

# BOARD OF FIRE & POLICE COMMISSIONERS

100 NORTH ISLAND AVENUE  
BATAVIA, ILLINOIS 60510

## MEETING MINUTES JUNE 7, 2016

NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Board and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

The meeting was called to order at 5:02 p.m. Roll Call.

Members Present: Secretary, Dennis Anderson and Commissioner, Laura Newman

Members Absent: Chairman, Nancy Vance

Others Present: Police Chief Gary Schira and Fire Chief Randy Deicke

### APPROVE PREVIOUS MEETING MINUTES

**Motion:** To approve the minutes of the May 3, 2016 regular meeting as presented.

**Maker:** Newman

**Second:** Anderson

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried.

**Motion:** To approve the minutes of the May 9, 2016 special meeting as presented.

**Maker:** Newman

**Second:** Anderson

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried.

### CORRESPONDENCE

**Motion:** To approve the invoice and authorize payment from Backgrounds Online in the amount of \$98.00 for police officer candidates.

**Maker:** Newman

**Second:** Anderson

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried.

Correspondence from Jordan Collins reference his status as a police officer candidate. This item will be discussed in executive session.

### OLD BUSINESS

**Motion:** To appoint Lawrence Hill as a probationary police officer for the City of Batavia.

**Maker:** Newman

**Second:** Anderson

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried.

Chief Schira reported that Hill will begin with the department on Monday, June 27, 2016. As a certified officer he will immediately begin the Field Training Program. The Department has an 18 month probationary program.

Rules & Regulations – Final discussion was held on the Board’s rules and regulations; typos were corrected on Page 14 and Page 15. The final draft will be submitted to Broihier for his review. Final approval at the July meeting.

Chief Deicke left the meeting at 5:23 p.m.

Status Police Officer Hiring – The Board received a letter from Candidate Jordan Collins reference his status.

**Motion:** To enter into Executive Session to discuss personnel issues.  
**Maker:** Newman  
**Second:** Anderson  
**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried.

The Board entered into Executive Session at 5:24 p.m.

**Motion:** To return to Open Session.  
**Maker:** Newman  
**Second:** Anderson  
**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried.

The Board returned to Open Session at 5:35 p.m.

**Motion:** To declare Jordan Collins ineligible for further consideration as a police officer with the Batavia Police Department.  
**Maker:** Newman  
**Second:** Anderson  
**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried.

Chief Schira reported that he did inform Mr. Collins that if he wished to appeal the Board’s ruling, he should do so in writing. To date, no request for an appeal has been received. Background investigations will begin on the next 4 candidates and will be presented to the Commissioners on or before Friday, June 17. Polygraph examinations have been scheduled. A special meeting date will be held on Monday, June 20 beginning at 5 p.m. The psychological examination will be scheduled as soon as possible. Looking at the July meeting for a final appointment. Basic Academy starts on Monday, July 11, 2016.

Chief Schira noted that Det. Kevin Bretz has indicated that he will be retiring in January 2017. There may also be a second officer considering retiring during this same time. Will keep the Board updated as events unfold.

**NEW BUSINESS**

None.

**PUBLIC COMMENTS**

None.

**ADJOURNMENT**

There being no further business to consider, a motion was made by Commissioner Newman to adjourn the meeting at 5:46 p.m. Seconded by Secretary Anderson. All in favor. Motion carried.

Ayes 2      Nays 0      Absent 1

The meeting was adjourned at 5:46 p.m. The next regular meeting will be Tuesday, July 5, 2016 beginning at 5:00 p.m. at the Batavia Police Department.

Respectfully submitted,



Cheryl A. Shimp  
Recording Secretary