

CITY OF BATAVIA
100 N. Island Avenue, Batavia, IL 60510
(630) 454-2000 <http://cityofbatavia.net>

Committee of the Whole Agenda
Tuesday, April 17, 2018
7:00 PM Council Chambers 1st Floor

1. Roll Call
2. Approve Minutes For March 20, 2018 And March 27, 2018

Documents:

[COW 3-20-18M.PDF](#)
[COW 3-27-18M.PDF](#)

3. Items Removed/Added/Changed
4. Matters From The Public (For Items NOT On Agenda)
5. Consent Agenda

(The consent agenda is made up of items recommended by city staff that require recommendation to the full City Council by the COW. This agenda is placed as a separate item on the COW agenda. The items on the consent agenda are usually minor items, already budgeted, standard non-policy activities or outgrowths of earlier meetings and are voted on as a "package" in the interest of saving time on non-controversial issues. However, any council member may, by simple request, have an item removed and placed on the "regular" agenda.)

- a. Resolution 18-49-R: Requesting a permit from IDOT for closure of various roadways for 2018 Triathlon (Gary Holm 4/6/18)
- b. Resolution 18-50-R: Requesting a permit from IDOT for closure of various roadways for 2018 Farmer's Market (Gary Holm 4/6/18)
- c. Ordinance 18-25: Declaring Surplus Property (Scott Haines 4/10/18)

Documents:

[RES 18-49-R IDOT PERMIT TRIATHLON ROAD CLOSURES.PDF](#)
[RES 18-50-R IDOT PERMIT FARMERS MARKET ROAD CLOSURES.PDF](#)
[ORD 18-25 DECLARING SURPLUS PROPERTY.PDF](#)

6. Resolution 18-51-R: Budget Amendment For Household Hazardous Waste Program (Scott Haines 4/10/18) CS

Documents:

[RES 18-51-R BUDGET AMENDMENT FOR HOUSEHOLD HAZARDOUS WASTE.PDF](#)

7. Approval: Reject Bids #18-008, 2018 Tree Trimming Bid And Rebid (Brian Bettin 4/12/18)
CS

Documents:

[2018 TREE TRIMMING BID REJECT.PDF](#)

8. Discussion – McKee Street And Batavia Ave Pedestrian Crossing (Gary Holm 4/4/18)

Documents:

[MEMO APRIL 17 MCKEE STREET AND BATAVIA AVENUE PEDESTRIAN CROSSING DISCUSSION.PDF](#)

9. Discussion – Batavia Avenue Streetscape (Gary Holm – No Memo) CS
10. Discussion – Batavia Dam/ Riverfront (Gary Holm – No Memo) CS
11. Project Status
12. Other
13. Executive Session: Personnel
14. Adjournment

MINUTES
March 20, 2018
Committee of the Whole
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chair Brown called the meeting to order at 7:30pm.

1. Roll Call

Members Present: Chair Brown; Ald. Russotto, Atac, Stark, Wolff, Salvati, O'Brien, Callahan, Meitzler, Uher, and McFadden

Members Absent: Alderman Chanzit, Malay, and Cerone

Also Present: Chief Eul, Batavia Police Department; Laura Newman, City Administrator; Wendy Bednarek, Director of Human Resources; Scott Haines, Street Superintendent; Byron Ritchason, Wastewater Division Superintendent; Chris Cudworth, Communications Coordinator; Anthony Isom, Administrative Assistant to the City Administrator; and Jennifer Austin-Smith, Recording Secretary

2. Items to be Removed/Added/Changed

There were no items to be removed, added or changed.

3. Matters from the Public (For Items NOT on Agenda)

There were no matters from the public at this time.

4. WWTP Monthly Update

5. WWTP Replacement of Diversion Structure Slide Gates

Jerry Ruth, Trotter and Associates, presented on the wastewater treatment plant monthly update and the need to replace diversion structure slide gates. The presentation included the following information:

- Phase 1 Rehabilitation Project Highlights
- Cost Update
 - 51% progress
- Change Orders
 - 1.30%
- Schedule
- Project Photos
- Replacement of Diversion Structure Slide Gates

6. Discussion: Liquidated Damages Assessed to R.N.O.W. for Late Delivery of 2017 Self-Contained Leaf Collection Trailer (Scott Haines 3/8/18) CS

Haines reported that staff ordered this machine after bidding it out in May of last year. The vender struggled with the manufacturer to get the machine to the City in time for leaf season. Haines discussed liquidated damages as an incentive to get the contract done and the machine on time, not necessarily a way to get a machine for half price. The amount suggested from R.N.O.W. in lieu of the contract liquidated damages of 10K fell a little short since we did not have the machine during the season and our older machine had to be used, which broke down during the season. We had to use parts in our inventory that no longer could be used in another machine. There are costs that we accrued due to not having the machine in time. Haines continued that the machine is here now and this situation needs to be settled. He recommended going with the \$10,000 and adding an additional \$5,000 in liquidated damages for the parts, labor, and material the City had to endure with using our existing machine.

Kevin (last name not given), R.N.O.W., apologized for the inconvenience. He presented a counter proposal to what Scott Haines had presented. He stated he and the manufacturer agreed with the \$10,000 of liquidated damages. The counter proposal would be to split the \$5,000 (making it \$2,500) and, in turn, the manufacturer would provide an additional year of the manufacturer warranty on the machine for a total of two full years of warranty.

Scott Haines voiced his agreement with the counter proposal given. He noted that one power blade is about \$3,500. He stated that it is more of a gamble on the manufacturer's side than it is on the City's side. Haines explained that the machine is worked hard for eight weeks and put away until it is worked hard again for another eight weeks. The Committee was in favor of accepting the \$12,500 in liquidated damages and the additional year of manufacturer warranty for a total of a two-year warranty.

Motion: To accept the \$12,500 in liquidated damages to bring the price of the machine down to \$54,501.95
Maker: O'Brien
Second: Stark
Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

7. Resolution 18-36-R: Authorizing an Intergovernmental Agreement Between the City of Batavia and the County of Kane for Household Hazardous Waste Collection Services and Rider to the offer to Contract (RFP 20-017) with US Ecology (Scott Haines 3/14/18) CS

Haines stated that this would be an independent program for waste services. He explained that we do currently collect a fee from our waste hauler. He would like to get this program started as early as June 1st. It is a home service and the City would service 18-25 homes per month. The serviced homes would basically call an 800 number to get signed up for the collection. The residents would have one pick-up a year. The list would be verified to make sure that all are Batavia residents. A mailing would go out with a list of accepted and unaccepted items along with a bag for those items to go in with date of the collection and where to place the bag. The intent is to get away from heavier weight items such as oil and auto batteries. There is a detailed

list in the intergovernmental agreement. Haines summarized how the program would work for the Committee. There will be a need to come back for a budget amendment because this was not in the 2018 budget, there is money that we have been collecting that has been placed into an account, but the expense is not in the 2018 budget.

The Committee discussed the service, budget, cost, recycling, notification, education on current recycling programs, and the fee. Haines noted that the fee does not need to be increased that we already have funding in our RFP. We could use the current \$3 fee in our next RFP and keep the dollar amounts the same and utilize the account that we have been collecting over the past four years. Callahan stated that it is such a small number, 300 homes out of 8,000 homes a year. The program could create a mindset that we are paying for something that we will never get to use and people would get rid of their hazardous materials no matter what. Callahan would like to see what other options are out there to make it more efficient. Newman noted that taking hazardous materials out of 300 homes is a benefit to all of us. O'Brien stated that we will not be raising fees currently. Wolff asked how much would it cost to have a mass collection once a year. Haines stated that such a collection would be very expensive. Brown reported rough numbers on what it costs Naperville to do their mass collection. Naperville's share is \$150,000, they get contributions from Aurora, DuPage, Will and Kane Counties that contributes in \$200,000 and the IEPA contributes \$500,000 a year.

Motion: To recommend approval of Resolution 18-36-R: Authorizing an Intergovernmental Agreement Between the City of Batavia and the County of Kane for Household Hazardous Waste Collection Services and Rider to the offer to Contract (RFP 20-017) with US Ecology with leaving the total at \$3 in the RFP

Maker: O'Brien

Second: Atac

Voice Vote: 10 Ayes, 1 Nay, 3 Absent
Motion carried.

Alderman Callahan was the nay vote.

Stark noted that the Naperville facility is only one of four household hazardous waste sites in the entire state of Illinois. McFadden suggested gathering data on the current program and making a decision based on the data collected. Atac concurred. Haines stated that he would like to return after six months and report on this program to the Committee. The Committee agreed that a report would be beneficial.

8. Resolution 18-35-R: Authorizing the Purchase of Three (3) Police Department Patrol Vehicles for \$84,612.00 (Chief Eul 3/14/18) CS

Chief Eul reported that this is part of the ongoing fleet replacement program. O'Brien noted that this is in the budget.

Motion: To recommend approval of Resolution 18-35-R: Authorizing the Purchase of Three (3) Police Department Patrol Vehicles for \$84,612.00

Maker: Meitzler

Second: Uher

Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

9. Discussion: Batavia Dam (Laura Newman) (CS)

Newman reported that since September of 2016 the City and Park District have been working together to discuss plans for the future of the dam. In 2017 each organization budgeted \$75,000 for an engineering study about dam removal and the future of the depot pond. We did not engage a company for that purpose in 2017. In early 2018 the groups met again and given the fact of the State's financial situation does not seem to offer any opportunities for financial support to assist us with that project, both the City and Park District feel that expenditure of \$150,000 to study options for dam removal is not practical at this time. Instead, Newman said that both staffs recommend that the City make the repairs identified in the inspection and recommendations by WBK's completed study. Brown asked if staff wanted direction to go out for an RFP for engineering. Newman agreed and added for repair, not removal.

Brown stated that he is afraid that we are going down the wrong trail. The cost to maintain or fix the dam would be very costly for a dam that we do not own. We should accept the fact that we need to preserve our pond and go through the planning process to save our depot pond and understand that it would be very costly, rather than continually repairing and inspecting a dam that the City does not own. Newman stated that there is a difference in cost of repairing the dam and the ultimate solution. If the future plan is to maintain the pond, an important first step would be finding out how you would pay for maintaining the pond. Wolff stated that the State has informed us that they would not permit the repair of the dam. They will allow us to remove or modify it. They will not allow us to repair or rebuild it. Wolff stated our time, efforts and money should be focused on what are we doing to save the pond. There has been a lot of effort done out there with the River Walk. O'Brien suggested that part of the planning should be what do we do when the dam fails. That will require some thought and a reaction on our part. Salvati stated that is conditional logic and we have to figure out what the contingencies are so we are not reactive.

Stark noted that there was a referendum in which the residents voted to keep the dam. She asked if at that time of the referendum was there money to remove the dam. Brown answered that at that time there was money available to remove the dam. Wolff added that Yorkville received the money. Brown stated that there was a lot of misconceptions at that time, for example, people believed that if the dam was removed we would not have a river going through our downtown. Stark commented that the referendum is why we are at the position we are at today.

Newman reported on staff's direction by the COW. Newman stated that staff has been asked to engage the counsel of a professional organization that could assist us with having a community discussion to articulate an overall plan for the river from Fabyan down to Mooseheart. Brown added that the pond should also be a big consideration in this. A Committee member questioned how this would be paid for. Brown stated that the funding would come from the \$150,000 at this point. Salvati suggested having this procedure modeled after how the streetscape project was initiated. Stark asked how the firm would be selected. Brown stated that the COW interviewed two or three firms for the streetscape and one was selected through that interview process. Stark noted that she liked the streetscape process of finding the firm.

10. Discussion: Strategic Plan Review: Mission, Vision, Values, SWOT Analysis, and Major Topics (GS)

This was tabled to the next COW meeting on March 27th with a start time of 7pm verses 7:30pm.

11. Discussion: Authorizing City Staff to Provide Support to Empower Batavia

Stark explained that the reason she raised this issue is because the first time this was discussed in a public forum was through a newspaper article. The article talked about how representatives from the City Council, Alderman Callahan and Alderman Meitzler, were there on behalf of the City Council. The paper presented it as if the aldermen present were representing the City Council. Stark stated that if people are representing the City Council on a committee they should be appointed by the Mayor to do so. Aldermen Callahan and Meitzler assured the Committee that they were in attendance as concerned citizens and never stated that they were there representing the City Council in any manner.

12. Project Status

Newman reported on the following:

- The developer for the land behind Sam's Club has submitted their proposals so that is moving forward. It would be a 200 unit single family homes and townhomes.

13. Other

Uher asked if someone would support him on making a referendum for term limits. He is thinking three or four terms as a limit. He asked if another member would support him in asking staff to investigate creating a referendum for this fall regarding term limits. Salvati, Callahan and Atac supported Uher's request.

14. Executive Session:

a. Collective Bargaining

Motion: To enter into Executive Session for collective bargaining

Maker: Salvati

Second: Uher

Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

The COW entered into executive session at 9:53pm and exited executive session at 10:16pm.

15. Adjournment

There being no other business to discuss, Chair Brown asked for a motion to adjourn the meeting at 10:16pm; Made by O'Brien; Seconded by Salvati. Motion carried.

Minutes respectfully submitted by Jennifer Austin-Smith

MINUTES
March 27, 2018
Committee of the Whole
City of Batavia

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Chair Brown called the meeting to order at 7:00pm.

1. Roll Call

Members Present: Chair Brown; Ald. Russotto, Atac (entered at 7:01pm), Stark, Chanzit, Wolff (entered at 7:03pm), Salvati, Callahan, Meitzler, Uher, and Cerone

Members Absent: Alderman O'Brien, Malay, and McFadden

Also Present: Mayor Schielke; Laura Newman, City Administrator; Chris Cudworth, Communications Coordinator; Anthony Isom, Administrative Assistant to the City Administrator; Chris Aiston, Economic Development Consultant; and Jennifer Austin-Smith, Recording Secretary

2. Approval of Minutes March 6, 2018 and March 13, 2018

Motion: To approve the COW minutes from March 6, 2018 and March 13, 2018

Maker: Stark

Second: Cerone

Voice Vote: 9 Ayes, 0 Nays, 5 Absent
Motion carried.

3. Items to be Removed/Added/Changed

There were no items to be removed, added or changed.

* Alderman Atac entered the meeting at 7:01pm

4. Matters from the Public (For Items NOT on Agenda)

There were no matters from the public at this time.

* Alderman Wolff entered the meeting at 7:03pm

5. Presentation: Branding Project by Sparc GS

Cudworth summarized the memo and introduced members of Sparc to present to the Committee. Sparc presented a PowerPoint presentation featuring adjustments based on feedback received from the Committee. The new proposed logo with various color schemes and font with a capital

'B' in Batavia along with a capital 'P' in Powered was presented to the Committee. The Committee discussed the process, brand architecture, and individual opinions on the design.

Chair Brown asked if the consultant's contract was completed at this time and if any additional work would cost the City more money. Newman stated that the consultants have delivered on all of the aspects that were part of the original RFP. Chair Brown asserted that the potential cost should be considered for whatever we choose to do in the future. Sparc stated that they came in slightly under budget, at about \$1500-1800 under budget. He stated that the brand architecture and implementation are still part of the scope. They have not begun that process yet until there is sign off on it. He stated that their goal is to make sure that this will take the City in the right direction.

Stark stated that there has been little support for the tag line 'powered by neighbors' and wondered if the steering committee would be in favor of revising the tag line since they have already committed to what was presented tonight. Newman suggested that going forward the COW become the steering committee because it cuts to the chase and the work that the other body is doing is not achieving consensus at the Committee level. Stark stated that maybe moving forward this is the best way to go, give it to the actual stakeholders that have to present it to the residents that they represent.

Chair Brown welcomed the public to comment on this matter. Andy Kenny addressed the Committee. He shared that he has been following this process closely since it was presented. He is surprised by the lack of options. Coming in with only one direction and one tag line does not offer a breadth of work to choose from. As someone in the design community seeing this work it feels very isolated in a way. He would like the COW to keep pushing for exploration. Having only one option is very tough. His design colleagues have reviewed this as well and the consensus is that options need to be considered. We have a rich history. We need onto hold that historical piece but there could be a lot more exploration.

Sylvia Keppel, 1420 Becker Avenue, expressed her surprise that Sparc did not have a website when first hired by the City. She explained that for a company that prides itself on branding they should have a fantastic website. Now they have a recent website and not much on the website. She asked for more examples of branding they did other than 'St. Cloud greater' that were long lasting. Newman noted that the proposal provided to the City had a great deal of information and examples of other work. Keppel stated that it is not out there for other people to view. Keppel stated that there are a lot of people who like our branding that we have now, the logo and our tagline. Keppel summarized comments she received from other residents from the website titled 'Nextdoor.' Keppel stated that there were three recurring elements: there is an attachment to the current logo and tagline, there is a concern over the cost of this project and the subsequent changes to vehicles, water towers and monuments, and there is so much local talent with a real feel for the town and we should pull from that local talent instead of bringing in people from the outside.

Keppel continued that she spoke with the Park District who did a fantastic job with their rebranding and website redesign. The Park District did this by pooling together people who worked there and they spent about \$5,000 for their logo and \$19,000 on website redesign. This

fantastic rebranding came about because the people who worked on it really knew what the Park District was about. That would be a great advantage for us by gathering local talent. She agrees that this would be a really good marketing campaign with a lot of potential. Her daughter agreed that this would be a very great marketing campaign but was unsure of what neighbors are being referred to, Aurora, Geneva? That was her first reaction to this and she knows that she is not alone. Keppel encouraged the COW to take what is provided at this moment and work with it and go out to the community and find out what they have to offer before spending more money on this. She is sure that the community could provide more ideas and refinement.

Keppel quoted Edward Cook who stated, "I chuckle at the use of the word rebranding. I was born and raised out west where cattle were often branded. Sometimes a branding iron could be used to change a brand, but you know what, it remained the same cow and that's no bull. There has been some very nice changes downtown, the overly expensive arch not included. The river walk and new museum expansion and street beautification will all help our image. Geneva has been able to turn their town into a destination because they have the street configuration to have many nice restaurants and places to shop. Batavia, because of its downtown manufacturing history, does not offer a similar opportunity. However, wouldn't it be nice that instead of a huge apartment complex there were nice shopping destinations along Wilson and State Street. I would want to be an alderman, they carry a huge responsibility and for the most part they have done an admirable job. This rebranding issue is questionable. Entering Batavia on Route 31 is a pleasure and shows Batavia as a beautiful town. However, entering Batavia from north or south is not as pleasurable. No signs or rebranding is going to change that image. It's going to be the same cow. Change is good but as a community noted for high taxes, taxpayer money needs to be watched and better spent. One alderman stated that \$50,000 spent on research and design for what doesn't appear to be a popular item was budgeted but where does the money come from in the City's budget."

Newman asked for direction by the Committee. Atac suggested continuing the strategic planning process and then revisiting the branding.

Motion: To revisit the strategic planning process and once that is completed come back to the branding project
Maker: Callahan
Second: Stark
Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

6. Discussion: Strategic Plan Review: Mission, Vision, Values, SWOT Analysis and Major Topics (GS)

Newman noted that a survey went out but not everyone has responded as of yet. She reported that she would ideally like to have all aldermen attend the meeting to discuss the strategic plan. She is proposing three meetings and allotting three hours per meeting in which all could be adjourned early. She would find the three dates and schedule those meetings. At the meetings the establishment of metrics will be decided on as well as reviewing the strategic plan. She has a goal of completing this process by the end of July.

7. Project Status

Newman reported on the following:

- Offices will be closed on Friday, March 30th
- Sierra Trading Post is up and Running
- Dollar Tree opening on March 29th
- Permit application was received to renovate the former Family Christian book store into to a Dominos Pizza
- Plan Commission on April 4th will have a variance for signs at the Windmill Creek development
- Pal Joey's is moving into the former Golden Corral
- Old greenhouse property on Walnut Street has proposed townhomes for the site
- Community development is extremely busy with development reviews and inquiries for many development projects
- Chris Aiston has developed a business retention survey and getting feedback from MainStreet and Chamber of Commerce
- Staff conducted a formal business retention visit and plant tour of Moline Bearing
- Chris Aiston, Economic Development consultant, attended the Spring Retail and Real Estate Forum and Public Private Partnership Retail Program
- Plato's Closet and New Uses are leaving the shopping center.

8. Other

Callahan suggested that the City conduct a City survey. The following was discussed:

- a. Last survey was completed in 2010
- b. What are the community and residents concerned about for the SWOT analysis
- c. Utilize the multiple years results from survey's done before
- d. Publicize the new survey as much as possible
- e. Utilize data for strategic planning process

Stark asked for more choices when items are brought to the COW for decision. She explained that in the past the COW was offered several choices rather than only one choice for consideration. She does not want to appear as if we are rubber-stamping our decisions.

Motion: To institute a 7pm start time for COW meetings

Maker: Callahan

Second: Salvati

Discussion was held on the motion. Russotto asked if the intent is to end the meetings at 10:00pm. Chair Brown stated that is the intent but if there is something urgent that needs to be handled the meeting may last longer, which would be up to the Chair's discretion.

Roll Call Vote: **Aye:** Callahan, Meitzler, Uher, Cerone, Russotto, Atac, Stark, Chanzit, Wolff, Salvati, Brown

Nay: None

11-0 Vote, 3 Absent, Motion carried.

9. Executive Session:
a. Sale of Real Estate

Motion: To enter into Executive Session for sale of real estate
Maker: Uher
Second: Stark
Voice Vote: 11 Ayes, 0 Nays, 3 Absent
Motion carried.

The COW entered into executive session at 9:21pm and exited executive session at 9:37pm.

10. Adjournment

There being no other business to discuss, Chair Brown asked for a motion to adjourn the meeting at 9:37pm; Made by Salvati; Seconded by Uher. Motion carried.

Minutes respectfully submitted by Jennifer Austin-Smith

CITY OF BATAVIA

DATE: April 6, 2018
TO: Committee of the Whole - CS
FROM: Gary Holm
SUBJECT: Resolution 18-49-R requesting a permit from IDOT for the closure of various roadways for the 2018 Triathlon Special Event

The Illinois Department of Transportation requires that a permit be obtained whenever one of their routes needs to be closed (or partially closed) to accommodate a special event.

The attached resolution is required as part of IDOT's permitting process. The resolution outlines various event dates and the associated affected roadways.

We recommend approval of Resolution 18-49-R.

**CITY OF BATAVIA
RESOLUTION 18-49-R**

**A RESOLUTION TO SEEK A PERMIT FROM I.D.O.T. TO CLOSE
STATE ROUTE 31, FOR THE DATE/TIME SPECIFIED FOR A
TRIATHLON**

WHEREAS, the City of Batavia is sponsoring a Triathlon event in the City of Batavia on June 10, 2018, and

WHEREAS, this Triathlon will require the temporary closure of State Route 31 at Main Street, running through the City of Batavia, and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State highways for such public purposes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Batavia as follows:

1. That permission to close Route 31 for the period from 7:00 A.M. to 10:00 A.M., Sunday, June 10, 2018, is requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified for the Triathlon on June 10, 2018, will be stopped for only short periods of time to allow race participants to cross Rt. 31, thereafter traffic will be allowed to proceed.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of Batavia assumes full responsibility for the direction, protection, and regulation of the traffic during the times the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the State highway, and it is further agreed that efficient all-weather detours shall be maintained to the satisfaction of the Department of Transportation, and conspicuously marked for the benefit of traffic diverted from the State highway. Detour marking shall conform to the requirements of the Manual of Uniform Traffic Control Devices.

CITY OF BATAVIA ILLINOIS RESOLUTION 18-49-R

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permissions sought in this resolution.

PRESENTED to and **PASSED** by the City Council of the City of Batavia, Illinois, on the 7th day of May, 2018.

APPROVED by me as Mayor of said City of Batavia, Illinois, on the 7th day of May, 2018.

Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Salvati				
2	Callahan					Wolff				
3	Meitzler					Chanzit				
4	Malay					Stark				
5	Uher					Thein Atac				
6	Cerone					Russotto				
7	McFadden					Brown				
Mayor Schielke										
VOTE:		Ayes	0 Nays	Absent	0 Abstention(s) counted as _____					
Total holding office: Mayor and 14 aldermen										

ATTEST:

Ellen Posledni, City Clerk

CITY OF BATAVIA

DATE: April 6, 2018
TO: Committee of the Whole - CS
FROM: Gary Holm
SUBJECT: Resolution 18-50-R requesting a permit from IDOT for the closure of various roadways for 2018 Farmer's Market special event

The Illinois Department of Transportation requires that a permit be obtained whenever one of their routes needs to be closed (or partially closed) to accommodate a special event.

The attached resolution is required as part of IDOT's permitting process. The resolution outlines various event dates and the associated affected roadways.

We recommend approval of Resolution 18-50-R.

**CITY OF BATAVIA
RESOLUTION 18-50-R**

**A RESOLUTION TO SEEK A PERMIT FROM I.D.O.T. TO CLOSE
N. RIVER STREET, A LOCAL ROAD WITHIN A STATE
SIGNALIZED INTERSECTION, FOR THE DATES/TIMES
SPECIFIED FOR A FARMER'S MARKET**

WHEREAS, the City of Batavia is sponsoring a Farmer's Market in the City of Batavia on June 2, 9, 16, 23, 30, July 7, 14, 21, 28, August 4, 11, 18, 25, September 1, 8, 15, 22, 29, October 6, 13, 20, 27, 2018, and

WHEREAS, although the Farmer's Market is not physically located on State Route 25, this Farmer's Market will require the temporary closure of River Street, between Wilson Street and Spring Street, thus limiting access to River Street from State Route 25 at Wilson Street, running through the City of Batavia, and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State highways for such public purposes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Batavia as follows:

1. That permission to close River Street, between Wilson Street and State Street for the period from 7:00 A.M. to 1:00 P.M., on the Saturdays of June 2, 9, 16, 23, 30, July 7, 14, 21, 28, August 4, 11, 18, 25, September 1, 8, 15, 22, 29, October 6, 13, 20, 27, 2018; is requested of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic on Rt. 25 during the periods of time specified for the Farmer's Market, will not be stopped on said Rt. 25, but will only be unable to turn from Rt. 25 onto North River Street for the time periods described herein, and that thereafter traffic will be allowed to proceed.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of Batavia assumes full responsibility for the direction, protection, and regulation of the traffic during the times the detour is in effect,

CITY OF BATAVIA ILLINOIS RESOLUTION 18-50-R

and all liabilities for damages of any kind occasioned by the closing of the State highway, and it is further agreed that efficient all-weather detours shall be maintained to the satisfaction of the Department of Transportation, and conspicuously marked for the benefit of traffic diverted from the State highway. Detour marking shall conform to the requirements of the Manual of Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permissions sought in this resolution.

PRESENTED to and **PASSED** by the City Council of the City of Batavia, Illinois, on the 7th day of May, 2018.

APPROVED by me as Mayor of said City of Batavia, Illinois, on the 7th day of May, 2018.

Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Salvati				
2	Callahan					Wolff				
3	Meitzler					Chanzit				
4	Malay					Stark				
5	Uher					Theilin Atac				
6	Cerone					Russotto				
7	McFadden					Brown				
Mayor Schielke										
VOTE:		Ayes	0 Nays	Absent	0 Abstention(s) counted as _____					
Total holding office: Mayor and 14 aldermen										

ATTEST:

Ellen Posledni, City Clerk

CITY OF BATAVIA

DATE: April 10, 2018
TO: Committee of the Whole – City Services
FROM: Scott A. Haines, Street Superintendent
SUBJECT: Ordinance 18-25 Declaring Surplus Property

Staff recommends that the following vehicle be declared surplus property and authorization be given for staff to sell or auction it:

- Vehicle #3778 (old) – 2000 Ford F450
VIN: 1FDXF47F4YEA99351

Recommended Committee/Council Action

Recommend the approval of Ordinance 18-25 declaring above vehicle to be surplus property and authorizing staff to sell or auction it.

**CITY OF BATAVIA, ILLINOIS
ORDINANCE 18-25**

**AN ORDINANCE DECLARING CERTAIN PROPERTY
TO BE SURPLUS AND AUTHORIZING SALE THEREOF**

**ADOPTED BY THE
MAYOR AND CITY COUNCIL
THIS 7TH DAY OF MAY, 2018**

Published in pamphlet form
by authority of the Mayor
and City Council of the City of Batavia,
Kane & DuPage Counties, Illinois,
This 7TH day of May, 2018

Prepared by and mail to:

City of Batavia
100 N. Island Ave.
Batavia, IL 60510

**CITY OF BATAVIA, ILLINOIS
ORDINANCE 18-25**

**AN ORDINANCE DECLARING CERTAIN PROPERTY
TO BE SURPLUS AND AUTHORIZING SALE THEREOF**

WHEREAS, in the opinion of the corporate authorities of the City of Batavia, it is no longer necessary or useful to or for the best interest of the City to retain certain property.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Batavia, Kane and DuPage Counties, Illinois as follows:

SECTION 1: Pursuant to Section 11-76-4 of the Illinois Municipal Code, the City Council finds that the following described personal property:

- Vehicle #3778 (old) – 2000 Ford F450
VIN: 1FDXF47F4YEA99351

is currently owned by the City, is no longer necessary or useful to the City of Batavia and the best interest of the City will be served by its sale.

SECTION 2: Pursuant to Section 11-76-4, the City of Batavia Public Works Department is hereby authorized and directed to sell said above described property.

SECTION 3: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

CITY OF BATAVIA ILLINOIS ORDINANCE 18-25

PRESENTED to and **PASSED** by the City Council of the City of Batavia, Illinois, this 7th day of May, 2018.

APPROVED by me as Mayor of said City of Batavia, Illinois, this 7th day of May, 2018.

Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Salvati				
2	Callahan					Wolff				
3	Meitzler					Chanzit				
4	Malay					Stark				
5	Uher					Thelein Atac				
6	Cerone					Russotto				
7	McFadden					Brown				
Mayor Schielke										
VOTE: _____ Ayes _____ Nays _____ Absent _____ Abstention(s) counted as _____										
Total holding office: Mayor and 14 aldermen										

ATTEST:

Ellen Posledni, City Clerk

CITY OF BATAVIA

DATE: April 10, 2018
TO: Committee of the Whole - CS
FROM: Scott A. Haines, Street Superintendent
SUBJECT: Resolution 18-51-R: Budget Amendment for Household Hazardous Waste Program

Summary

In conjunction with the recent approval of an Intergovernmental Agreement with Kane County to provide a Household Hazard Waste Collection Program to City of Batavia residents, staff requests a Budget Amendment to increase the Street Division budget in the amount of \$35,000.00. Although the program was discussed during budget meetings, a line item was not included in the 2018 budget to implement the program. The program will be fully funded by a fee that is collected from our current Solid Waste Services contractor, and there are past funds that have not been expended.

Staff Recommendation

Approve Resolution 18-51-R authorizing a Budget Amendment to increase the Street Division budget by \$35,000.00 (Account 10-45-6367)

**CITY OF BATAVIA
RESOLUTION 18-51-R**

**BUDGET AMENDMENT FOR THE CITY OF BATAVIA
STREETS AND SANITATION DIVISION (10-45)**

WHEREAS, the City of Batavia has determined the need to provide collection of Household Hazardous Waste for its residents, and

WHEREAS, the annual budget for the program is \$35,000.00 which includes a 10% administrative fee for Kane County of \$3,500.00, and

WHEREAS, a line item to implement the program was not included in the 2018 budget, and

WHEREAS, the program will be fully funded by a fee is collected from our current Solid Waste Services contractor, and there are past funds that have not been expended, and

WHEREAS, the City of Batavia will be working with Kane County through an Intergovernmental Agreement, and

WHEREAS, a budget amendment for the Green Initiatives account (10-45-6367) in the amount of \$35,000.00 is needed;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia, Kane and DuPage Counties, Illinois, as follows:

Section 1: That the Mayor and City Clerk are hereby authorized to increase the fiscal year 2018 Budget for Account 10-45-6367 by \$35,000.00.

CITY OF BATAVIA ILLINOIS RESOLUTION 18-51-R

PRESENTED to and **PASSED** by to the City Council of the City of Batavia, Illinois, on the 7th day of May, 2018.

APPROVED by me as Mayor of said City of Batavia, Illinois, on the 7th day of May, 2018.

Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Salvati				
2	Callahan					Wolff				
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4	Malay					Stark				
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6	Cerone					Russotto				
7	McFadden					Brown				
Mayor Schielke										
VOTE:		Ayes	0 Nays	Absent	0 Abstention(s) counted as _____					
Total holding office: Mayor and 14 aldermen										

ATTEST:

Ellen Posledni, City Clerk

CITY OF BATAVIA

DATE: April 12, 2018
TO: Committee of the Whole
FROM: Brian J. Bettin, Manager of Electric Operations
SUBJECT: BID #18-008, 2018 TREE TRIMMING – REJECT BID

Summary

Each year the City of Batavia's Electric Dept. goes out for a tree-trimming bid; we use the Fox River as a dividing point and trim one side of Batavia each year.

Background

We have had Asplundh Tree Experts trim for us for the past 5 years, at the end of the 2017 Asplundh notified us that they would not be bidding for the 2018 Tree Trimming program for Batavia, Geneva or St. Charles. The reason was that they were expecting a large influx of work from ComEd and would not have crews available for our communities. Naperville Electric contacted us to see if we would like to go together on one bid document with separate bid packages for each community. When bids were opened there was only one bid and that was Asplundh Tree Experts. We have \$150,000.00 budgeted for 2018 tree trimming and Batavia's part of this bid was \$747,698.80. Therefore, staff recommends rejecting all bids (Batavia's portion) and rebidding the project.

Recommended Committee / Council Action

Reject all bids (Batavia's Portion) for the #18-008, 2018 Tree Trimming bid and rebid.

CITY OF BATAVIA

DATE: April 4, 2018
TO: Committee of the Whole - CS
FROM: Gary Holm
SUBJECT: McKee Street and Batavia Ave. Pedestrian Crossing Discussion

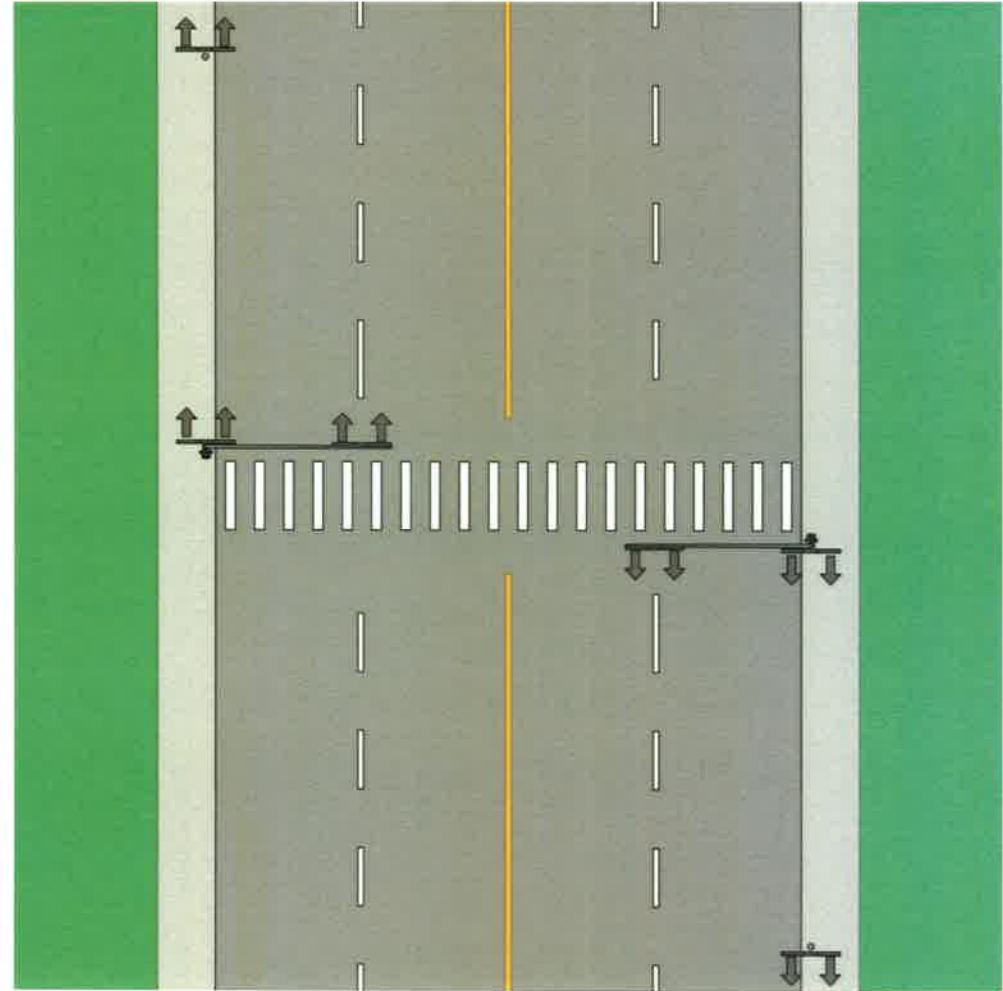
There has once again been a shift in policy at the Federal level concerning the use of rectangular rapid flashing beacons (RRFB) at pedestrian crossings. As we indicated earlier this year, the Federal Highway Administration had rescinded their interim approval of RRFBs in December, 2017. On March 20, 2018 the FHWA issued a new interim approval that would allow for the use of RRFBs following essentially the same guidelines that were in the original interim approval that they had rescinded in December. Apparently there was an issue related to US patents for some of the devices which has subsequently been resolved.

The new interim approval should, in theory, give us authority to re-install RRFBs at the Batavia Ave. / McKee Street crossing. The one caveat is that IDOT has not yet formally adopted the new interim approval. Until this occurs IDOT is not likely to issue a permit for the work.

Staff is requesting approval from Council to proceed with submittal of an IDOT highway permit application to allow us to re-install RRFBs at the McKee Street crossing in a manner identical to how they had previously been installed. We have one device which was undamaged which we removed. We have another identical device in storage at Public Works which was intended to be a spare. We would not need to purchase any new devices to reinstall RRFBs at the intersection.

Staff is also requesting approval from City Council to submit a second IDOT highway permit application for the purpose of installing enhancement devices for the RRFBs. These enhancements would include overhead mast arms with additional flashing devices. Also included would be advanced warning flashing devices. Staff is not certain that IDOT will approve these devices; however, we feel that the best way to start a conversation with them is via a permit application. Funding for enhancements is not included in the 2018 budget. Any improvements would need separate funding by Council or wait until next year's budget.

Overhead Two-Way Road



Estimated Cost to Enhance Existing RRFB = \$100K - \$150K Per Location



CITY OF BATAVIA

JEFFERY D. SCHIELKE
Mayor

April 4, 2018

Ms. Lisa Heaven-Baum
Acting Bureau Chief of Traffic Operations
Illinois Department of Transportation
201 West Center Court
Schaumburg, IL 60196-1096

RE: Request Review of Posted Speed Limits on Illinois Route 31 Within the City of Batavia

Dear Ms. Heaven-Baum:

On behalf of the City of Batavia, I would like to request that IDOT perform a speed study on Batavia Avenue (Illinois Route 31) from Fabyan Parkway south to Main Street. I believe the last speed study of this area was performed in 2013. I respectfully request that the 30 mph speed limit on Route 31 be extended further northward from McKee Street to North Avenue for southbound traffic and extended further northward from First Street to North Avenue for northbound traffic.

I request that the 30 mph speed zone be extended northward for the following reasons:

1. The existing lane widths in this area are substandard and extremely narrow (8.5' to 9' for the inside lanes and 10' to 10.5' for the outside lanes) leaving little room for error, especially for larger trucks.
2. The City actively promotes pedestrian access to the downtown. McKee Street is a major crossing point with a high number of pedestrians. The City feels that this crossing provides a critical link between the northwest quadrant of town and the downtown. Relocating the 30 mph speed limit further to the north will help to reduce vehicle speeds at this intersection.

I feel it is important to mention that the City of Batavia is doing its part to control speeding on Route 31. Our Police Department regularly patrols and diligently enforces the speed limits that are currently posted. They will continue to do so should IDOT elect to honor my request to extend the 30 mph speed zone further north. Thank you very much for your consideration of this matter.

Sincerely,

Honorable Jeffrey D. Schielke
Mayor