

**MINUTES**  
**April 16, 2019**  
**Committee of the Whole**  
**City of Batavia**

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chair Brown called the meeting to order at 7:00pm.

**1. Roll Call**

**Members Present:** Chair Brown; Ald. Russotto, Atac, Stark, Chanzit, Wolff, Salvati, O'Brien, Callahan, Meitzler, Malay (entered at 7:02pm), Uher, Cerone, McFadden

**Members Absent:**

**Also Present:** Laura Newman, City Administrator; Gary Holm, Director of Public Works; Anthony Isom, Assistant to the City Administrator; and Jennifer Austin-Smith, Recording Secretary

**2. Reminder: Please speak into the microphone for BATV recording**

**3. Items to be Removed/Added/Changed**

There were no items to be removed, added or changed.

**4. Matters From the Public (For Items NOT on the Agenda)**

There were no matters from the public for items not on the agenda.

**5. Wastewater Treatment Plant Update**

Jerry Ruth, Trotter and Associates, updated the Committee of the Whole (COW) on the March 2019 monthly update on the Wastewater Treatment Plant including the following:

- Project Photos
- Schedule Update
- Process Start-Ups
  - Progress: 94%
- Occupancy
- Cost Update
  - Change Orders: 1.40%

**6. Resolution 19-056-R: Renewing Ride in Kane 2019-2021 (LN 4/12/19) GS**

Newman discussed how Ride In Kane is a valuable service to our residents. It provides public transportation for seniors and disabled individuals get rides to and from their medical appointments. This program is a partnership between communities in Kane County and Pace Bus Service. The program is administered through The Association for Individual Development.

Batavia's share of administrative and operation cost for the program is \$80,000 per fiscal year and our current agreement expires on July 31<sup>st</sup>. Staff is recommending through City Council renewal of this contract through 2021. The Committee discussed the cost per ride, handicap accessible transportation, and how this program provides several hundreds of rides per month. Newman stated that she could provide the Committee a report on the qualifying characteristic for a particular individual who uses the program. The cost has stayed the same since the previous term.

**Motion:** To recommend to City Council approval of Resolution 19-05-R: Renewing Ride in Kane 2019-2021

**Maker:** O'Brien

**Second:** Stark

**Voice Vote:** 14 Ayes, 0 Nays, 0 Absent  
Motion carried.

## 7. Discussion: 2019 1<sup>st</sup> Quarter Strategic Action Plan Update

Newman distributed the handout titled "City of Batavia Strategic Action Plan 2019-2023 Strategic Priorities." Newman presented a PowerPoint presentation to the COW. The presentation included the following information:

- Transportation
  - Investigate the feasibility of a parking lot for train commuters
    - Planning a focus group
    - Researched other communities experience with park n ride
    - Made contact with Pace representatives
    - Using GrantFinder to identify potential grants to fund the project
  - Create a Plan for a Potential Second Bridge
    - Strategic conversation is planned for mid-year to identify the funding source and timing of this project
  - Identify/Enhance Safe Walking/Biking Routes to and through Downtown
    - Significant discussions took place in 2018
    - April 5 staff met with other stakeholder organizations to re-start the project
    - A workshop meeting is scheduled for 4/29 to identify current state and preferred state of pedestrian and bicycle traffic
    - Wayfinding signage will also be part of this project
- Downtown Development
  - Create a Development Plan for Downtown
    - Staff met to discuss this initiative in January
    - A discussion of existing plans and frameworks will be scheduled for May 2019
  - Review and Revise Development Incentives and Policy
    - Gateway Improvement Program
  - Process and Service Quality Improvement
    - Building Inspector/Code Enforcement Officer
    - Conflict Resolution/Customer Service training

- Planned improvements include implementation of an online permitting system and revisions to the Zoning Code
  - The Building Code update is expected mid-year
  - Increase the availability of public parking spaces downtown
    - Community Development is making maps of available parking in the downtown.
- The River
  - Create a master plan for future development of the riverfront
    - Staff has met with the PD to discuss collaboration on this initiative
    - We plan to meet with reps from the City of St. Charles who have themselves been through a similar project
  - Establish and Fund a Riverbank Stabilization Plan
    - A strategic discussion
- Infrastructure
  - Public Works currently compiling a list of infrastructure capital improvements and maintenance requirements for the next 20 years
- June Strategic Planning Review Meeting: Second Bridge, Downtown Parking, Dam removal/Save the Pond, Commuter Lot, Infrastructure, Riverfront Development

## **8. Project Status**

Newman reported on the following:

- January 2019 the windmill crashed and was destroyed in a wind storm. John Dillon has organized an expert contractor from Nebraska and members from the community to work on and recreating the windmill.
- The windmill island has several windmills either under construction or receiving maintenance.

## **9. Other**

There were no others to discuss at this time.

## **10. Adjournment**

There being no other business to discuss, Chair Brown asked for a motion to adjourn the meeting at 7:50pm; Made by Stark; Seconded by Atac. Motion carried.