

BOARD OF FIRE & POLICE COMMISSIONERS

100 NORTH ISLAND AVENUE

BATAVIA, ILLINOIS 60510

MEETING MINUTES

MARCH 1, 2016

NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Board and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

The meeting was called to order at 5:00 p.m. Roll Call.

Members Present: Chairman, Nancy Vance; Secretary, Dennis Anderson and Commissioner, Laura Newman

Members Absent: None

Others Present: Police Chief Gary Schira and Fire Chief Randy Deicke

APPROVE PREVIOUS MEETING MINUTES

Motion: To approve the minutes of the February 2, 2016 regular meeting and February 18, 2016 special meeting as presented.

Maker: Anderson

Second: Newman

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

CORRESPONDENCE

Motion: To approve Invoice #469559 from Backgrounds Online for backgrounds on firefighter candidates in the amount of \$139.90.

Maker: Anderson

Second: Newman

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

Motion: To approve Invoice #Batavia FD 16-01 from Trotsky Investigative Polygraph for polygraphs on firefighter candidates in the amount of \$260.00.

Maker: Anderson

Second: Newman

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

OLD BUSINESS

Appointment of Firefighter – The Board has authorization to appoint one (1) firefighter.

Motion: To appoint Peter Penkava to the position of full-time firefighter/paramedic effective March 10, 2016.

Maker: Newman

Second: Anderson

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

Chief Deicke reported that there will be a small party after the Monday, March 7, 2016 City Council for all the recent promotions and Penkava's appointment to the Batavia Fire Department. This event will be held at the East Side Community Center.

The Board paused to sign letters for firefighter candidates removed from the eligibility list.

Chief Deicke reported that the College of DuPage sent a copy of the contract for the firefighter testing consortium this fall. The Board paused to review the contract. This document needs to go before the City Council for approval. This item will be discussed at the April meeting. Discussion was held on extending eligibility lists, what is allowed in the statutes, etc.

Rules & Regulations Update – A brief discussion was held on possible changes. The Board still needs to draft a policy for waiving application fees. Table item to the April meeting.

NEW BUSINESS

No closed session needed at this meeting.

PUBLIC COMMENTS

None.

ADJOURNMENT

There being no further business to consider, a motion was made by Commissioner Newman to adjourn the meeting at 5:30 p.m. Seconded by Secretary Anderson. All in favor. Motion carried.

Ayes 3 Nays 0 Absent 0

The meeting was adjourned at 5:30 p.m. The next regular meeting will be Tuesday, April 5, 2016 beginning at 5:00 p.m. at the Batavia Police Department.

Respectfully submitted,



Cheryl A. Shimp
Recording Secretary