



100 North Island Ave., Batavia, IL 60510 (630)454-2700 email: permits@cityofbatavia.net

## APPLICATION FOR TEMPORARY PERMIT TO EXPAND OUTDOOR SEATING

Business Name:

Address:

24-hour Contact Name:

Cell:

Email:

Today's Date:

Do you own the property into which you are expanding your seating?      Yes      No

**NOTE:** If you do not own the property into which you are expanding your seating, the owner of the property must also sign this application indicating their approval for you to use this property for this purpose.

Do you intend to install any covering over the seating area?      Yes      No

**NOTE:** If you install any structure over the seating area, it may not have sidewalls and it must be anchored according to the 2006 International Building Code or Manufacturer's Specifications.

Is the new seating area to be located in a parking lot?      Yes      No

Will alcohol be served in the seating area?      Yes      No

**NOTE:** If the seating area will be in a parking lot or if alcohol will be served, there needs to be a 36 inch high barrier around the seating area.

**Please attach an aerial picture of your business showing any existing outdoor seating as a dotted line and the proposed new seating area as a solid line. Please indicate on the drawing if there will be a cover over the seating area, the type and how it will be anchored. Please indicate the height and type of fence around the seating area if it will extend into a parking area or if alcohol will be served.**

Signature of Applicant:

Date:

By my signature below, I acknowledge that I am the owner of the property on which the new seating area will be located and I permit this property to be used for this purpose.

Signature of Property Owner:

Date:

Office Use Only:

Application Received:

Inspection Completed:

Permit Issued:

Permit Number:

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Signature of Building Official