

MINUTES
June 1, 2021
Committee of the Whole – Hybrid Meeting
City of Batavia

Please **NOTE:** These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

Chair Wolff called the meeting to order at 7:00pm.

1. Roll Call

Members Present: Chair Wolff; Ald. Miller (entered at 7:01pm), Russotto, Baerren, Knopp, Solfa, Leman, Chanzit (online), Malay (online), Uher, Cerone (entered at 7:22pm), Ajazi, and Vogelsinger

Members Absent: Ald. Beck

Also Present: Mayor Schielke; Laura Newman, City Administrator; Scott Buening, Director of Community Development (online); Anthony Isom, Assistant to the City Administrator (online); and Jennifer Austin-Smith, Recording Secretary

2. Reminder: Please speak into the microphone for BATV recording

3. Items to be Removed/Added/Changed

There were no items to be removed, added or changed.

4. Matters From the Public (For Items NOT on the Agenda)

There were no matters from the public at this time.

5. Ordinance 21-29: Vacation of Railroad Street Right of Way (5/21/21) CD

Buening overviewed the memo.

Motion: To recommend approval of Ordinance 21-29: Vacation of Railroad Street Right of Way

Maker: Wolff

Second: Solfa

Roll Call Vote: **Aye:** Wolff, Miller, Russotto, Baerren, Leman, Ajazi, Malay, Uher, Vogelsinger, Knopp, Chanzit, Solfa

Nay:

12-0 Vote, 2 Absent. Motion carried.

6. Ordinance 21-30: Requesting Transfer of a Certain Parcel from the Batavia Park District (Prairie Commons) (SCB 5/21/21) CD

Buening overviewed the memo with the Committee. This is a parcel swap to square our boundaries with the Park District in that area.

Motion: To recommend approval of Ordinance 21-30: Requesting Transfer of a Certain Parcel from the Batavia Park District (Prairie Commons)

Maker: Wolff

Second: Uher

Roll Call Vote: **Aye:** Wolff, Miller, Russotto, Baerren, Leman, Ajazi, Malay, Uher, Vogelsinger, Knopp, Chanzit, Solfa

Nay:

12-0 Vote, 2 Absent. Motion carried.

7. Resolution 21-060-R: Authorizing the Transfer of Property to the Batavia Park District (Prairie Commons) and Intergovernmental Agreement (SCB 5/21/21) CD

Buening noted that the Park District has a similar resolution for the transfer of property.

Motion: To recommend approval of Resolution 21-060-R: Authorizing the Transfer of Property to the Batavia Park District (Prairie Commons) and Intergovernmental Agreement

Maker: Wolff

Second: Uher

Roll Call Vote: **Aye:** Wolff, Miller, Russotto, Baerren, Leman, Ajazi, Malay, Uher, Vogelsinger, Knopp, Chanzit, Solfa

Nay:

12-0 Vote, 2 Absent. Motion carried.

8. Resolution 21-056-R: Authorizing a Master Services Agreement with TKB Associates, Inc. (HC 5/25/21) GS

Chanzit overviewed the memo.

Motion: To recommend approval of Resolution 21-056-R: Authorizing a Master Services Agreement with TKB Associates, Inc.

Maker: Chanzit

Second: Knopp

Roll Call Vote: **Aye:** Chanzit, Solfa, Wolff, Baerren, Leman, Ajazi, Malay, Uher, Cerone, Vogelsinger, Beck, Knopp

Nay:

12-0 Vote, 2 Absent. Motion carried.

CONSENT AGENDA

9. Resolution 21-061-R: Authorizing Task Order #1 with TKB Associates Inc. for Purchase and Implementation of a Laserfiche Document Management System for an amount not to exceed \$32, 810 (HC 5/25/21) GS

Chanzit summarized the memo.

Motion: To recommend approval of Resolution 21-061-R: Authorizing Task Order #1 with TKB Associates Inc. for Purchase and Implementation of a Laserfiche Document Management System for an amount not to exceed \$32, 810

Maker: Chanzit
Second: Knopp
Roll Call Vote: **Aye:** Chanzit, Solfa, Wolff, Baerren, Leman, Ajazi, Malay, Uher, Cerone, Vogelsinger, Beck, Knopp
Nay:
12-0 Vote, 2 Absent. Motion carried.

10. Ordinance 21-28: Amending Title 7, Chapter 3, Section 5 of the Municipal Code related to Cemetery Charges (GH 5/13/21) CS

Holm discussed the ordinance with the Committee.

Motion: To recommend approval of Ordinance 21-28: Amending Title 7, Chapter 3, Section 5 of the Municipal Code related to Cemetery Charges
Maker: Wolff
Second: Russotto
Roll Call Vote: **Aye:** Wolff, Miller, Russotto, Baerren, Leman, Ajazi, Malay, Uher, Vogelsinger, Knopp, Chanzit, Solfa
Nay:
12-0 Vote, 2 Absent. Motion carried.

11. Resolution 21-051-R: Approval of Modifications to Cemetery Charges (GH 5/13/21) CS

Motion: To recommend approval of Resolution 21-051-R: Approval of Modifications to Cemetery Charges
Maker: Wolff
Second: Russotto
Roll Call Vote: **Aye:** Wolff, Miller, Russotto, Baerren, Leman, Ajazi, Malay, Uher, Vogelsinger, Knopp, Chanzit, Solfa
Nay:
12-0 Vote, 2 Absent. Motion carried.

12. Resolution 21-057-R: Approving 2021-2025 Electric Tree Trimming Contract (GH 5/19/21) PU

Holm overviewed the memo with the Committee.

**Alderman Cerone joined the meeting at 7:22pm*

Motion: To recommend approval of Resolution 21-057-R: Approving 2021-2025 Electric Tree Trimming Contract
Maker: Wolff
Second: Knopp
Roll Call Vote: **Aye:** Wolff, Miller, Russotto, Baerren, Leman, Ajazi, Malay, Uher, Cerone, Vogelsinger, Knopp, Chanzit, Solfa
Nay:
13-0 Vote, 1 Absent. Motion carried.

13. Resolution 21-062-R: Approving a Contract with Quad Plus for Paramount Substation Maintenance and Testing for an amount not to exceed \$48,043 which includes 10 Percent Contingency Amount (RB 5/28/21) PU

Motion: To recommend approval of Resolution 21-062-R: Approving a Contract with Quad Plus for Paramount Substation Maintenance and Testing for an amount not to exceed \$48,043 which includes 10 Percent Contingency Amount

Maker: Cerone

Second: Uher

Roll Call Vote: **Aye:** Cerone, Vogelsinger, Knopp, Chanzit, Solfa, Wolff, Miller, Russotto, Baerren, Leman, Ajazi, Malay, Uher

Nay:

13-0 Vote, 1 Absent. Motion carried.

14. Project Status

Newman reported on the following:

- The City of Batavia is proudly displaying our new Pride flag the City obtained last year and we plan to have a proclamation at the next City Council meeting next week.
- Letters will be going out tomorrow for South Batavia Avenue property and business owners inviting them here for a discussion on June 15th at 5:30pm to discuss the parking area that is located to the west side behind the buildings between First Street and Main Street.
- The City of Itasca has representatives visiting our City to view the Woonerf on North River Street. The mayor of Itasca visited our Boardwalk Shops because they are also very interested in that as a project as well.
- The energy legislation is still pending.
- The City is participating in a Wellness Challenge and to sign up check for an email from Diane Wyans.
- Newman spoke with Representative Dave Brown on the Kane County Board on the best way to implement the COVID-19 funding so that there are no duplications and the money goes to where it could have the most impact in countering the negative effects of the pandemic in our community.

15. Other

Newman reported the City has received several complaints about wildlife activity. The City does not have those types of resources. We do have a contract with Kane County for animal control but that amounts to a stray dog situation but it does not include the removal of species like coyotes or foxes or raccoons. For those types of concerns, residents need to contact a private company to have those animals relocated.

Chair Wolff stated that there are still some spots that are not completed from the Area 3 restoration project. Holm stated that we have had drought conditions but the incomplete areas will get resolved and we do have the funds.

Mayor Schielke shared that the Fireworks Committee has been meeting and the decision has been made to go ahead with the Fourth of July Fireworks Program at Egstrom Park/Batavia High School on July 4th. This would be the 71st fireworks show but last year's show was cancelled due to the pandemic. There have been sixty-nine consecutive fireworks shows until the canceled 2020 show. Mayor Schielke proudly shared that the City has never used taxpayer money to pay for the fireworks show. It has all been paid for by donated money from the community.

16. Adjournment

There being no other business to discuss, Chair Wolff asked for a motion to adjourn the meeting at 7:53pm; Made by Knopp; Seconded by Miller. Motion carried.

Minutes respectfully submitted by Jennifer Austin-Smith, Recording Secretary, on July 19, 2021.