



**City of Batavia**  
 Community Development Department  
 100 North Island Avenue  
 Batavia IL 60510  
 Phone (630) 454-2700  
 Fax (630) 454-2775

# Application for Certificate of Appropriateness

Property Address 107 N Batavia Avenue

Owner's Name Tom Siewicz

Property Identification Number 12

Phone Number (630) 967-6446

Existing/Proposed Zoning Ordinances DMU Yes  No

Mobile Number (630) 793-9365

E-Mail Ebenseth@aol.com

Submittal Date 12 / 12 / 2016

**Project Description:**  
Install (1) double face internally illuminated sign cabinet on a 2'8" pole for an overall height of 6'. The sign cabinet will have routed out copy.

Applicant's Name Express Signs: Lighting

Applicant Address 212 Amendedge Drive

Phone Number (815) 725-9080

Mobile Number (815) 693-3513

E-Mail Signs@expsigns.com

Applicant Signature [Signature]

Owner Signature \_\_\_\_\_

**TYPE OF WORK**  
 (Check All That Apply)

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Exterior Alteration/Repair | <input type="checkbox"/> New Construction   | <input type="checkbox"/> Demolition              |
|  | <input type="checkbox"/> Primary Structure  | <input type="checkbox"/> Whole Primary Structure |
|  | <input type="checkbox"/> Addition           | <input type="checkbox"/> Part Primary Structure  |
|  | <input type="checkbox"/> Garage/Outbuilding | <input type="checkbox"/> Garage/outbuilding      |
|  | <input type="checkbox"/> Other _____        | <input type="checkbox"/> Relocation of Building  |

**Additional Information to be Submitted with Application – Digital Format If Available**

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Exterior Alteration/Repair            | <input type="checkbox"/> Porch – Maintenance and Minor Repair        |
| <input type="checkbox"/> Architectural Feature (Decorative Ornamentation) | <input type="checkbox"/> Porch – Major Repair and Reconstruction     |
| <input type="checkbox"/> Awning or Canopy                                 | <input type="checkbox"/> Retaining Walls                             |
| <input type="checkbox"/> Deck   | <input type="checkbox"/> Roof (Change in Shape, Features, Materials) |
| <input type="checkbox"/> Door   | <input type="checkbox"/> Satellite Dish                              |
| <input type="checkbox"/> Fence  | <input type="checkbox"/> Security Doors or Windows                   |
| <input type="checkbox"/> Gutters  | <input type="checkbox"/> Sidewalks                                   |
| <input type="checkbox"/> Light Fixture                                    | <input type="checkbox"/> Shutters                                    |
| <input type="checkbox"/> Mechanical System Units                          | <input type="checkbox"/> Siding                                      |
| <input type="checkbox"/> Masonry Cleaning, Repointing, Painting           | <input checked="" type="checkbox"/> Signs                            |
| <input type="checkbox"/> Material Change (wood, brick, etc)               | <input type="checkbox"/> Solar Collectors                            |
| <input type="checkbox"/> Painting (paint removal etc)                     | <input type="checkbox"/> Storm Doors or Windows                      |
| <input type="checkbox"/> Paving (Parking Lot, Driveways, Landscaping)     | <input type="checkbox"/> Windows, Skylights                          |
| <input type="checkbox"/> Photographs of building(s)                       | <input type="checkbox"/> Others _____                                |

Attach a detailed description of all work to be done for each item. Include the following materials where appropriate and check appropriate box if included

- A. Drawings, photographs, specifications, manufacturer's illustrations or other description of proposed changes to the building's exterior, to-scale drawings with dimensions will be required for major changes in design (e.g., roofs, facades, porches, and other prominent architectural features)
- B. If application is for any feature not on the primary structure, include a site plan. A site plan will not be required if there is no change to the existing structure or any proposed new structure.
- C. If changes to building materials are proposed, include samples.

**New Construction/Additions**

Include the following materials where appropriate and check appropriate box if included.

- For primary structure, outbuilding or addition:
  - 1. Fully dimensioned site plan
  - 2. Elevation drawings of each façade with dimensions and specifications
  - 3. Drawings, photographs, samples and manufacturer's illustrations
- Drawings or other descriptions of site improvements, e.g., fences sidewalks, lighting, pavements, decks.

**Structure Demolition**

1. Photographic evidence supporting the reason for demolition
2. Describe the proposed reuse of the site, including drawings of any proposed new structure
3. If economic hardship is claimed, include evidence that hardship exists (Criteria set forth in Section 7-2 of Title 12)

**Structure Relocation**

1. Explain what will be moved, where and why.
2. If a structure will be moved into the district from outside, include photographs.
3. Include a site plan showing proposed location of the structure on the new parcel. Describe any site features that may be altered or disturbed (e.g., foundations, walls)

**THIS FORM IS NOT A BUILDING PERMIT APPLICATION**

**FOR OFFICE USE ONLY BELOW**

Property is:                      Significant                      Contributing                      Non-Contributing

\_\_\_\_\_  
Signature of Historic Preservation Commission Chair

\_\_\_\_\_  
Date of Commission Review

City Council Action:    Date \_\_\_\_\_ Vote Record \_\_\_\_\_ Not Applicable \_\_\_\_\_

Conditions: YES\*/ NO

\*See Attachment

The Batavia Historic Preservation Commission, or its authorized agent, has reviewed the proposed work and has determined that it is in accordance with the applicable criteria set forth in Section 6-2 of Title 12 of the Code of the City of Batavia. Accordingly, this Certificate of Appropriateness is issued.

Any change in the proposed work after issuance of this Certificate of Appropriateness shall require inspection by Commission staff to determine whether the work is still in substantial compliance with the Certificate of Appropriateness.

***This certificate is not a permit, does not authorize work to begin, does not ensure building code compliance, and does not imply that any zoning review has taken place.***



December 8, 2016

City of Batavia  
Community Development Department  
100 North Island Avenue  
Batavia, IL 60510

Re: Permit Applications – Signage

To Whom It May Concern:

Please find enclosed a sign permit application and associated drawings for Salsa Verde located at 107 N Batavia Avenue in Batavia. Also enclosed is check #36811 in the amount of \$125.00 to cover the permit fee for the sign.

Express Signs will installing (1) double faced internally illuminated pylon sign that will be connected to the existing electrical. The sign cabinet will be 3'2" x 10' on a pole with a 2'8" pole cover.

Please review the enclosed items for approval. You can mail permit(s) to Express Signs and Lighting Maintenance, Inc. at 212 Amendodge Drive; Shorewood, Illinois 60404.

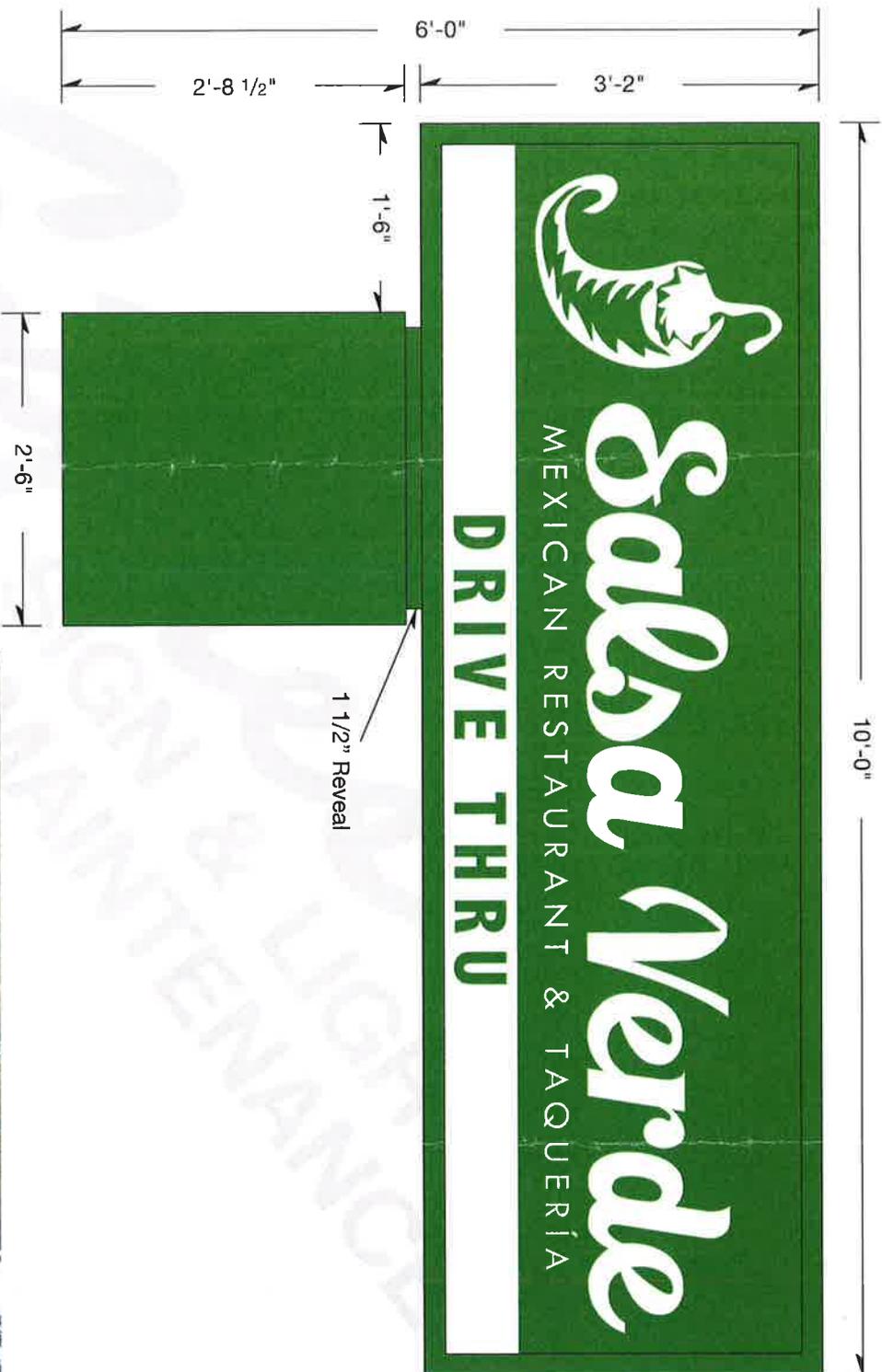
If you have any questions or need any further information, please contact me at 815-725-9080.

Very truly yours,

EXPRESS SIGNS AND LIGHTING MAINTENANCE, INC.

Donna Larkin

Attachments – permit application and drawings



- (1) D/F ILLUMINATED PYLON SIGN**
- Metal cabinet with WHITE plex backed router copy
  - VINYL COLORS: 3M Translucent VIVID GREEN (3630-156)
  - Internally illuminated with WHITE LED's
  - Pole Cover & Reveal painted to match 3M VIVID GREEN (3630-156)

**SQUARE FOOTAGE: 31.6**

(1) 20 Amp Circuit / 120V  
U.L. ELECTRICAL #E154882



PHONE: 815.725.9080  
FAX: 815.725.7543  
EMAIL: SIGNS@EXPRESIGNS.COM  
ADDRESS: 212 AMENDODGE SHOREWOOD, IL 60404

CUSTOMER: SALSA VERDE  
PROJECT ADDRESS: BATAVIA, IL  
PROJECT: PYLON SIGN  
PROOF NO#: 016-294

DESIGNER: BS  
DATE: 11.23.16  
SCALE: 3/4"=1'  
REVISION: NONE

**NOTES:**  
THIS DRAWING IS THE PROPERTY OF EXPRESS SIGNS AND IS TO ONLY BE USED IN CONNECTION WITH WORK PERFORMED BY EXPRESS SIGNS. THIS DRAWING IS NOT TO BE REPRODUCED, COPIED OR EXHIBITED IN ANY FASHION WITHOUT WRITTEN CONSENT FROM EXPRESS SIGNS. CHARGES UP TO \$2,000 WILL BE ASSESSED FOR ANY MIS-USE.

**SIGN TYPE:**  
**A1.1**

APPROVED BY:

DATE APPROVED:

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