

MINUTES
April 11, 2016
Historic Preservation Commission
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

1. Meeting Called to Order

Chair Bus called the meeting to order at 5:30pm.

2. Roll Call

Members Present: Chair Bus; Vice-Chair Hagemann; Commissioners Sherer, Roller and Sullivan (arrived at 5:38pm)

Members Absent: None

Also Present: Jeff Albertson, Building Commissioner; and Jennifer Austin-Smith, Recording Secretary

3. Items to be Removed, Added or Changed

There were no items to be removed, added or changed.

4. Approve Minutes for March 28, 2016

Motion: To approve the minutes for March 28, 2016

Maker: Sherer

Second: Roller

Voice Vote: 4 Ayes, 0 Nays, 1 Absent
All in favor. Motion carried.

5. Matters From the Public (for items not on the agenda)

Historic Preservation Commission (HPC) Chair Bus asked if there were matters from the public for items not on the agenda. There were none.

6. COA Review: 122 East Wilson Street – Wall Sign (Lavya, Inc., applicant)

The applicant did not attend the meeting. The consensus of the Committee was to defer to a future agenda when the applicant could attend.

Motion: To table the COA Review of 122 East Wilson Street Meeting to the next scheduled meeting

Maker: Hagemann

Second: Sherer

Roll Call Vote: **Aye:** Hagemann, Sherer, Roller, Bus
Nay:

4-0 Vote, 1 Absent, Motion carried.

7. COA Review: 35 North Water Street – Lighting Improvements (Jeremy Bertrand, applicant)

Jeremy Bertrand, 35 North Water Street, addressed the Committee. He stated that he installed rope lighting to improve aesthetics and spotlights in the parking lot for safety. Bertrand stated that the spotlights are ideal for illuminating the parking lot and would be appropriate for the proposed outside seating deck. Pictures were shown to the Commission of the rope lighting and spotlights.

Bus stated that this building is non-contributing. He continued that the work was done without permits and it is now before the Commission. Albertson added that the work is in for permits now.

*Sullivan entered the meeting at 5:38pm

Albertson stated that there would be a COA for rope lighting coming to the Commission at a future meeting for another non-contributing building. Bus commented that the Commission should have consistency with our actions regarding rope lighting.

Motion: To approve the COA as presented
Maker: Hagemann
Second: Roller
Roll Call Vote: **Aye:** Hagemann, Sherer, Sullivan, Roller, Bus
Nay:
5-0 Vote, 0 Absent, All in favor, Motion carried.

8. Updates:

- **7 East Wilson Street – Historic Inspection**
- **Anderson Block Building – Masonry Maintenance**
- **Significant Historic Building Inspection Program**
- **10/12 North River Street – Historic Inspection**
- **227 West Wilson Street – Historic Inspection**
- **109 South Batavia Avenue – Historic Inspection**
- **8 North River Street – Historic Inspection**
- **16 East Wilson Street – Historic Inspection**

Albertson stated that he would be meeting with Mr. Marconi this week regarding the Anderson Block building. Work is scheduled for the end of April on the building.

Albertson announced that additional inspections would not be done on any other buildings until we take some of the current buildings off our list. Hagemann stated that we are in the season where work could get done and he is not in favor of delaying inspections on buildings that need to get work done. He explained that the timeframe for getting work done is not quick and suspending inspections is not the route to go on this. If we suspended inspections we would miss

another season of work. Sherer concurred and stated it is uncertain what next winter would be like and things that are already deteriorating could be even worse next season. Hagemann added that some of the buildings on the list have been there for three years.

Roller asked for a master list of the buildings that have been inspected. Albertson stated that there are eighty significant buildings total and ten or twelve buildings have been inspected. Roller stated that we should take a look at the list and let staff know if there are any other buildings that should be inspected. Sherer asked for a list of buildings that need inspection. Albertson stated that he does have a master list of significant buildings and would mark off the ones that have been inspected. Bus asked for those lists to be emailed to the Commission.

9. Other Business

Two members would not be available for the April 25, 2016 HPC meeting. Bus stated that the April 25, 2016 meeting should be canceled due to lack of a quorum. May 9, 2015 would be the next scheduled meeting.

A discussion on the guidelines will be held at the next HPC meeting. Roller stated that she would add language to make submittals for significant buildings stricter. Roller stated that she would email the updated guidelines to the Commissioners for their review prior to the next HPC meeting.

Albertson stated that he has received no correspondence with the Driehaus Foundation. Hagemann stated that Batavia MainStreet would be helping with the award submittal. Albertson stated that he would try to get in contact with them once again. Also, he will continue to work on securing a presentation to the HPC regarding becoming a certified government body.

Sullivan questioned if the HPC members need to file the statement of economic interest by the end of the month. Albertson stated that a statement is needed and should be completed by the end of the month.

10. Adjournment

There being no other business to discuss, Chair Bus asked for a motion to adjourn the meeting at 6:04pm; Made by Hagemann; Seconded by Roller. Motion carried.

Minutes respectfully submitted by Jennifer Austin-Smith