

CITY OF BATAVIA  
100 N. Island Avenue  
Batavia, IL 60510  
(630) 454-2000 <http://www.cityofbatavia.net>

**CITY COUNCIL AGENDA**

**Monday, April 4, 2016**

**7:30 p.m. – Council Chambers 1st Floor**

1. **MEETING CALLED TO ORDER**
2. **INVOCATION Followed By PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ITEMS REMOVED/ADDED/CHANGED**
5. **CONSENT AGENDA:**

(The consent agenda is made up of items recommended by city staff or council subcommittees which require approval. This agenda is placed as a separate item on the overall City Council agenda. The items on the consent agenda usually have unanimous committee support and are voted on as a "package" in the interest of saving time on non-controversial issues. However, the Mayor or any council member may, by simple request, remove an item from the consent agenda to have it voted upon separately.)

**Accept and Place on File**

- A. 2015 Budget Transfer List & Reconciliation (Peggy Colby 3/30/16)

**Approvals:**

- B. March 25, 2016 Payroll \$848,824.51
- C. Accounts Payable Check Register \$557,965.59
- D. City Council Minutes for March 7, 2016
- E. **RESOLUTION 16-31-R:** Authorization to Execute a One-Year Renewable Contract With Clarke Environmental Mosquito Management, Inc. in the Amount of \$30,900.00 (Scott Haines 3/17/16 COW 3/22/16 9/0) CS

Documents: [2015 budget transfer list - reconciliation.pdf](#), [RES 16-31-R 2016 Mosquito Abate.pdf](#), [CC 15-03-07M.pdf](#), [16-04-04 AP Totals \(2\).pdf](#)

6. **RECOGNITION: Watch Commander Eduardo Perez—Retirement 28 Years Of Service (Chief Schira)**
7. **PROCLAMATION: Loyalty Day Parade--VFW**  
  
Documents: [Proc-Loyalty Day.pdf](#)
8. **PRESENTATION: Post Prom Donation From Batavia Police Department—Chief Schira**
9. **MATTERS FROM THE PUBLIC: (For Items NOT On The Agenda)**
10. **CHAMBER OF COMMERCE**
11. **MOTION: Grant Batavia ACCESS Committee Status For Two Events With Council Approval And City Insurance: The 100TH Anniversary Celebration For American**

**Flag Day On June 12th -- 14th, 2016 And The Community Farm To Table Dinner On Sunday, August 7th, 2016 On North River Street (JDS 4/1/16)**

Documents: [4-1-16 ACCESS Status.pdf](#)

12. **APPROVAL: Approve Class F Liquor License For Dinner Theater At The East Side Community Center On April 30, 2016 (Chief Schira )**

Documents: [Class F Liquor License.pdf](#)

13. **ADMINISTRATOR'S REPORT**

14. **COMMITTEE REPORTS**

15. **OTHER BUSINESS**

16. **MAYOR'S REPORT**

17. **ADJOURNMENT**

Individuals with disabilities should notify the City Administrator's office at 630-454-2053 if they have a disability which will require special assistance or services and, if so, what services are required. This notification should occur as far as possible before the City-sponsored function, program, or meeting.

# **CITY OF BATAVIA**

---

**MEMO TO: Mayor & City Council**  
**FROM: Peggy Colby, Finance Director**  
**DATE: March 30, 2016**  
**SUBJECT: 2015 Budget Transfer List and Reconciliation**

Attached is the list of budget transfers done in 2015 as authorized by Ordinance 15-02. Included are the budget carryovers that were done from the 2014 to the 2015 budget and carryovers from the 2015 to the 2016. Also included are budget amendments passed by resolution and reconciliation to the final amended budget for both revenues and expenditures/expenses.

This list will be on the April 4, 2016 City Council Agenda to accept and place on file.

Please feel free to call with any questions.

Thank you.

Attachment

C: Bill McGrath  
File

# 2015 Budget Transfer List

## Account Transfers between Line Items

From	To	Amount	Reason
21-64-6710		(25,347,825)	Set up new Account Number for PP Capacity
	21-64-6708	25,347,825	Set up new Account Number for PP Capacity
42-42-6360		(23,000)	Correct Account Number
	42-42-6440	23,000	Correct Account Number
43-47-7042		(4,600)	Correct Department Number on Res 15-18-R
	43-90-7042	4,600	Correct Department Number on Res 15-18-R
43-47-7042		(18,000)	Correct Department Number on Res 15-70-R
	43-90-7042	18,000	Correct Department Number on Res 15-70-R
18-47-6471		(1,693,094)	Correct Fund to Normal Street Fund - not MFT
	43-47-6471	1,197,000	Correct Fund to Normal Street Fund - not MFT
	43-47-6474	496,094	Correct Fund to Normal Street Fund - not MFT
10-45-6243		(5,100)	Transfer between supply accounts
	10-45-6276	5,100	Transfer between supply accounts
10-31-6239		1,000	Consolidate Accounts
	10-31-6275	(1,000)	Consolidate Accounts
10-00-4120		(934,053)	Break out Utility Tax by Type
	10-00-4115	934,053	
10-00-4120		(198,056)	Break out Utility Tax by Type
	10-00-4122	198,056	
10-00-4120		(727,564)	Break out Utility Tax by Type
	10-00-4123	727,564	

- Net Transfers Zero

## 2015 to 2016 Budget Carry Forward List

### Carry Forwards

2015	2016		Carry Forward from 2015 to 2016
10-18-6355	10-18-6355	11,838.00	VUE Works implementation not complete in 2015
10-18-6405	10-18-6405	37,000.00	Network switch not received in 2015
10-31-6230	10-31-6230	1,000.00	Office chairs not replaced in 2015
10-31-6235	10-31-6235	1,000.00	Overweight Tickets not approved by state in 2015
10-31-6237	10-31-6237	3,000.00	Replacement Radios need alternative vendor
10-31-6255	10-31-6255	7,741.00	Uniform Allowance unspent per contract
10-31-6340	10-31-6340	4,000.00	Gun Racks for Vehicles new vendor located
10-31-6450	10-31-6450	4,225.00	Load Boxes new vendor located
21-62-6450	21-62-6450	25,000.00	Van ordered not received in 2015
21-64-6355	21-64-6355	74,482.00	VUE Works implementation not complete in 2015
31-81-6435	31-81-6435	17,860.00	VUE Works implementation not complete in 2015
31-83-6473	31-83-6473	27,500.00	Fox Metro - Visu-sewer of clean and televiser
31-83-6473	31-83-6473	87,535.00	Fox Metro - Visu-sewer pipe lining
48-48-6472	48-48-6472	50,000.00	Security System
48-48-6472	48-48-6472	45,000.00	Safety Roof Cable
48-48-6472	48-48-6472	67,000.00	Server Room
48-48-6472	48-48-6472	40,000.00	Emergency Egress Issues
	2015	504,181.00	Total Carryforwards from 2015 to 2016
	2016	(504,181.00)	Total Carryforwards to 2016 from 2015

<b>2014</b>	<b>2015</b>	<b>Carry Forward from 2014 to 2015</b>
71-37-6450	71-37-6450	25,000 Dump & Plow for Truck 3777 not complete in 2014
71-37-6450	71-37-6450	13,500 Service Body for Truck 3741 not received in 2014
71-37-6450	71-37-6450	8,951 Plow for Truck 3719 not received in 2014
33-34-6355	33-34-6355	3,975 Stormwater Utility Study work not completed in 2014
21-64-6237	21-64-6237	50,000 UHF Radio System (Equipment and Labor) not received in 2014
10-31-6230	10-31-6230	2,600 Office Furniture not delivered prior to year end
10-31-6255	10-31-6255	6,228 Balance of Uniform Allowance carry over per contract
10-31-6235	10-31-6235	1,400 Order for Illinois Citations not received before year end
30-73-6355	30-73-6355	15,490 Balance of Valve Testing Contract not completed (ATS)
10-18-6355	10-18-6355	3,000 Bal Phone Upgrade contract to close out project (Presidio)
10-18-6231	10-18-6231	8,000 New World Software Upgrade Balance (New World Systems)
10-18-6355	10-18-6355	27,950 New World Software Upgrade Balance (New World Systems)
10-18-6355	10-18-6355	36,000 Website Redevelopment Project (Civic Plus)
21-64-6355	21-64-6355	64,750 Bal of Asset and Infrastructure Software Project (Ruekert-Mielke)
48-48-6472	48-48-6472	36,300 City Hall Stair Safety Project Balance (Allen Peppia)
30-72-6340	30-72-6340	52,742 Balance of Deep Well 11 R&M (Water Well Solutions)
10-31-6505	10-31-6505	33,039 <i>Totaled Squad not delivered prior to year end</i>
72-38-6450	72-38-6450	460,000 <i>Fire Engine not delivered prior to year end</i>
31-83-6473	31-83-6473	260,121 <i>SS Manhole Rehab (Kim Const) delayed weather/cement shortage</i>
	2014	(1,109,046.00) Total Carryforwards from 2014 to 2015
	2015	1,109,046.00 Total Carryforwards to 2015 from 2014

# 2015 Budget Resolutions & Reconciliation

## Revenues

<b>Res #</b>	<b>To</b>	<b>Amount</b>	<b>Reason</b>
15-18-R	42-00-4232	18,400.00	Resolution 15-18-R ROW Acquisition
15-18-R	42-00-5543	4,600.00	Resolution 15-18-R ROW Acquisition
15-70-R	42-00-5543	18,000.00	Resolution 15-70-R Capital Engineering - 20% City Share Reven
15-70-R	42-00-4232	72,000.00	Resolution 15-70-R Capital Engineering Grant Revenue
15-111-R	18-00-5543	30,941.00	Resolutions 15-111-R Transfer from Street Fund 43

**143,941.00** Total Change to Revenue through Resolution

**98,558,604** Original Budget

**98,702,545** Total 2015 Amended Revenues

98,702,545 Total From Pentamation

- Difference

# 2015 Budget Resolutions & Reconciliation

## Expenditures/Expenses

15-18-R	42-42-6360	23,000.00	Resolution 15-18-R ROW Acquisition
15-18-R	43-47-7042	4,600.00	Resolution 15-18-R ROW Acquisition
15-70-R	43-47-7042	18,000.00	Resolution 15-70-R Capital Engineering - 20% City Share
15-70-R	42-42-6440	90,000.00	Resolution 15-70-R Capital Engineering Contract
15-111-R	43-90-7018	30,941.00	Resolutions 15-111-R Transfer to MFT

**166,541.00** Total Increase to Expenditures/Expense via Resolution

1,109,046.00 Total Carryforwards to 2015 from 2014

(504,181.00) Total Carryforwards from 2015 to 2016

**771,406.00** Total Changes to Expenditure/Expense Budget

**102,256,827** Original Budget

**103,028,233** Total 2015 Amended Budget

103,028,233 Total From Pentamation

- Difference

# CITY OF BATAVIA

---

**DATE:** March 17, 2016  
**TO:** Committee of the Whole – City Services  
**FROM:** Scott A. Haines, Street Superintendent  
**SUBJECT:** Resolution 16-31-R: Authorization to Execute a One-Year Renewable Contract With Clarke Environmental Mosquito Management, Inc. in the Amount of \$30,900.00

**Summary**

The City of Batavia provides a Mosquito Abatement Program designed primarily to minimize mosquito larvae from hatching into adult mosquitoes and to monitor the mosquito population. This is best accomplished by treating mosquitoes in the larval state within storm sewer catch basins, as well as any area of standing or stagnant water within the city limits. Treatments to ponds and stagnant water are done only if the presence of mosquito larvae is detected by the contractor's staff. The contractor's staff collect, count, and analyze mosquitoes three times per week from six traps in various locations in the City. The results (count/type) found in traps determine if an adulticide spray application is warranted. When there is confirmation of a positive West Nile Virus mosquito or elevated trap counts in the area for several days, staff may authorize an adulticide spray application. Included in the contract amount is up to five adulticide spray applications. The larval treatment of storm sewer catch basins is performed on a schedule to ensure the treatment remains active for the entire season. Storm sewer catch basin treatments are performed by City staff.

**Proposals**

Only one bid was received this year and the bid results were as follows:

*Mosquito Abatement Program including all inspection, surveillance, control measures, disease monitoring, mapping, and reporting as specified herein. Excluding larval treatments to storm sewer catch basins, inlets, and manholes. Cost for abatement season from May to November:*

First year:	Total cost for 2016: \$30,900.00 Lump Sum
Optional second year:	Total cost for 2017: \$31,518.00 Lump Sum
Optional third year:	Total cost for 2018: \$32,148.00 Lump Sum

*Cost per mile of Chemical Control of Adult Mosquitoes (this per mile cost will be used to calculate any additions to the contract for miles over the 600-mile base or to calculate any deductions from the contract for miles below the 600-mile base):*

First year:	Cost per mile 2016: \$25.00
Optional second year:	Cost per mile 2017: \$26.00
Optional third year:	Cost per mile 2018: \$27.00

Memo to Mayor and City Council  
March 17, 2016  
Page Two

**Staff Recommendation**

Staff recommends approval of a one-year renewable contract with Clarke Environmental Mosquito Management, Inc. for \$30,900.00. At the end of the first-year term, and again at the end of the second-year term (if so extended), the contract shall automatically extend for another one-year term unless either party notifies the other party in writing of its decision not to extend the contract no later than sixty days prior to the date the contract is due to automatically terminate.

**Recommended Committee Action**

To recommend approval of Resolution 16-31-R, which authorizes execution of a one-year renewable contract with Clarke Environmental Mosquito Management, Inc. in the amount of \$30,900.00; with the option to extend the contract for a second year at \$31,518.00; and a third year at \$32,148.00

**Recommended Council Action**

To approve Resolution 16-31-R, which authorizes execution of a one-year renewable contract with Clarke Environmental Mosquito Management, Inc. in the amount of \$30,900.00; with the option to extend the contract for a second year at \$31,518.00; and a third year at \$32,148.00

**CITY OF BATAVIA, ILLINOIS  
RESOLUTION 16-31-R**

**AUTHORIZING EXECUTION OF  
A ONE-YEAR RENEWABLE CONTRACT FOR  
THE MOSQUITO ABATEMENT PROGRAM  
WITH CLARKE ENVIRONMENTAL MOSQUITO MANAGEMENT, INC.**

**WHEREAS**, the City of Batavia provides a Mosquito Abatement Program for City residents;  
and

**WHEREAS**, the City of Batavia requested bids on the project and reviewed the submitted bid;  
and

**WHEREAS**, Clarke Environmental Mosquito Management, Inc. has submitted a bid and is the  
lowest responsible bidder for the project; and

**WHEREAS**, Clarke Environmental Mosquito Management, Inc. has the appropriate expertise  
and experience necessary to provide these services; and

**WHEREAS**, it is necessary for the City of Batavia to enter into a one-year renewable contract  
with Clarke Environmental Mosquito Management, Inc. for the Mosquito Abatement Program;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of  
Batavia, Kane and DuPage Counties, Illinois, as follows:

**SECTION 1.** That the Mayor and City Clerk are hereby authorized to execute the  
Contract with Clarke Environmental Mosquito Management, Inc. of St. Charles, Illinois,  
attached hereto as Exhibit A.

CITY OF BATAVIA, ILLINOIS RESOLUTION 15-126-R

---

**PRESENTED** to and **PASSED** by the City Council of the City of Batavia, Illinois, this 4<sup>th</sup> day of April, 2016.

**APPROVED** by me as Mayor of said City of Batavia, Illinois, this 4<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Jeffery D. Schielke, Mayor

Ward	Aldermen	Ayes	Nays	Absent	Abstain	Aldermen	Ayes	Nays	Absent	Abstain
1	O'Brien					Fischer				
2	Callahan					Wolff				
3	Hohmann					Chanzit				
4	Mueller					Stark				
5	Botterman					Thelin Atac				
6	Cerone					Russotto				
7	McFadden					Brown				
Mayor Schielke										
<b>VOTE:</b>		0 Ayes	0 Nays	0 Absent	Abstentions					
Total holding office: Mayor and 14 aldermen										

ATTEST:

\_\_\_\_\_  
Heidi Wetzel, City Clerk

**CITY OF BATAVIA**  
**MOSQUITO ABATEMENT PROGRAM**  
**ONE-YEAR RENEWABLE CONTRACT**

1. **THIS AGREEMENT**, made and concluded this 4<sup>th</sup> day of April, 2016, between the **City of Batavia** acting by and through the **City Council of the City of Batavia**, known as the party of the first part, and **Clarke Mosquito Management, Inc. of St. Charles, Illinois**, their executors, administrators, successors, or assigns, known as the party of the second part.
2. **WITNESSETH:** That for and in consideration of the payments and agreements mentioned in the Proposal, attached hereto, to be made and performed by the party of the first part and, according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part, at their own proper cost and expense, to do all the work, furnish all materials, and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described and in full compliance with all of the terms of this agreement and the requirements of the Engineer under it.
3. And it is also understood and agreed to that the notice to bidders, instructions to bidders, specifications, special provisions, proposal, and contract bond hereto attached are all essential documents of this contract and are a part hereof.
4. This contract shall have a term of one year from the effective date, provided, however, at the end of the first-year term, and again at the end of the second-year term (if so extended), the contract shall automatically extend for another one-year term unless either party notifies the other party in writing of its decision not to extend the contract no later than sixty days prior to the date the contract is due to automatically terminate.
5. **IN WITNESS WHEREOF**, the said parties have executed these presents on the date above mentioned.

For the Owner,  
Party of the First Part

**City of Batavia**

\_\_\_\_\_  
Attest: Heidi L. Wetzel, City Clerk  
(Corporate Seal)

By: \_\_\_\_\_  
Jeffery D. Schielke, Mayor

For the Contractor,  
Party of the Second Part

**Clarke Environmental Mosquito  
Management, Inc. of St. Charles, IL**

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_  
President, Party of Second Part

\_\_\_\_\_  
Attest: Secretary

**CITY OF BATAVIA**  
**MINUTES OF THE BATAVIA CITY COUNCIL**  
**March 7, 2016 at 7:30 p.m. - City Council Chambers**  
**100 N. Island Ave. Batavia, Illinois**

PLEASE NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. Minutes are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. Any references to discussion and /or statements are only to provide greater clarity to the public and they may not reference all, some, or any of an individual speaker's comments.

**1. MEETING CALLED TO ORDER** by Mayor Pro Tempore David Brown 7:31 p.m.

**2. INVOCATION** by Ald. Hohmann followed by **PLEDGE OF ALLEGIANCE** led by Ald. Mueller

**3. ROLL CALL: 14 of 14 aldermen were present.**

Aldermen (by ward): Michael O'Brien (1), Carl Fischer (1), Martin Callahan (2), Alan Wolff (2), Kyle Hohmann (3), Dan Chanzit (3), Paula Mueller (4), Susan Stark (4) Lucy Thelin Atac (5), Kevin Botterman (5), Nicholas Cerone (6), Michael Russotto (6), David Brown (7) and Drew McFadden (7) were present.

Ald. Brown announced he would be voting in the capacity of alderman while chairing the meeting as Mayor Pro Tempore

Also present were BATV and members of the press, public and the following:

City Administrator	William McGrath
City Attorney	Roman Seckel
City Clerk	Heidi Wetzell
Community Development Director	Scott Buening
Building Commissioner	Jeff Albertson
Human Resources Director	Wendy Bednarek
Finance Director	Peggy Colby
Fire Chief	Randy Deicke
Public Works Director	Gary Holm

**4. ITEMS REMOVED/ADDED/CHANGED**

Switch items 8 and 9 on the regular agenda.

Remove Closed Session

**Motion by Ald. Atac, seconded by Ald. Cerone, to approve the agenda as amended. Motion carried 14 yea/ 0 nay/ 0 absent**

## 5. CONSENT AGENDA

### Accept and Place on File:

- A. Committee of the Whole Minutes for February 2, and February 9, 2016
- B. Community Development Quarterly Report
- C. Tree Commission Minutes for September 2, 2015 and October 14, 2015

### Approvals:

- D. February 26, 2016 Payroll \$763,873.25
- E. Accounts Payable Check Register \$3,791,463.93
- F. City Council Minutes for February 1, and February 15, 2016
- G. RESOLUTION 16-06-R: Authorizing to purchase one 2016 International 7400 4x2 Dump Truck Chassis from Rush Truck Centers for \$75,992.00  
(Scott Haines 2/16/16 COW 2/23/16 9/0) CS**
- H. RESOLUTION 16-20-R: Requesting a Permit from IDOT for the Closure of Various Roadways for 2016 Loyalty Day parade  
(Gary Holm 2/12/16 COW 2/16/16 11/0) CS**
- I. ORDINANCE 16-11: A Variance for a Detached Garage – Spillane & Sons Inc., Applicant 514 Main Street (DMR 2/15/16 COW 2/23/16 9/0) CD**
- J. ORDINANCE 16-13: Update to 2015 Property Maintenance Code  
(JSA 2/15/16 COW 2/23/16 9/0) CS**
- K. RESOLUTION 16-24-R: Approval of 2016 Zoning Map  
(SCB 2/19/16 COW 3/1/16 13/0) CD**
- L. RESOLUTION 16-25-R: Police Authorized Tow Contract  
(GJS 2/25/16 COW 3/1/16 13/0) GS**
- M. RESOLUTION 16-27-R: R: Award of contract for NE and SE Substation Maintenance to Siemens Industries, Inc. (Mustafa Kahvedzic 2/25/16 COW 3/1/16 13/0)**

**Motion by Ald. Atac, seconded by Ald. Stark, to approve the Consent Agenda as presented.  
Motion Carried 14yea/ 0 nay/ 0 absent**

**6. MATTERS FROM THE PUBLIC:** (For Items NOT on the Agenda) - none

## 7. CHAMBER OF COMMERCE

Holly Deitchman announced the ribbon cuttings at the BP Pride Station, Advanced Window and Siding and Sure Movements Yoga Studio.

Restaurant Madness will be March 21-25 with 22 local restaurants participating.

Deitchman introduced Mario Spina, CEO of The Pride Stores, a family owned company with 12 stores. They cleaned up the site with a new car wash and a new restaurant. The Pride Stores support two charities companywide Heart of a Marine and the Child Life Program at Central Du Page Hospital. The station generated over \$400,000.00 in sales tax, city tax and motor fuel sales tax last year.

**9. OATHS:** Swear in ESDA Volunteers—Harry Reineke IV and Matthew Arnolts (Chief Deicke 3/2/16)

Mayor Pro Tempore Brown is honored to be able to administer the oaths of office this evening. He is very pleased with the quality of recruits for ESDA and the Fire Department and the ability of those recruits to move up within the department.

Mayor Pro Tempore Brown administered the oaths of office.

**8. OATHS:** Deputy Fire Chief Edward Jancauskas; Battalion Chief Mark Cwinski ; Full-time Lieutenant Scott Stephens; Probationary Full-time Firefighter/Paramedic Peter Penkava; (Chief Deicke 3/1/16)

Chief Deicke made remark on each of those taking the Oath of Office:

Ed Jancauskas has been on the department for 28 years. He started as a paid-on-call firefighter in 1987 and became a full-time firefighter in 1990. He was promoted to Lieutenant in 1999 and to Battalion Chief in 2006. He has a Bachelors degree in Business and a Masters degree in Public Administration. He is a certified Chief Fire Officer, Fire Officer II, Fire Apparatus Engineer, and is Nationally Certified as an Incident Safety Officer. He holds many additional certifications in Hazardous Materials and Rescue.

Mark Cwinski has been a firefighter for the City of Batavia for 15 years. He started his career as a full time firefighter in March of 2001 and was promoted to Lieutenant in 2012. Mark is a certified Firefighter III, Fire Officer II and Fire Service Instructor II. He also holds numerous certifications in Hazardous Materials and Rescue.

Scott Stephens was hired as a paid-on-call firefighter on October 12, 1987 and became a Full-time Firefighter on June 10, 1996. Scott is a certified Firefighter III, Fire Officer I and Fire Service Instructor II. He is also Paramedic certified and holds numerous certifications in Hazardous Materials and Rescue.

Peter Penkava was appointed to the position of Probationary Full-time Firefighter/Paramedic by the Fire and Police Commissioners on Tuesday, March 1, 2016, with an effective date of March 10, 2016. Mr. Penkava is a certified Firefighter III and Paramedic.

Mayor Pro Tempore Brown administered the oaths of office.

**10. PRESENTATION:** Text to 9-1-1 Deployment

Ald. Stark announced that texting to 911 should only be used as a last resort as with any text it may not go through. Call if you can text if you can't.

Stacey Hall Executive Director of Tri Com reminded all to call if you can and text if you can't. There is no location finder so when requesting assistance two pieces of info in the text need to be where you are and what is going on. This text service is still deploying so not every area in Kane County has the capability. If the text is deployed in an area that cannot receive the text the sender will receive a bounce back message. Also do not add anyone to the text it is not a group message text to 911 only.

**11. ORDINANCE 16-06: Amending Title 11, Chapter 5, Section 9 of the Municipal Code: Sidewalks (Scott Buening 2/24/16 COW 2/23/16 7/4)**

Ald. Atac reminded all that this has been discussed since last fall.

Community Development Director Scott Buening explained that staff offered several options to the Committee of the Whole. This option the committee selected will waive the fee and the sidewalk requirement if the development is beyond 500 ft from and existing sidewalks or 1000 ft from a park or school.

Ald. Atac will not vote in favor of this for the reasons she has stated in the past. All the city planning documents as well as data she has found suggests we want to have sidewalks in the city. Right now there is not many houses that fit that criteria for we do not know what will happen in the future when the in town lots may be developed. She is in favor of the waiver for the sidewalk but not in favor of the waiving of the fee

**Motion by Ald. Stark, seconded by Ald. McFadden, to approve Ordinance 16-06: Amending Title 11, Chapter 5, Section 9 of the Municipal Code: Sidewalks. Motion Carried 10yea/ 4 nay (Atac, Stark, Chanzit, Wolff)/ 0 absent**

**12. ORDINANCE 16-12: Amending Title 8 of the Batavia Municipal Code Relating to Electric Service Regulations and Rates (Gary Holm 2/9/16 COW 2/16/16 11/0) PU**

Ald. O'Brien announced The City retained Baker Tilly in 2015 to analyze our electric rates and to make recommendations on our rate structure. One of Baker Tilly's recommendations was to establish a new rate classification for our largest industrial customers. The City previously established a new classification for industrial customers who utilize more than 50,000,000 kWh per month. Baker Tilly recommended another rate classification for customers who utilize between 30,000,000 and 50,000,000 kWh each month. Ordinance 16-12 establishes that new rate class. This Ordinance does not modify rates or fees for any existing electric rate classification. This Ordinance establishes a new rate classification for our largest industrial customers and it also addresses some technical issues that have been identified since the last revision.

**Motion by Ald. O'Brien, seconded by Ald. Mueller, to approve Ordinance 16-12: Amending Title 8 of the Batavia Municipal Code Relating to Electric Service Regulations and Rates. Motion Carried 14 yea/ 0 nay/ 0 absent**

**13. APPROVAL: Waive Formal Bidding for Purchase from Henderson Truck Equipment**

**Motion by Ald. Wolff, seconded by Ald. Hohmann, to approve Waiver of Formal Bidding for Purchase from Henderson Truck Equipment. Motion Carried 14yea/ 0 nay/ 0 absent**

**14. RESOLUTION 16-22-R: Authorization to Purchase Truck Equipment from Henderson Truck Equipment for \$42,300.00 (Scott Haines 2/3/16 COW 2/23/16 9/0) CS**

**Motion by Ald. Wolff, seconded by Ald. Stark, to approve Resolution 16-22-R: Authorization to Purchase Truck Equipment from Henderson Truck Equipment for \$42,300.00. Motion Carried 14yea/ 0 nay/ 0 absent**

**15. APPROVAL:** Waive Formal Bidding for Purchase from Monroe Truck Equipment

**Motion by Ald. Wolff, seconded by Ald. O'Brien, to approve Waiver of Formal Bidding for Purchase from Monroe Truck Equipment. Motion Carried 14yea/ 0 nay/ 0 absent**

**16. RESOLUTION 16-23-R: Authorization to Purchase Truck Equipment from Monroe Truck Equipment for \$63,064.00 (Scott Haines 2/16/16 COW 2/23/16 9/0) CS**

**Motion by Ald. Wolff, seconded by Ald. O'Brien, to approve Resolution 16-23-R: Authorization to Purchase Truck Equipment from Monroe Truck Equipment for \$63,064.00. Motion Carried 14yea/ 0 nay/ 0 absent**

**17. RESOLUTION 16-26-R: Authorizing Task Order # 19 with RJN Group for Engineering Study of the First St. Sewer Basin (JD 2/23/16 COW 3/1/16 13/0) PU**

Ald. O'Brien offered the City has been working with RJN Group, Wheaton IL. to address issues that came up during the heavy rain incidents. The City has set aside \$400,000.00 to deal with the problem.

Ald. Wolff asked about the flow directions on the memo and was told that if the map is blown up enough the arrows become visible.

Ald. Brown reminded all it will take studies like this to find out what we have to do to fix issues in the City.

**Motion by Ald. O'Brien, seconded by Ald. McFadden, to approve Resolution 16-26-R: Authorizing Task Order # 19 with RJN Group for Engineering Study of the First St. Sewer Basin for an amount not to exceed \$73,895. Motion Carried 14yea/ 0 nay/ 0 absent**

**18. ADMINISTRATOR'S REPORT – City Administrator Bill McGrath**

The parkway tree program has started details are on the front page of the city website, It is a 50/50 split ranging from \$150.00 to \$170.00 spring planting deadline is April 1<sup>st</sup>.

Yard waste can be put out in a paper waste bag, a well-marked container weighing not more than 50 lb. or bundles of brush not more than 4 feet long and weighing not more than 50 lbs. The brush program has not started so all will need stickers.

The annual rain barrel sale is going on and can be ordered online until April 27

There are some retirements on the horizon and HR has done a strength assessment of all the department heads which will be given to the new administrator and discussed so everyone has a better idea of how each department works.

The Community Development Department is going back through the Ordinances to find items that may be onerous for businesses and homeowners

The Community Development Department will do a post variance review to see if there is need for staff action or a code change.

Still looking at the relocation of the food pantry.

## **19. COMMITTEE REPORTS**

### Community Development Committee- Ald. Stark

The Community Development Committee meet in the Committee of the Whole on March 15. The Plan Commission will meet on March 16. The Historic Preservation Commission and Environmental Commission will meet February 15.

### Government Services Committee- Ald. Atac

The Government Services Committee will meet in the Committee of the Whole on March 8.

### City Services Committee – Ald. Wolff

The City Services Committee will meet in the Committee of the Whole on March 8 and March 15.

### Public Utilities – Ald. O'Brien

The Public Utilities Committee has nothing on the agendas for the month of March.

Aldi Brown announced there is one position open on the environmental commission. Anyone interested please contact City hall.

## **20. OTHER BUSINESS- none**

### **21. REMOVED CLOSED SESSION:**

- a. Purchase and Sale of Electric Power
- b. Purchase of Real Property

## **22. ADJOURNMENT 8:24 p.m.**

**Motion to adjourn by Ald. O'Brien, seconded by Ald. Stark, motion passed by voice vote.**

Minutes prepared and submitted by,  
Heidi Wetzell  
City Clerk

SUNGARD PENTAMATION  
 DATE: 04/01/2016  
 TIME: 10:28:32

CITY OF BATAVIA  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 1  
 ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
 ACCOUNTING PERIOD: 4/16

FUND - 10 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	192200 V	12/11/15	13884	ILLINOIS DEPARTMENT	1045	6356	PUBLIC APPLICATOR F	0.00	-15.00
1020	193255 V	03/11/16	17882	NATIONAL ASSOCIATIO	1031	6210	TRAINING THE TRAINE	0.00	-395.00
1020	193409	03/25/16	10018	ACE HARDWARE-BATAVI	1045	6264	MISC SUPPLIES	0.00	21.93
1020	193409	03/25/16	10018	ACE HARDWARE-BATAVI	1045	6264	SPRAY PAINT	0.00	7.98
1020	193409	03/25/16	10018	ACE HARDWARE-BATAVI	1045	6264	ALL PURPOSE CEMENT	0.00	12.49
1020	193409	03/25/16	10018	ACE HARDWARE-BATAVI	1032	6264	RUST REMOVER	0.00	31.96
TOTAL CHECK								0.00	74.36
1020	193410	03/25/16	10031	ALARM DETECTION SYS	1016	6315	QTRLY CHARGES APR-J	0.00	208.08
1020	193410	03/25/16	10031	ALARM DETECTION SYS	1045	6355	QTRLY CHARGES APR-J	0.00	785.93
TOTAL CHECK								0.00	994.01
1020	193413	03/25/16	16341	ARISTA INFORMATION	1019	6355	PRINTING-UTILITYBIL	0.00	1,465.57
1020	193413	03/25/16	16341	ARISTA INFORMATION	1019	6225	POSTAGE-UB MAILINGS	0.00	4,197.61
TOTAL CHECK								0.00	5,663.18
1020	193414	03/25/16	10558	AT & T	1016	6250	ACT# 051 564 5242 0	0.00	57.48
1020	193415	03/25/16	15908	JENNIFER AUSTIN-SMI	1010	6355	TRANSCRIPTION SVCS	0.00	753.20
1020	193416	03/25/16	13583	AVALON PETROLEUM CO	10	1275	2600GAL WINTER DIES	0.00	3,692.00
1020	193416	03/25/16	13583	AVALON PETROLEUM CO	10	1275	3800GAL UNLEADED FU	0.00	5,054.00
TOTAL CHECK								0.00	8,746.00
1020	193417	03/25/16	17894	BRISTOL HOSE & FITT	1045	6276	PORTABLE DEF SYSTEM	0.00	1,556.76
1020	193419	03/25/16	11240	CHERYL COLLIER	1032	6256	RESCUE EQUIP ORDER	0.00	104.26
1020	193421	03/25/16	10157	COMMUNICATIONS DIRE	1045	6237	INSTALL TRK#77 RADI	0.00	144.50
1020	193422	03/25/16	10400	DAILY HERALD	1013	6245	PC HEARING NOTICE	0.00	81.65
1020	193422	03/25/16	10400	DAILY HERALD	1013	6245	PC HEARING NOTICE	0.00	78.20
TOTAL CHECK								0.00	159.85
1020	193426	03/25/16	11496	FLEET SAFETY SUPPLY	1032	6233	CHECK VALVE	0.00	34.03
1020	193427	03/25/16	10194	GALLS LLC	1031	6255	POCKET PLIER LED	0.00	38.00
1020	193427	03/25/16	10194	GALLS LLC	1031	6225	SHIPPING	0.00	5.00
TOTAL CHECK								0.00	43.00
1020	193428	03/25/16	12719	GLOBAL EMERGENCY PR	1032	6233	PRIMING VALVE RPR K	0.00	102.38
1020	193429	03/25/16	16422	RICHARD HALL	1031	6255	TACTICAL RIFLE	0.00	850.00
1020	193430	03/25/16	14787	ILLINOIS FIRE SERVI	1032	6205	2016 MEMBERSHIP DUE	0.00	55.00
1020	193432	03/25/16	11796	INTERNATIONAL ASSOC	1013	6205	2016 MEMBERSHIP	0.00	120.00
1020	193434	03/25/16	10092	JPMORGAN CHASE BANK	1017	6205	IGFOA MEMBERSHIP	0.00	300.00

SUNGARD PENTAMATION  
 DATE: 04/01/2016  
 TIME: 10:28:32

CITY OF BATAVIA  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 2  
 ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
 ACCOUNTING PERIOD: 4/16

FUND - 10 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193435	03/25/16	10278	KANE COUNTY ANIMAL	1031	6355	ANIMAL CONTROL SVCS	0.00	30.00
1020	193436	03/25/16	17477	KUSSMAUL ELECTRONIC	1032	6233	O RING KIT, AIR EJE	0.00	19.03
1020	193439	03/25/16	10454	MONROE TRUCK EQUIPM	1045	6233	CABLE ADAPTER	0.00	309.40
1020	193441	03/25/16	12847	O'BRIEN CORPORATION	1031	6225	FREIGHT	0.00	101.38
1020	193441	03/25/16	12847	O'BRIEN CORPORATION	1031	6235	WARNING NOTICES	0.00	1,370.13
TOTAL CHECK								0.00	1,471.51
1020	193442	03/25/16	14285	OFFICE DEPOT	1045	6230	OFFICE SUPPLIES	0.00	16.27
1020	193443	03/25/16	11058	PEDAL & SPOKE LTD	1032	6255	UNIFORM SHIRTS	0.00	266.00
1020	193444	03/25/16	17188	TOBY PETRIE	1013	6255	WORK BOOTS	0.00	43.19
1020	193445	03/25/16	12115	P.F. PETTIBONE & CO	1031	6225	SHIPPING	0.00	38.40
1020	193445	03/25/16	12115	P.F. PETTIBONE & CO	1031	6235	CITATION TICKETS	0.00	1,296.45
TOTAL CHECK								0.00	1,334.85
1020	193446	03/25/16	10404	QUILL CORPORATION	1032	6230	FLASH DRIVES/TONER	0.00	178.46
1020	193446	03/25/16	10404	QUILL CORPORATION	1032	6230	MISC OFFICE SUPPLIE	0.00	208.76
1020	193446	03/25/16	10404	QUILL CORPORATION	1032	6230	8GB FLASH DRIVES	0.00	23.76
TOTAL CHECK								0.00	410.98
1020	193449	03/25/16	17326	RUSH TRUCK CENTERS	1045	6233	BULKSPBR	0.00	415.80
1020	193450	03/25/16	10272	SAM'S CLUB DIRECT C	1031	6230	MISC SUPPLIES	0.00	81.48
1020	193450	03/25/16	10272	SAM'S CLUB DIRECT C	1031	6239	DVD+R	0.00	39.94
TOTAL CHECK								0.00	121.42
1020	193451	03/25/16	17090	ANDREW SAXER	1032	6255	DUTY BOOTS	0.00	97.19
1020	193453	03/25/16	10619	SECRETARY OF STATE	1031	6310	NEW PLATES & TITLE	0.00	196.00
1020	193455	03/25/16	11153	STATE COLLECTION SE	10	4352	COLLECTION SERVICES	0.00	9.00
1020	193456	03/25/16	10274	THOMPSON AUTO SUPPL	1045	6233	MINI LAMPS	0.00	13.00
1020	193456	03/25/16	10274	THOMPSON AUTO SUPPL	1045	6233	LAMPS	0.00	17.94
1020	193456	03/25/16	10274	THOMPSON AUTO SUPPL	1045	6233	MISC AUTO SUPPLIES	0.00	162.44
1020	193456	03/25/16	10274	THOMPSON AUTO SUPPL	1032	6233	PURGE VALVE KIT	0.00	92.49
1020	193456	03/25/16	10274	THOMPSON AUTO SUPPL	1045	6233	WIPER BLADE	0.00	65.90
1020	193456	03/25/16	10274	THOMPSON AUTO SUPPL	1045	6233	WESTCOAST MIRROR	0.00	110.11
1020	193456	03/25/16	10274	THOMPSON AUTO SUPPL	1045	6233	MISC AUTO SUPPLIES	0.00	76.05
1020	193456	03/25/16	10274	THOMPSON AUTO SUPPL	1045	6233	REUSABLE GASKET	0.00	22.53
TOTAL CHECK								0.00	560.46
1020	193457	03/25/16	10577	TRICITY FAMILY SERV	1012	6355	2ND INSTALLMENT	0.00	2,315.50
1020	193461	03/25/16	17602	WESSELS SHERMAN JOE	1012	6358	TELEPHONE PROGRAM	0.00	75.00
1020	193462	03/25/16	17272	BRADFORD WICKS	1031	6255	FIREARM & EQUIP	0.00	711.19

SUNGARD PENTAMATION  
 DATE: 04/01/2016  
 TIME: 10:28:32

CITY OF BATAVIA  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 3  
 ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
 ACCOUNTING PERIOD: 4/16

FUND - 10 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193463	03/25/16	12855	ZIMMERMAN FORD	1032	6233	CAP-HANDLE	0.00	10.41
1020	193464	04/01/16	10015	ACCURATE OFFICE SUP	1019	6230	TONER	0.00	97.20
1020	193466	04/01/16	17900	AMERICAN ACCESS CAS	1045	6505	TOWING REIMBURSEMEN	0.00	80.00
1020	193469	04/01/16	10378	ARAMARK	1045	6315	PUBLIC WORKS-MATS	0.00	39.73
1020	193469	04/01/16	10378	ARAMARK	1045	6255	UNIFORM RENTAL-STRE	0.00	375.11
TOTAL CHECK									
1020	193470	04/01/16	10045	AT & T	1032	6250	630 Z99-2603 920 6	0.00	85.38
1020	193471	04/01/16	17898	GERARDO BARRAGAN	10	4271	REIMB DESIGN RVW FE	0.00	100.00
1020	193472	04/01/16	12144	BATAVIA POST PROM C	10	1925	DONATION	0.00	3,000.00
1020	193476	04/01/16	10323	CARGILL INCORPORATE	1045	6243	DEICER SALT	0.00	14,628.59
1020	193476	04/01/16	10323	CARGILL INCORPORATE	1045	6243	DEICER SALT	0.00	12,714.00
1020	193476	04/01/16	10323	CARGILL INCORPORATE	1045	6243	DEICER SALT	0.00	2,094.37
1020	193476	04/01/16	10323	CARGILL INCORPORATE	1045	6243	DEICER SALT	0.00	4,028.65
1020	193476	04/01/16	10323	CARGILL INCORPORATE	1045	6243	DEICER SALT	0.00	6,409.55
TOTAL CHECK									
1020	193477	04/01/16	17215	C.C. AISTON CONSULT	1022	6355	ECON DEVELOPMENT SV	0.00	6,769.24
1020	193478	04/01/16	10157	COMMUNICATIONS DIRE	1045	6237	RADIO REPAIRS	0.00	125.00
1020	193478	04/01/16	10157	COMMUNICATIONS DIRE	1031	6340	RPL CHRGR GUARD TIME	0.00	157.50
TOTAL CHECK									
1020	193479	04/01/16	10400	DAILY HERALD	1013	6245	PC HEARING-ANNEX	0.00	126.50
1020	193480	04/01/16	10457	EJ EQUIPMENT INC	1045	6233	BALL VALVES	0.00	29.99
1020	193481	04/01/16	10194	GALLS LLC	1031	6255	BOOTS/GLOVES	0.00	135.75
1020	193481	04/01/16	10194	GALLS LLC	1031	6225	SHIPPING	0.00	10.00
TOTAL CHECK									
1020	193482	04/01/16	11320	THE GREAT FRAME UP	1031	6246	PEREZ SHADOW BOX	0.00	325.19
1020	193482	04/01/16	11320	THE GREAT FRAME UP	1031	6246	NALLENWEG SHADOW BO	0.00	242.46
TOTAL CHECK									
1020	193483	04/01/16	17827	HIPP TEMPORARY STAF	1013	6355	TEMP-L. SCARDAMAGLI	0.00	367.20
1020	193483	04/01/16	17827	HIPP TEMPORARY STAF	1013	6355	TEMP-L. SCARDAMAGLI	0.00	436.05
TOTAL CHECK									
1020	193484	04/01/16	10469	ILLINOIS ASSOCIATIO	1013	6210	TRAINING	0.00	35.00
1020	193485	04/01/16	10246	IMAGE AWARDS AND EN	1031	6246	OFFICER AWARD PLAQU	0.00	105.00
1020	193485	04/01/16	10246	IMAGE AWARDS AND EN	1031	6246	PERPETUAL PLATES	0.00	50.00
TOTAL CHECK									

SUNGARD PENTAMATION  
 DATE: 04/01/2016  
 TIME: 10:28:32

CITY OF BATAVIA  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 4  
 ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
 ACCOUNTING PERIOD: 4/16

FUND - 10 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193486	04/01/16	14090	INTERNATIONAL ASSOC	1031	6205	MEMBERSHIP DUES	0.00	65.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1012	6230	AMAZON-OFFICE SPLYS	0.00	41.59
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1012	6207	WALGREENS-ANNIV G.C	0.00	415.85
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	10	2086	VAUGHAN MEMBERSHIP	0.00	440.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1032	6213	INSPECTORS LUNCHEON	0.00	12.64
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1018	6230	BATTERIES	0.00	13.49
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1018	6215	AMAZON-REFERENCE BO	0.00	27.28
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1018	6355	AT&T ISP	0.00	59.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1010	6211	8 METRA TICKETS	0.00	62.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1032	6205	MEMBERSHIP/LUNCHEON	0.00	70.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1031	6239	SIRCHIE FINGER PRIN	0.00	77.97
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1010	6215	CRAIN'S SUBSCRIPTIO	0.00	79.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1032	6259	ASSESSMNT CTR MEALS	0.00	146.15
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1031	6230	MISC OFFICE SUPPLIE	0.00	161.67
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1016	6315	MISC SUPPLIES	0.00	161.84
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1018	6355	SURVEY MONKEY	0.00	300.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1032	6209	CPR SUPPLIES	0.00	365.75
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1045	6293	CARABINER CLIPS	0.00	444.97
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1018	6405	NEWEGG-HARD DRIVE	0.00	521.32
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	1031	6210	IDIAI CONFERENCE	0.00	700.00
TOTAL CHECK								0.00	4,100.52
1020	193491	04/01/16	12951	LERMI	1031	6205	2016 MEMBERSHIP	0.00	25.00
1020	193492	04/01/16	17887	MAC TOOLS	1045	6264	WIRE STRIPPER	0.00	61.98
1020	193498	04/01/16	10787	THE OLD DOMINION BR	1045	6233	WD HOSE-SUPER-FLEX	0.00	896.16
1020	193498	04/01/16	10787	THE OLD DOMINION BR	1045	6233	CASTER WHEELS	0.00	380.25
TOTAL CHECK								0.00	1,276.41
1020	193499	04/01/16	11237	OLSSON ROOFING COMP	1016	6315	LEAK REPAIRS	0.00	224.00
1020	193501	04/01/16	10460	JANA CRISCI - PETTY	1013	6288	MILEAGE TO RECORDER	0.00	2.70
1020	193501	04/01/16	10460	JANA CRISCI - PETTY	1013	6225	POSTAGE-S. GLASCO	0.00	6.45
1020	193501	04/01/16	10460	JANA CRISCI - PETTY	1010	6211	CAB FARE-MAYOR	0.00	15.00
1020	193501	04/01/16	10460	JANA CRISCI - PETTY	1031	6210	KCCA LUNCHEON-PD	0.00	45.00
TOTAL CHECK								0.00	69.15
1020	193504	04/01/16	10342	RAY O'HERRON CO., I	1031	6255	MISC UNIFORMS	0.00	109.66
1020	193505	04/01/16	14194	RED WING SHOE STORE	1045	6255	WORK BOOTS-HAWBAKER	0.00	178.49
1020	193506	04/01/16	12226	SAFETY LANE INSPECT	1045	6310	VEHICLE SAFETY TEST	0.00	46.00
1020	193507	04/01/16	10272	SAM'S CLUB DIRECT C	1045	6264	S. HAINES/B. KELLUM	0.00	30.00
1020	193507	04/01/16	10272	SAM'S CLUB DIRECT C	1010	6205	KEVIN MALONEY	0.00	45.00
1020	193507	04/01/16	10272	SAM'S CLUB DIRECT C	1032	6205	FIRE DEPT MEMBERSHI	0.00	120.00
1020	193507	04/01/16	10272	SAM'S CLUB DIRECT C	1031	6205	SCOTT KURTH	0.00	15.00
TOTAL CHECK								0.00	210.00
1020	193509	04/01/16	11821	SERVICE SANITATION,	1045	6355	PORTABLE RESTROOM	0.00	50.00

SUNGARD PENTAMATION  
 DATE: 04/01/2016  
 TIME: 10:28:32

CITY OF BATAVIA  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 5  
 ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
 ACCOUNTING PERIOD: 4/16

FUND - 10 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193510	04/01/16	10446	SIRCHIE FINGER PRIN	1031	6225	SHIPPING	0.00	20.00
1020	193510	04/01/16	10446	SIRCHIE FINGER PRIN	1031	6239	FUMING TRAYS/REAGEN	0.00	149.85
TOTAL CHECK									169.85
1020	193511	04/01/16	16969	SKYLINE TREE SERVIC	1045	6357	TREE TRIMMING	0.00	9,900.00
1020	193511	04/01/16	16969	SKYLINE TREE SERVIC	1045	6357	EAB REMOVALS	0.00	4,242.00
TOTAL CHECK									14,142.00
1020	193512	04/01/16	12622	SOURCE ONE OFFICE P	1012	6230	PENCIL CUP/8GB USB	0.00	31.34
1020	193513	04/01/16	11462	STATE INDUSTRIAL PR	1016	6315	AIR CARE PROGRAM	0.00	230.68
1020	193516	04/01/16	10501	TRAFFIC CONTROL & P	1045	6240	ALUMINUM BLANKS	0.00	945.00
1020	193518	04/01/16	13265	UNIQUE PRODUCTS	1045	6264	TRASH BAGS	0.00	131.80
1020	193520	04/01/16	10351	VERMEER-ILLINOIS IN	1045	6233	HARNES	0.00	36.04
1020	193522	04/01/16	10544	WELCH BROS., INC.	1045	6240	SEWER WALLS	0.00	1,408.00
TOTAL CASH ACCOUNT									103,839.59
TOTAL FUND									103,839.59

SUNGARD PENTAMATION  
DATE: 04/01/2016  
TIME: 10:28:32

CITY OF BATAVIA  
CHECK REGISTER - BY FUND

PAGE NUMBER: 6  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
ACCOUNTING PERIOD: 4/16

FUND - 11 - T.I.F. DISTRICT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193521	04/01/16	15738	WBK ENGINEERING LLC	1109	6355	SUPPLEMENTAL SERVIC	0.00	2,395.02
TOTAL CASH ACCOUNT								0.00	2,395.02
TOTAL FUND								0.00	2,395.02

SUNGARD PENTAMATION  
DATE: 04/01/2016  
TIME: 10:28:32

CITY OF BATAVIA  
CHECK REGISTER - BY FUND

PAGE NUMBER: 7  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
ACCOUNTING PERIOD: 4/16

FUND - 15 - CITY'S HEALTH BENEFIT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193514	04/01/16	14264	SUN LIFE FINANCIAL	1540	6128	LIFEINSURANCE PREMI	0.00	4,015.59
TOTAL CASH ACCOUNT								0.00	4,015.59
TOTAL FUND								0.00	4,015.59

SUNGARD PENTAMATION  
 DATE: 04/01/2016  
 TIME: 10:28:32

CITY OF BATAVIA  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 8  
 ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
 ACCOUNTING PERIOD: 4/16

FUND - 21 - ELECTRIC UTILITY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	V1379	03/25/16	11986	PJM SETTLEMENT INC	2164	6711	03/01/16-03/16/16-R	0.00	-4,070.94
1020	V1379	03/25/16	11986	PJM SETTLEMENT INC	2164	6711	03/01/2016-03/16/20	0.00	131,119.11
TOTAL CHECK								0.00	127,048.17
1020	V1380	04/01/16	11986	PJM SETTLEMENT INC	2164	6711	03/01/16-03/23/16-R	0.00	-4,660.51
1020	V1380	04/01/16	11986	PJM SETTLEMENT INC	2164	6711	03/01/2016-03/23/20	0.00	129,606.79
TOTAL CHECK								0.00	124,946.28
1020	193410	03/25/16	10031	ALARM DETECTION SYS	2164	6355	QTRLY CHARGES APR-J	0.00	785.93
1020	193420	03/25/16	11074	COMED	2164	6260	ACCT# 4603066006	0.00	39.23
1020	193423	03/25/16	16240	DICKEY MANUFACTURIN	2164	6264	PADLOCK SEAL	0.00	435.00
1020	193423	03/25/16	16240	DICKEY MANUFACTURIN	2164	6225	SHIPPING	0.00	13.54
TOTAL CHECK								0.00	448.54
1020	193431	03/25/16	14706	IMAGE-PRO SERVICES	2164	6230	PAPER/BINDER CLIPS	0.00	36.53
1020	193433	03/25/16	17892	JOHNNY'S TOWING & R	21	1540	ELEC OVERPAY REFUND	0.00	30.69
1020	193440	03/25/16	10557	NICOR GAS	2164	6260	1401 LARKSPUR LN	0.00	41.15
1020	193447	03/25/16	10525	RESCO	21	1250	INSUL DEADEND CAP	0.00	553.50
1020	193448	03/25/16	17893	LOU ROTELLA	21	2115	ELEC DEPOSIT REFUND	0.00	68.31
1020	193452	03/25/16	10993	SEALY MATTRESS COMP	21	1540	ELEC OVERPAY REFUND	0.00	117.47
1020	193454	03/25/16	17895	HAMEEDAH SIRHA	21	2115	ELEC DEPOSIT REFUND	0.00	14.32
1020	193460	03/25/16	10311	WESCO DISTRIBUTION	21	1250	PHOTOCELL LIGHTING	0.00	850.00
1020	193460	03/25/16	10311	WESCO DISTRIBUTION	21	1250	WIRE BARE	0.00	379.26
1020	193460	03/25/16	10311	WESCO DISTRIBUTION	2164	6264	PHILIPS LAMPS	0.00	828.80
1020	193460	03/25/16	10311	WESCO DISTRIBUTION	21	1250	TRANS METERS	0.00	2,367.00
TOTAL CHECK								0.00	4,425.06
1020	193469	04/01/16	10378	ARAMARK	2164	6264	PUBLIC WORKS-MATS	0.00	39.73
1020	193469	04/01/16	10378	ARAMARK	2162	6255	UNIFORM RENTAL-METE	0.00	91.20
TOTAL CHECK								0.00	130.93
1020	193470	04/01/16	10045	AT & T	2164	6250	630 Z99-5352 727 1	0.00	1,671.96
1020	193470	04/01/16	10045	AT & T	2164	6250	708 Z99-0652 784 4	0.00	321.13
1020	193470	04/01/16	10045	AT & T	2164	6250	708 Z07-5071 705 4	0.00	16.99
TOTAL CHECK								0.00	2,010.08
1020	193487	04/01/16	17896	JENNER & BLOCK LLP	2164	6355	LGL SVCS-PRAIRIESTA	0.00	14,382.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	2164	6259	MCDONALD'S	0.00	7.52
1020	193507	04/01/16	10272	SAM'S CLUB DIRECT C	2164	6205	JAMES CARUSO	0.00	15.00
1020	193523	04/01/16	10311	WESCO DISTRIBUTION	21	1250	15KV JACKETED WIRE	0.00	53,735.04

SUNGARD PENTAMATION  
DATE: 04/01/2016  
TIME: 10:28:32

CITY OF BATAVIA  
CHECK REGISTER - BY FUND

PAGE NUMBER: 9  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
ACCOUNTING PERIOD: 4/16

FUND - 21 - ELECTRIC UTILITY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL CASH ACCOUNT								0.00	328,835.75
TOTAL FUND								0.00	328,835.75

SUNGARD PENTAMATION  
 DATE: 04/01/2016  
 TIME: 10:28:32

CITY OF BATAVIA  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 10  
 ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
 ACCOUNTING PERIOD: 4/16

FUND - 30 - WATER UTILITY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	192700 V	01/22/16	17860	JOHN ROBERT EAGAN	30	1625	WATER OVERPAY REFUN	0.00	-25.67
1020	193410	03/25/16	10031	ALARM DETECTION SYS	3072	6355	QTRLY CHARGES APR-J	0.00	182.70
1020	193410	03/25/16	10031	ALARM DETECTION SYS	3073	6355	QTRLY CHARGES APR-J	0.00	785.93
1020	193410	03/25/16	10031	ALARM DETECTION SYS	3072	6355	QTRLY CHARGES APR-J	0.00	1,531.41
TOTAL CHECK								0.00	2,500.04
1020	193418	03/25/16	15580	CARUS CORPORATION	3072	6258	CARUSOL/CARUS	0.00	5,404.50
1020	193425	03/25/16	14300	ENGINEERING ENTERPR	3071	6440	ENG SVC-CHLORINE GE	0.00	133.75
1020	193437	03/25/16	11996	LEE JENSEN SALES CO	3073	6276	EXTENSION/FINFORM B	0.00	220.00
1020	193438	03/25/16	10332	MID AMERICAN WATER,	3073	6281	MISC SUPPLIES	0.00	588.75
1020	193458	03/25/16	10649	USA BLUE BOOK	3072	6340	SWIVAL ADAPTER	0.00	207.35
1020	193458	03/25/16	10649	USA BLUE BOOK	3072	6340	MISC SUPPLIES	0.00	473.67
TOTAL CHECK								0.00	681.02
1020	193459	03/25/16	10766	WATER PRODUCTS COMP	3073	6281	MISC PIPING	0.00	733.12
1020	193465	04/01/16	10018	ACE HARDWARE-BATAVI	3073	6264	MISC SUPPLIES	0.00	30.31
1020	193467	04/01/16	10048	ANDERSON PEST CONTR	3072	6315	PEST CONTROL SERVIC	0.00	368.40
1020	193469	04/01/16	10378	ARAMARK	3073	6255	UNIFORM RENTAL-WATE	0.00	130.32
1020	193469	04/01/16	10378	ARAMARK	3073	6315	PUBLIC WORKS-MATS	0.00	39.74
TOTAL CHECK								0.00	170.06
1020	193478	04/01/16	10157	COMMUNICATIONS DIRE	3073	6310	INSTALL NEW RADIO	0.00	190.75
1020	193480	04/01/16	10457	EJ EQUIPMENT INC	3073	6233	BALL VALVES	0.00	29.98
1020	193489	04/01/16	14035	JSN CONTRACTORS SUP	3073	6264	BLUE MARKING PAINT	0.00	180.00
1020	193494	04/01/16	10280	MENARDS	3073	6264	MISC SUPPLIES	0.00	51.43
1020	193494	04/01/16	10280	MENARDS	3073	6264	MISC SUPPLIES	0.00	14.64
1020	193494	04/01/16	10280	MENARDS	3073	6264	MISC SUPPLIES	0.00	33.84
1020	193494	04/01/16	10280	MENARDS	3073	6264	MISC SUPPLIES	0.00	41.31
1020	193494	04/01/16	10280	MENARDS	3073	6264	MISC SUPPLIES	0.00	-33.84
1020	193494	04/01/16	10280	MENARDS	3073	6264	MISC SUPPLIES	0.00	250.69
TOTAL CHECK								0.00	358.07
1020	193495	04/01/16	10332	MID AMERICAN WATER,	3073	6281	WESTERN LID/PLUG	0.00	373.75
1020	193503	04/01/16	10364	RANDALL PRESSURE SY	3073	6281	CPLGS/MISC FITTINGS	0.00	377.69
1020	193507	04/01/16	10272	SAM'S CLUB DIRECT C	3073	6205	DILLON/NELSON/SWANS	0.00	45.00
1020	193508	04/01/16	10344	SCHULHOF COMPANY	3073	6264	OPTIMA KIT	0.00	231.53
TOTAL CASH ACCOUNT								0.00	12,591.05

SUNGARD PENTAMATION  
DATE: 04/01/2016  
TIME: 10:28:32

CITY OF BATAVIA  
CHECK REGISTER - BY FUND

PAGE NUMBER: 11  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
ACCOUNTING PERIOD: 4/16

FUND - 30 - WATER UTILITY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
TOTAL FUND								0.00	12,591.05

SUNGARD PENTAMATION  
 DATE: 04/01/2016  
 TIME: 10:28:32

CITY OF BATAVIA  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 12  
 ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
 ACCOUNTING PERIOD: 4/16

FUND - 31 - SEWER UTILITY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193411	03/25/16	10035	ALL AMERICAN FLAG C	3182	6264	US & ILLINOIS FLAGS	0.00	555.95
1020	193412	03/25/16	10378	ARAMARK	3182	6255	UNIFORM RENTAL-WW	0.00	152.00
1020	193440	03/25/16	10557	NICOR GAS	3182	6260	SS CANNON 1W CHALLE	0.00	24.93
1020	193440	03/25/16	10557	NICOR GAS	3182	6260	948 GOSSELIN CIR	0.00	25.39
1020	193440	03/25/16	10557	NICOR GAS	3182	6260	1107 MCCLURG DR	0.00	53.01
TOTAL CHECK								0.00	103.33
1020	193468	04/01/16	10248	APEX INDUSTRIAL AUT	3182	6340	3PH AC MOTOR REPAIR	0.00	4,713.54
1020	193469	04/01/16	10378	ARAMARK	3183	6255	UNIFORM RENTAL-SEWE	0.00	43.44
1020	193470	04/01/16	10045	AT & T	3182	6250	708 Z07-0116 680 7	0.00	5,851.48
1020	193473	04/01/16	16400	BATTERIES PLUS BULB	3182	6340	12V LEAD	0.00	15.95
1020	193490	04/01/16	14269	KANE-DUPAGE SOIL &	3181	6440	SPECIAL USE PERMIT	0.00	483.00
1020	193493	04/01/16	10377	MCMaster-CARR SUPPL	3182	6340	FLANGES/DOME STRB L	0.00	432.52
1020	193493	04/01/16	10377	MCMaster-CARR SUPPL	3182	6264	BULB-STROBE LIGHT	0.00	-28.43
1020	193493	04/01/16	10377	MCMaster-CARR SUPPL	3182	6264	BULB-STROBE LIGHT	0.00	28.43
TOTAL CHECK								0.00	432.52
1020	193494	04/01/16	10280	MENARDS	3182	6315	MISC SUPPLIES	0.00	24.78
1020	193497	04/01/16	10557	NICOR GAS	3182	6260	1780 HUBBARD AVE	0.00	25.39
1020	193500	04/01/16	15085	PETROLIANCE	3182	6315	MOBIL VELOCITE	0.00	311.15
1020	193502	04/01/16	13029	POLYDYNE, INC.	3182	6258	CLARIFLOC C-9545	0.00	2,835.00
1020	193507	04/01/16	10272	SAM'S CLUB DIRECT C	3182	6264	BYRON RITCHASEN	0.00	15.00
1020	193515	04/01/16	10274	THOMPSON AUTO SUPPL	3182	6315	RADIATOR CAP	0.00	7.90
1020	193517	04/01/16	10494	TROTTER & ASSOCIATE	3181	6440	SUB CONSULTANT SVCS	0.00	45,443.38
1020	193519	04/01/16	10649	USA BLUE BOOK	3182	6340	FLANGES	0.00	64.23
TOTAL CASH ACCOUNT								0.00	61,078.04
TOTAL FUND								0.00	61,078.04

SUNGARD PENTAMATION  
DATE: 04/01/2016  
TIME: 10:28:32

CITY OF BATAVIA  
CHECK REGISTER - BY FUND

PAGE NUMBER: 13  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
ACCOUNTING PERIOD: 4/16

FUND - 33 - FLOOD/BLDG PROJECTS FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193424	03/25/16	15933	ENCAP INC	3334	6370	BRAEBURN RETAINAGE	0.00	636.47
TOTAL CASH ACCOUNT								0.00	636.47
TOTAL FUND								0.00	636.47

SUNGARD PENTAMATION  
DATE: 04/01/2016  
TIME: 10:28:32

CITY OF BATAVIA  
CHECK REGISTER - BY FUND

PAGE NUMBER: 14  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
ACCOUNTING PERIOD: 4/16

FUND - 48 - CITY HALL CAPITAL IMPROVE

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	4848	6472	SERVER ROOM SUPPLIE	0.00	195.09
TOTAL CASH ACCOUNT								0.00	195.09
TOTAL FUND								0.00	195.09

SUNGARD PENTAMATION  
DATE: 04/01/2016  
TIME: 10:28:32

CITY OF BATAVIA  
CHECK REGISTER - BY FUND

PAGE NUMBER: 15  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
ACCOUNTING PERIOD: 4/16

FUND - 61 - TRUST & AGENCY

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193474	04/01/16	17897	BPD RETIREMENT FUND	61	1917	OOTY DINNER-RASICCI	0.00	25.00
1020	193475	04/01/16	17899	JOAN BURKE	61	1917	OFFICER AWARDS DINN	0.00	50.00
1020	193488	04/01/16	10092	JPMORGAN CHASE BANK	61	1916	BIKINGBATAVIA HOSTI	0.00	19.99
TOTAL CASH ACCOUNT								0.00	94.99
TOTAL FUND								0.00	94.99

SUNGARD PENTAMATION  
DATE: 04/01/2016  
TIME: 10:28:32

CITY OF BATAVIA  
CHECK REGISTER - BY FUND

PAGE NUMBER: 16  
ACCTPA21

SELECTION CRITERIA: transact.trans\_date between '20160321 00:00:00.000' and '20160401 00:00:00.000' and transact.fund between '10' a  
ACCOUNTING PERIOD: 4/16

FUND - 71 - PW CAPITAL DEVL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	ORGANIZATION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
1020	193496	04/01/16	17847	MORROW BROTHERS FOR	7137	6450	2016 FORD F550 TRUC	0.00	44,284.00
TOTAL CASH ACCOUNT								0.00	44,284.00
TOTAL FUND								0.00	44,284.00
TOTAL REPORT								0.00	557,965.59



# Proclamation

**WHEREAS,** the community of Batavia is honored and blessed to once more host the annual Loyalty Day Parade which has been sponsored by the Batavia Veterans of Foreign Wars Post No. 1197 and its Ladies and Men's Auxiliaries for over four decades of civic life; and

**WHEREAS,** this event serves to annually instill and reinforce the long standing community commitment towards patriotism, volunteerism, and the vibrancy of the American spirit; and

**WHEREAS,** the members of the Batavia V.F.W. Post No. 1197 and its Ladies and Men's Auxiliaries annually donated thousands of hours and thousands of dollars to plan, organize and produce the Loyalty Day Parade which has won the hearts and admiration of residents from throughout the greater Fox River Valley and beyond; and

**WHEREAS,** the V.F.W. Post No. 1197 has utilized the theme of the Loyalty Day Parade to promote a variety of community concerns and causes including drug awareness, Stranger Danger, public safety, religious understanding, business development, public action, and American patriotism; and

**WHEREAS,** the annual Loyalty Day Parade has become a civic highlight and has written for itself a proud chapter of Batavia history that serves to remind and enlighten all citizens as to the need to illustrate our love of freedom, support for our nation and its institutions and commitment to the values which surround the American Dream.

**NOW, THEREFORE,** I, Jeffery D. Schielke, Mayor of the City of Batavia, Illinois, with approval by a vote of the City Council do hereby proclaim, that Sunday, May 1, 2016 shall be known throughout all of Batavia as "**Loyalty Day**" and by the signing of this proclamation do hereby encourage all residents of our town to attend and participate in the festivities and significance of this most meaningful community event.

  
Mayor



**JEFFERY D. SCHIELKE, MAYOR**

TO: Aldermen  
DATE: April 1, 2016  
FROM: Jeffery Schielke, Mayor  
SUBJECT: Need for Motion to Grant Batavia ACCESS Committee Status

As we discussed at the last COW meeting, I am asking the City Council to approve a motion at the April 4th meeting granting Batavia ACCESS Committee status to two coming events so that both will have official city council approval and city insurance coverage.

The two events are the 100th Anniversary celebration for American Flag Day on June 12th and 14th and the Community Farm to Table dinner on Sunday, August 7th on North River Street. Members of the City Council are actively participating in both of these events and thus we should be able to answer any questions anyone might have at Monday's meeting before we vote on the motion.

# CITY OF BATAVIA

---

**MEMO TO:** William R. McGrath  
City Administrator

**FROM:** Gary J. Schira   
Chief of Police

**DATE:** March 31, 2016

**SUBJECT:** Class F Liquor License Application of TriCity Health Partnership  
For Their Annual Fund Raising Event at the East Side Community Center

The Batavia Police Department conducted an investigation and background check (Report #16-6399) to determine whether the corporation (Tri City Health Partnership, Inc.), a not for profit corporation located at 215 W. Illinois Street, St. Charles, Illinois 60174 and the Executive Director (Shannon Watson) might be suitable to receive a 1-day temporary indoor Class F liquor license in the City of Batavia for their Annual Fund Raising event (dinner and a show) to be held at the East Side Community Center ~ Shannon Hall located at 14 N. VanBuren St., Batavia, Illinois 60510 on Saturday, April 30, 2016 from 6 p.m. to 10:30 p.m. We have found no problems which would preclude the corporation or Executive Director from receiving a liquor license as of this date.

Please place this item on the agenda for the Monday, April 4, 2016 City Council Meeting. Should you have any questions in this regard, please contact me.

PC: Liquor File  
Deputy Chief Autenrieth  
Detective Bretz



City of Batavia, Illinois  
 100 North Island Avenue  
 Batavia IL 60510  
 630-454-2000

For Office Use Only  
 Received: \_\_\_\_\_  
 License Fee Paid: \_\_\_\_\_  
 Receipt #: \_\_\_\_\_

**Class F Application for Liquor License**

Business Information	
Business Name	Tri City Health Partnership
Business Address	318 Walnut Street, St. Charles, IL 60174
Business Phone	630.377.9277
Contact Person	Shannon Watson, Executive Director
Address	4417 Fender Rd. Lisle, IL 60532
Email	swatson@tchpfreeclinic.org
Phone #	630.377.9277
Cell	630-399-6640

- Applicant shall provide:
- Written consent from owner to hold event** on the premises and their acknowledgement of a joint responsibility for compliance with all provisions of liquor control chapter.
  - Proof of **liability/dram shop** insurance providing coverage for the premises, licensee, owner and sponsor where alcohol liquor is to be sold including City, if obtained for a City event. Event date/location must be on dram shop paperwork.
  - Copy of **STATE of ILLINOIS** License within 2 (TWO) weeks.
  - Copy of IL 501c3 or other certification showing organization is not-for-profit.

Application Requirements of a Class F	
1. Purpose of Event	Annual Fund Raising Event
2. Location of Event	14 N. VanBuren St., Batavia, IL (Shannon Hall)
3. Date/Time of Event	4/30/2016 6pm-10:30pm
4. Live Entertainment	No
5. Indoors	<input checked="" type="checkbox"/>
Outdoors	<input type="checkbox"/>
Both	<input type="checkbox"/>
6. Estimate Number of Attendees	160-200
7. What type of liquor is to be served	beer/wine
8. Provide a Layout of Liquor Sales at the Event/premises	
9. Provide List of Persons Responsible for Dispensing Alcoholic Liquor	
10. Provide Statement to Prohibit sales to minors; Security at Gates	
11. Provide Names of Persons Providing Security	
12. Provide other information required by Liquor Commissioner and Chief of Police	
13. Applicant to pay appropriate fee with application unless waived by Liquor Commission.	
14. Individuals who sell/serve liquor must be 21 years of age or older	

**Affidavit**

State of Illinois )  
 County of Kane )

I/We, the undersigned, are familiar with the terms and provisions of the Batavia Municipal Code relating to liquor control, that I/we have read the foregoing application and the statements are true, complete, and correct to my/our personal knowledge and information. I/We asking the City of Batavia to issue the Liquor Dealer License, Class F to me/us for the location indicated; that I/we will not violate any laws of the United States, the State of Illinois, or the City of Batavia Liquor Control Ordinances. Applicant acknowledges the obligation of those persons identified on this application submit to fingerprinting and background investigation upon request by the City of Batavia Police Department.

Dated at Batavia, Illinois, this \_\_\_\_\_ day \_\_\_\_\_, A.D. \_\_\_\_\_.

By \_\_\_\_\_

Attest: \_\_\_\_\_

Witness \_\_\_\_\_

**ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER**

Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Chief of Police: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_ Liquor Commissioner: \_\_\_\_\_

### CLASS F COMPLIANCE CHECKLIST

#### 3-3-15-1B

All of the individuals who sell and serve liquor must be twenty-one (21) years of age or older; Illinois BASSET Off Premise Alcohol Seller/Server Certification or equivalent training within the last twelve (12) months is required for the service of alcoholic liquor as follows:

For Class F licenses, at least one person who is present at the time of serving the alcoholic liquor at all times, except as provided in Section 3-3-27 below;

1. Adequate provisions shall be made for identifying persons who are of legal, drinking age and ensuring that minors are not served;
2. A schedule of drink prices must be posted at the site of the event and shall remain the same for each day of the event;
3. The approved license must be posted in plain view at the event;
4. Alcoholic liquor may not be sold or consumed outdoors unless the Applicant is approved for outdoor service and consumption and complies with the conditions in Section 3-3-15.2 below;
5. The Applicant shall comply with all other state and local regulations, including the prohibition against serving alcoholic liquors to intoxicated persons, and any other conditions imposed by the City Council, the Local Liquor Commissioner and Chief of Police, including any specific requirements for security at the event; and
6. Alcoholic liquor shall not be given away pursuant to a Class F license unless the event is a private function.

#### 3-3-15.2

The outdoor sale and/or consumption of alcoholic liquor shall be allowed in conjunction with a Class F license subject to the conditions in Section 3-3-15.1 and the following conditions:

1. The site drawing submitted shall show the physical boundaries of the area of the outdoor sales and/or consumption in compliance with the provisions herein and must be approved by the City Council and the Chief of Police
2. The outdoor sale and/or consumption area shall be fully enclosed by some combination of fencing, walls, partitions, or similar materials with clearly marked entrances and exits, and the alcoholic liquor may only be sold and consumed in the area so designated;
3. The entrances and exists to and from the designated outside area for sale and consumption shall be monitored, and no person under the age of 21 shall be allowed into the designated area unless accompanied by an adult parent or guardian;
4. The Applicant shall comply with any other conditions on the outside sale and/or consumption of alcoholic liquor that are imposed by the City Council when the license is approved or is otherwise required by the Chief of Police for the public health, safety and welfare;
5. A plan for security to maintain order, to ensure compliance with the conditions of the license and to ensure compliance with all applicable rules and regulations shall be tendered and must be approved; and
6. An additional fee may be charged for an outdoor Class F license based on the amount of staff time required to process and supervise the licensing.

#### Class F (Special Event, not-for-profit)

Indoors	\$50.00
Outdoors	To be determined