

# BOARD OF FIRE & POLICE COMMISSIONERS

100 NORTH ISLAND AVENUE  
BATAVIA, ILLINOIS 60510

## MEETING MINUTES

August 17, 2021

NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Board and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

This meeting was a remote meeting via Zoom.

Meeting started at 4:00.

### Roll Call

Members Present: Chairman Nancy Vance; Secretary Dennis Anderson; Commissioner Randy Zies

Members Absent:

Others Present: Chief of Police Daniel Eul; D.C. Eric Blowers; Recording Secretary Joanne Miller; Michael Hockett; Michelle Langston and her family.

### PUBLIC COMMENTS

None.

### APPROVE PREVIOUS MEETING MINUTES

**Approval of the previous minutes is tabled until the next meeting.**

### CORRESPONDENCE

#### INVOICES:

**Motion:** To approve Invoice: Batavia PD 21-04 from Trotsky Investigative Polygraph, Inc., in the amount of \$930 for polygraphs of six (6) Police applicants.

**Maker:** Anderson

**Second:** Zies

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

**Motion:** To approve Invoice: 9432514 from National Minority Update Publication, in the amount of \$395, for advertising the Lateral Transfer Police Officer Testing.

**Maker:** Zies

**Second:** Anderson

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

**Motion:** To approve Invoice: 41846 from The Blue Line Publication, in the amount of \$348, for advertising the Lateral Transfer Police officer Testing.

**Maker:** Anderson

**Second:** Zies

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

**Motion:** To approve Invoice: 187123 from the Daily Herald Media Group, in the amount of \$683, for advertising the Lateral Transfer Police Officer Testing.

**Maker:** Zies

**Second:** Anderson

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

Mayor's Authorization: Promotion of a Police Sergeant

**Motion:** To accept Mayor Schielke's memo authorizing the Board of Fire and Police to promote one (1) Police Sergeant to the Batavia Police Department. This promotion is to fill a vacancy created by the appointment of Watch Commander Eric Blowers to the position of Deputy Chief on August 15, 2021.

**Maker:** Anderson

**Second:** Zies

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

NEW BUSINESS

Police Department

Appointment of One (1) Probationary Police Officer

The Board of Fire and Police Commissioners have been authorization to hire (1) police officer due to the Retirement of Officer Justin Howe on May 28, 2021. Michael Hockett was given a conditional offer and has successfully completed the requirements within the offer.

**Motion:** To appoint Michael Hockett to the position of Probationary Police Officer with the Batavia Police Department.

**Maker:** Zies

**Second:** Anderson

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

Appointment of One (1) Police Sergeant

The Board of Fire and Police Commissioners have been authorization to promote one (1) Police Sergeant due to the appointment of W.C. Eric Blowers to Deputy Chief on August 15, 2021. The Commissioners reviewed the 2018 Police Sergeant Eligibility list and choose the top candidate. This list expires on November 7, 2021.

**Motion:** To appoint Michelle Langston to the position of Police Sergeant, effective immediately.

**Maker:** Anderson

**Second:** Zies

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

End of Probationary Status for one (1) Police Officer:

Chief Eul reported that the 18-month probationary period for Officer Alex Wakeley ended August 10, 2021. Chief Eul discussed their progress and stated that Wakeley has successfully completed his probation.

**Motion:** That Officer Alex Wakeley, having been advised that he successfully completed his probation, be certified by the Commission as being appointed as a Full-Time Police Officer.

**Maker:** Anderson

**Second:** Zies

**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

Police Eligibility List

**Motion:** To remove Police Candidate Erik Favela from the 2019 Police Officer Eligibility list and make him ineligible for hire with the Batavia Police Department, per his request.  
**Maker:** Zies  
**Second:** Anderson  
**Voice Vote:** 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

**Police Secondary Eligibility Roster Testing Update:** The deadline for applying for the Later Transfer Written Test ended August 16, 2021. At that time Stanard and Associates had 29 applicants. Two (2) of the candidates will not meet the qualification of being a police officer for two (2) years, prior to the application deadline. The Commissioners determined that they will not be eligible to take the written exam as per the rules and regulations. Several other candidates turned in their certification from their Basic Training Academy, instead of the certification from the Illinois Training Board. The Commissioners agreed that they should be allowed to turn in this paperwork up until the day prior to the first day of the written test. Stanard and Associates will be confirming the applicant's eligibility according to the discussion with the Commissioners today and the eligible candidates will be able to take the written test on-line between August 31 – September 2, 2021.

**Police Sergeant Promotional Exam Update:** Chief Eul discussed the updates on the progress of the Police Sergeant Exam. Chief Eul stated that there will be 14 candidates taking the written test on August 24<sup>th</sup> at 9:00 am at the East Side Fire Department. Commissioner Zies will attend the written test. The Oral Interviews will be on September 13-17, 2021. All 3 Commissioners are needed at the Oral Interviews. Assessment Center Orientation - October 5, 2021, and Assessment Center – October 11-13, 2021.

**OLD BUSINESS**

None.

**ADJOURNMENT**

There being no further business to consider, a motion was made by Secretary Anderson to adjourn the meeting at 4:29 p.m. Seconded by Commissioner Zies. All in favor. Motion carried.

Ayes 3      Nays 0      Absent 0

The meeting was adjourned at 4:29 p.m. The next regular meeting will be Tuesday, September 7, 2021, beginning at 4:00 p.m. This meeting may be held in the Batavia Police Department Conference Room or remotely via Zoom.

Respectfully submitted,

*Joanne Miller*

Joanne Miller, Recording Secretary