

# BOARD OF FIRE & POLICE COMMISSIONERS

100 NORTH ISLAND AVENUE  
BATAVIA, ILLINOIS 60510

## SPECIAL MEETING MINUTES FEBRUARY 18, 2016

NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Board and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

The meeting was called to order at 5:02 p.m.

Members Present: Chairman Nancy Vance, Secretary Dennis Anderson, Commissioner Laura Newman

Members Absent: None

Others Present: Fire Chief Randy Deicke; Wendy Bednarek, Human Resource Director

Chairman Vance stated that the purpose of this meeting is to promote a Fire Lieutenant and interview Firefighter Candidates.

### Promotion – Fire Lieutenant

The Board has authorization to appoint one (1) Fire Lieutenant. The first candidate on the Fire Lieutenant List is Scott Stephens. Chief Deicke gave a brief overview of Scott's history with the department noting that he is a very good mentor and leader in the department.

**Motion:** To promote Scott Stephens to the position of Fire Lieutenant effective March 7, 2016.

**Maker:** Newman

**Second:** Anderson

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

### Interviews – Firefighter Candidates

The Board has authorization to appoint one (1) Firefighter. Candidates must be chosen in rank order of the list. Several candidates have requested either a first pass or to be removed from the current Firefighter Eligibility List.

**Motion:** To remove the following candidates from the Firefighter Eligibility List per their request: Mark Jenkins, Jacob Bolatto, Kevin Roe, Ryan Veseling, Tyler Gross and Ryan Kolze.

**Maker:** Newman

**Second:** Anderson

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

**Motion:** To grant the following candidates a first pass: Darrell Parrish, Drew Muffler, Douglas Hughes, Matthew Sheehan and David Vandusen.

**Maker:** Newman

**Second:** Anderson

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

Letters will be sent to the aforementioned candidates notifying them of their status, per their request.

Peter Penkava and Michael Pope have had background investigations conducted and were invited to sit for an oral interview.

**Motion:** To enter into Executive Session for personnel reasons.  
**Maker:** Newman  
**Second:** Anderson  
**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

The Board entered into Executive Session at 5:10 p.m.

**Motion:** To return to Open Session.  
**Maker:** Newman  
**Second:** Anderson  
**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

The Board returned to Open Session at 6:05 p.m.

**Motion:** To present Peter Penkava with a conditional job offer subject to his successful completion of a psychological examination and medical examination.  
**Maker:** Anderson  
**Second:** Newman  
**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

Michael Pope successfully completed the oral interview process and will remain on the list pending any additional openings.

#### **MATTERS FROM THE PUBLIC**

None

#### **ADJOURNMENT**

There being no further business to consider, a motion was made by Commissioner Newman to adjourn the meeting at 6:15 p.m. Seconded by Secretary Anderson. All in favor. Motion carried.

Ayes 3

Nays 0

Absent 0

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Cheryl A. Shimp  
Recording Secretary