

MINUTES
January 14, 2019
Historic Preservation Commission
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

1. Meeting Called to Order

Chair Hagemann called the meeting to order at 5:30pm.

2. Roll Call

Members Present: Chair Hagemann; Vice-Chair Roller; Commissioners Hohmann, Sherer, and Bus

Members Absent: Commissioner Sullivan

Also Present: Jeff Albertson, Building Commissioner; Jennifer Austin-Smith, Recording Secretary

3. Approval of Minutes:

Motion: To approve the minutes from November 26, 2018

Maker: Sherer

Second: Hohmann

Voice Vote: 5 Ayes, 0 Nays, 1 Absent
Motion carried.

Motion: To approve the minutes from December 10, 2018

Maker: Roller

Second: Hohmann

Voice Vote: 5 Ayes, 0 Nays, 1 Absent
Motion carried.

4. Items to be Removed, Added or Changed

There were no items to be removed, added or changed.

5. Matters From the Public (for items not on the agenda)

There were no members from the public to address the Commission.

6. COA Review: 12 West Wilson Street – Door Replacement (CAE Services, applicant)

Carrie Johnson, CAE Services, addressed the Historic Preservation Commission (HPC). She overviewed the door replacement project and shared that they plan to match the windows that were recently installed by keeping things all white. Chris Braken, A Mirror Image, addressed the

Commission. He stated that they are replicating the doors that currently exist, same color glass and metal, but will have white trim to match the windows. The doors will be aluminum.

Chair Hagemann stated that this is a significant building and the HPC is only reviewing the two exterior doors for the purpose of this COA. The HPC reviewed the drawings provided by the applicant and viewed a Google Maps image of the building.

Motion: To approve the COA as submitted
Maker: Sherer
Second: Bus
Roll Call Vote: **Aye:** Sherer, Bus, Hohmann, Roller, Hagemann
Nay: None
5-0 Vote, 1 Absent, Motion carried.

Chair Hagemann asked if the locks on the doors would be changed since he has witnessed the difficulty people have unlocking the building. Carrie Johnson answered that they would be changing the locks on the doors. She added that they might be utilizing the historic night depository mail slot that would route the confidential mail to a protected locked box. Albertson stated that as long as the Post Office is okay with that there is no issue. The consensus of the Committee was in favor of the historic mail slot being utilized.

7. Updates:

- 1. 7 East Wilson Street – Historic Inspection**
- 2. Anderson Block Building – Masonry Maintenance**
- 3. Significant Historic Building Inspection Program**
- 4. 10/12 North River Street – Historic Inspection**
- 5. 227 West Wilson Street – Historic Inspection**
- 6. 129 South Batavia Avenue – Historic Inspection**
- 7. 8 North River Street – Historic Inspection**
- 8. 16 East Wilson Street – Historic Inspection**
- 9. Certified Local Government**

Albertson stated that there are no updates to report at this time.

8. Other Business

Hagemann asked about the Design Guidelines. Albertson stated that the HPC did pass the Design Guidelines along to the Committee of the Whole and he would prepare a package and bring it to the Committee of the Whole. Albertson stated that he should have a date for the Committee meeting the Design Guidelines would be presented at the next HPC meeting. Albertson stated that the Committee meeting would most likely be in February of this year.

Sherer asked if the Director of Community Development responded to Phil Bus' request to prepare a presentation for the HPC regarding future development. Albertson stated that Buening is planning on attending a future HPC meeting. A date has not been secured at this time. Sherer asked that Albertson choose a meeting in which Phil Bus could attend since it was his request. Albertson stated that he would.

Bus announced that the Preservation Partners meeting would be held in the City Council Chambers on January 24th at 7pm. He encouraged all HPC members to attend.

9. Adjournment

There being no other business to discuss, Chair Hagemann asked for a motion to adjourn the meeting at 5:44pmpm; Made by Hohmann; Seconded by Sherer. Motion carried.

Minutes respectfully submitted by Jennifer Austin-Smith, Recording Secretary, on January 14, 2019.