D. Schielke, Mayor

COUNCIL VOTE:

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Baerren				
2	Callahan					Wolff				
3	Meitzler					Chanzit				
4	Malay					Knopp				
5	Uher					Beck				
6	Cerone					Russotto				
7	McFadden					Miller				
Mayor Schielke										
VOTE:		Ayes	Nays	Absent	Abstentions					
Total holding office: Mayor and 14 aldermen										

ATTEST:

Ellen Posledni, City Clerk

CITY OF BATAVIA

TO: The Committee of the Whole
FROM: Griffin Price, Communications Coordinator
DATE: January 31, 2020
RE: Entryway Signage

The City discussed entryway signage in May 2016 and revisited the discussion in March 2019. At these times, the Council considered several designs which were solicited in an open call for designs. None of these designs were selected and staff was directed to engage a consultant to develop a new branding concept for consideration by the City Council. A consultant was engaged in Fall 2016. A large steering committee comprised of staff, two aldermen and members of various stakeholder groups was formed. The consultant conducted a written survey of residents and engaged in dozens of in person interviews before presenting a concept to the City Council. Unfortunately, this new branding concept did not appeal to a majority of the members of City Council. After forming a subcommittee and working with internal staff in October 2019, City Council moved to approve a new logo design in December 2019.

In the meantime, the six existing entryway signs located at various gateways to our community have continued to deteriorate to the point that most look dilapidated and are a very poor reflection of what is otherwise a very vibrant and healthy city that all of us are very proud of.

Therefore, staff proposes that the City Council consider new logo designs to replace our existing entryway signage. As these are mockup designs, staff is looking for direction on design moving forward.

Cost estimates for the signs have been provided by a local Batavia sign vendor, Aubrey Signs in March 2019, although due to the overall cost, the fabrication would need to be competitively bid. The cost estimates for manmade materials are:

Six (6) synthetic stucco signs with faux brick columns and base, integrated (raised) text and graphics (per your approved artwork)

- 55" H x 104" x 12" D @ \$39,000
- 72" H x 140" W x 18" D @ \$64,000

2 of 3 Six (6) synthetic stucco signs with faux masonry columns and base, integrated (raised) text and graphics

- 55" H x 104" x 12" D @ \$48,000
- 72" H x 140" W x 18" D @ \$78,500

Aubrey Sings stated that using man-made materials for monument signs has become the standard. Workmanship has significantly improved to where most people would not recognize the difference (although our Public Works Director with his keen eye would), especially in a sign that is 20 feet off the road and observed from a moving vehicle. Also, the maintenance costs of the man-made signs are substantially less. If the City were to decide that it wanted to use natural brick or limestone, the sign fabricator suggested that the signs would cost 2.5 times more than the estimates provided above. As for lighting, the costs break down as follows depending on the availability of existing infrastructure:

Location	Status	Lighting Parts and Labor
Kirk Rd./Bike Bridge	Existing	\$15,000.00
Kirk Rd./Fabyan Pkwy.	Existing	\$30,000.00
Rte. 25/Fabyan Pkwy.(SW)	Existing	\$30,000.00
Rte. 25/Fabyan Pkwy.(SE)	Option	\$15,000.00
Rte. 31/Fabyan Pkwy.	Existing	\$5,000.00
Rte. 31/Cemetery	Existing	\$5,000.00
Randall Rd./Main St.(SW)	Existing	\$15,000.00
Randall Rd./Main St.(NW)	Option	\$5,000.00
Randall Rd./Fabyan Pkwy.	Missing	\$15,000.00
S. River St./Funway	Missing	\$15,000.00
S. River St./Certified Towing	Option	\$10,000.00

The locations highlighted in orange above offer lower cost alternatives to the existing location. Also note that there are two locations from which signs are missing, having previously been destroyed and not replaced. Council should also consider whether to replace these and whether they should be lit. Replacement of missing signs would increase the fabrication costs by one-third.

The Streets Department has a budget of \$60,000 for this project from 2019. Thus far, \$3,250 has been used in the design phase.

Staff is looking for direction as follows:

- Do any of the designs presented appeal to Council as a replacement for our existing monument signs?
- Is Council in favor of replacing all six existing signs only, or also the two that are missing?
- Does the Council prefer man-made or natural materials for the signs?
- Does Council want some or all the signs to be lighted at night and should signs be moved to optional locations that afford cost savings for lighting?

Based upon Council's discussion and recommendations, staff will prepare a formal proposal and resolution reflecting your decisions.

Cc: Mayor Gary Holm, Director of Public Works