

General Fund

General Activities

Services provided by General Activities include General Administration & Legislation, Human Resources, Community Development, Public Works Administration, Engineering, Buildings & Grounds, Finance, Information Systems, Utility Billing, Subsidized Transportation, Police Administration & Operations, Fire Services, Emergency Services and Streets and Sanitation. Some of these departments also provide services to the Utility (Enterprise) Funds. Those services are analyzed each year and are charged back to the Utility Funds through an inter-fund transfer and reported as an expense to the utility and as revenue to the General Fund.

Sales Tax Rate

7.5% on General Merchandise

1.75% on Food and Drug

7.0% on Registered Vehicles

City Share

1% of all Sales Tax

.50% Non-Home Rule on General Merchandise

Utility Taxes/Fees

Water 4%

Gas 4%

Telecommunications 6%

Electric Franchise Fee 4%

Municipal Property Tax Rate

2007 - \$0.541770

2006 - \$0.555041

2005 - \$0.574720

2004 - \$0.553050

Typical Total Tax Rate

2007 - \$7.063989

2006 - \$7.087639

2005 - \$7.134970

2004 - \$7.042930

Total Equalized Assessed Valuation

2007 - \$1,066,440,154

2006 - \$1,002,049,687

2005 - \$ 919,811,190

2004 - \$ 844,222,085

City of Batavia 2009 Annual Budget

Fund #10 — General Activities Summary

Description	Actual 2006	Actual 2007	Approved Budget 2008	Estimated 2008	Proposed Budget 2009
Surplus and Reserves	\$7,725,662	\$9,248,590		\$9,445,207	\$8,598,852
01 Intergovernmental	\$2,875,325	\$3,540,205	\$3,221,204	\$3,363,391	\$3,491,924
01 Municipal Taxes/Fees	\$10,439,698	\$11,427,038	\$11,433,402	\$11,370,734	\$11,122,398
01 Property Taxes	\$4,879,425	\$5,148,597	\$5,369,923	\$5,355,389	\$5,611,826
03 Licenses and Permits	\$481,698	\$380,021	\$482,053	\$241,140	\$278,070
04 Charges for Services	\$920,062	\$919,674	\$1,038,028	\$971,354	\$1,067,777
05 Fines and Forfeitures	\$262,228	\$221,761	\$241,000	\$159,800	\$172,000
06 Other Revenues	\$658,447	\$1,246,781	\$537,320	\$507,490	\$375,300
07 Interfund Allocations	\$1,932,763	\$1,983,811	\$2,003,756	\$2,003,756	\$1,860,940
Total Revenue	\$22,449,646	\$24,867,888	\$24,326,686	\$23,973,054	\$23,980,235
Administration & Legislative	\$1,910,396	\$1,722,668	\$1,658,681	\$1,585,757	\$1,402,251
Human Resources	\$285,691	\$335,948	\$388,958	\$315,064	\$316,049
Community Development	\$802,495	\$954,388	\$1,054,161	\$977,307	\$1,018,812
Public Works Administration	\$321,416	\$391,306	\$345,623	\$310,471	\$332,715
Engineering	\$606,154	\$695,882	\$745,204	\$673,986	\$925,312
Building and Grounds	\$295,937	\$393,505	\$456,382	\$509,977	\$482,022
Finance and Accounting	\$464,388	\$509,228	\$521,001	\$519,003	\$525,169
Information Systems	\$505,087	\$993,794	\$1,377,675	\$1,232,330	\$812,996
Utility Billing	\$331,776	\$383,020	\$393,325	\$394,535	\$393,861
Subsidized Transportation	\$57,893	\$59,496	\$58,873	\$34,449	\$52,000
Police Admin & Operations	\$6,451,185	\$7,472,241	\$7,729,764	\$7,693,442	\$8,003,870
Fire Services	\$4,086,311	\$4,559,147	\$4,581,708	\$4,488,261	\$4,703,238
E.S.D.A.	\$32,448	\$35,899	\$51,840	\$40,575	\$51,145
Streets and Sanitation	\$2,804,475	\$3,237,290	\$3,411,641	\$3,457,736	\$3,406,462
Interfund Allocations	\$1,971,066	\$2,927,459	\$2,830,990	\$2,586,516	\$1,851,707
Total Expense	\$20,926,718	\$24,671,271	\$25,605,826	\$24,819,409	\$24,277,609
Surplus/(Deficit)	\$1,522,928	\$196,617	(\$1,279,140)	(\$846,355)	(\$297,374)
Surplus and Reserves	\$9,248,590	\$9,445,207		\$8,598,852	\$8,301,478

City of Batavia 2009 Annual Budget

Revenues

Fund #10 — General Activities

Acct.	Description	Actual 2006	Actual 2007	Approved Budget 2008	Estimated 2008	Proposed Budget 2009
4135	Local Use Tax	\$330,930	\$335,119	\$335,000	\$356,767	\$356,222
4210	Pers Property Repl Tax	\$186,896	\$221,048	\$215,390	\$218,903	\$186,943
4220	State Income Tax	\$2,069,964	\$2,255,335	\$2,296,729	\$2,410,358	\$2,362,184
4232	State & Federal Grants	\$36,458	\$422,703	\$86,585	\$66,714	\$295,775
4370	Countryside Fire Protect.	\$194,000	\$238,000	\$230,000	\$231,595	\$242,000
4386	Maintenance of State Highways	\$33,348	\$43,979	\$35,000	\$66,554	\$36,300
4402	Township Transit Reimb.	\$23,729	\$24,021	\$22,500	\$12,500	\$12,500
	01 Intergovernmental	\$2,875,325	\$3,540,205	\$3,221,204	\$3,363,391	\$3,491,924
4110	State Sales Tax	\$5,585,117	\$5,540,329	\$5,529,540	\$5,252,273	\$5,120,967
4111	Non-Home Rule Sales Tax	\$1,519,820	\$2,081,187	\$2,088,508	\$1,971,907	\$1,916,890
4120	City Utility Taxes and Fees	\$2,844,460	\$3,081,641	\$3,070,354	\$3,299,084	\$3,335,541
4245	Waste Transfer Fee	\$212,716	\$421,117	\$445,000	\$435,000	\$435,000
4325	Cable Franchise Fee	\$277,585	\$302,764	\$300,000	\$412,470	\$314,000
	01 Municipal Taxes/Fees	\$10,439,698	\$11,427,038	\$11,433,402	\$11,370,734	\$11,122,398
4010	Real Estate Taxes - General	\$3,606,898	\$3,808,339	\$3,874,178	\$3,861,644	\$4,001,269
4011	Real Estate Taxes - Pension	\$1,206,488	\$1,273,673	\$1,428,745	\$1,428,745	\$1,544,557
4240	Road & Bridge Tax	\$66,039	\$66,585	\$67,000	\$65,000	\$66,000
	01 Property Taxes	\$4,879,425	\$5,148,597	\$5,369,923	\$5,355,389	\$5,611,826
4251	Licenses	\$56,456	\$62,183	\$60,900	\$57,140	\$57,140
4271	Building Permits	\$425,242	\$317,838	\$421,153	\$184,000	\$220,930
	03 Licenses and Permits	\$481,698	\$380,021	\$482,053	\$241,140	\$278,070
4301	Engineering Plan Review Fee	\$50,290	\$27,135	\$38,900	\$21,250	\$37,575
4302	Engineering Inspection Fee	\$72,406	\$24,826	\$52,100	\$29,994	\$50,100
4305	Sale of Printed Material	\$8,104	\$7,683	\$7,500	\$6,585	\$5,250
4310	Plumbing Inspection Fee	\$70,294	\$53,833	\$63,560	\$38,600	\$35,000
4316	Planning & Zoning Fees	\$3,300	\$2,250	\$2,300	\$8,500	\$30,000
4317	Contractual Plan Review	\$10,106	\$5,614	\$8,000	\$3,875	\$3,500
4318	Survey Monumentation Fee	\$22,474	\$5,894	\$14,700	\$6,202	\$5,500
4324	Payments in Lieu of Taxes	\$496,774	\$612,184	\$668,668	\$668,668	\$712,172
4330	Sale Of Burial Lots	\$11,850	\$14,850	\$14,000	\$14,000	\$12,000
4331	Grave Opening Fee	\$47,500	\$34,250	\$40,000	\$38,000	\$38,000
4343	Elevator Inspection Fee	\$3,160	\$3,284	\$3,300	\$3,680	\$3,680
4355	Police Reimbursements	\$123,804	\$127,871	\$125,000	\$132,000	\$135,000
	04 Charges for Services	\$920,062	\$919,674	\$1,038,028	\$971,354	\$1,067,777

City of Batavia 2009 Annual Budget

Revenues

Fund #10 — General Activities

Acct.	Description	Actual 2006	Actual 2007	Approved Budget 2008	Estimated 2008	Proposed Budget 2009
4351	Polices Fines & Fees	\$240,282	\$201,839	\$221,000	\$140,000	\$150,000
4352	Parking Tickets	\$21,946	\$19,922	\$20,000	\$19,800	\$22,000
	05 Fines and Forfeitures	\$262,228	\$221,761	\$241,000	\$159,800	\$172,000
4397	Reimbursements	\$92,463	\$614,969	\$91,620	\$98,458	\$47,500
4399	Miscellaneous Revenue	\$94,220	\$108,511	\$95,700	\$139,032	\$67,800
5000	Investment Income	\$471,764	\$523,301	\$350,000	\$270,000	\$260,000
	06 Other Revenues	\$658,447	\$1,246,781	\$537,320	\$507,490	\$375,300
5521	Transfer from Electric Fd21	\$725,261	\$797,684	\$800,719	\$800,719	\$775,766
5530	Transfer from Water Fd30	\$628,057	\$631,493	\$634,131	\$634,131	\$567,076
5531	Transfer from Wastewater Fd31	\$569,445	\$544,634	\$558,906	\$558,906	\$508,098
5560	Transfer from Perpetual Care Fd60	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
	07 Interfund Allocations	\$1,932,763	\$1,983,811	\$2,003,756	\$2,003,756	\$1,860,940
	Total Revenue	\$22,449,646	\$24,867,888	\$24,326,686	\$23,973,054	\$23,980,235

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #00 — Revenues

Detail on Significant Items

Account

4011	Real Estate Taxes - Pension	
	Fire Pension Levy	\$595,000.00
	Police Pension Levy	\$949,557.00
	Total	\$1,544,557.00
4110	State Sales Tax	
	2.5% Decrease from 2008 Receipts	\$5,120,967.00
	Total	\$5,120,967.00
4111	Non-Home Rule Sales Tax	
	2.79% Decrease from 2008 Receipts	\$1,916,890.00
	Total	\$1,916,890.00
4135	Local Use Tax	
	\$14.10 per Captia	\$356,222.00
	Total	\$356,222.00
4220	State Income Tax	
	2.0% Decrease - Per Capita of \$93.50	\$2,362,184.00
	Total	\$2,362,184.00
4232	State & Federal Grants	
	PMDC Grant	\$30,000.00
	Safe Route to Schools Grant	\$86,000.00
	Fire Rescue Equipment FEMA Grant	\$36,000.00
	CMAQ Funding Wilson St. Interconnect	\$88,000.00
	Corridor Grant	\$51,950.00
	Body Armor Dept. of Justice Grant	\$3,825.00
	Total	\$295,775.00

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #00 — Revenues

Detail on Significant Items

Account

4355	Police Reimbursements		
	Liason Officer Reimbursements & Outside Services		\$135,000.00
		Total	\$135,000.00
4397	Reimbursements		
	General Reimbursements		\$20,000.00
	Software Maintenance Reimbursements		\$15,500.00
	Landscape Reimbursements		\$12,000.00
		Total	\$47,500.00

Administration

The Administration Department is responsible for the day-to-day administration of City government and is comprised of the City Administrator and various support staff. The City Administrator provides overall management and supervision of all City departments and divisions, through the delegation of the Mayor and City Council. The Administrator's Office acts as the nexus for interaction, coordination, and communication for the entire City. While Administration directs all City departments, direct involvement occurs most often with internal service departments, such as Finance, Human Resources and Information Systems. The City Administrator works with executive officers of other governmental units, not-for-profits and commercial enterprises that do business with the City. The City Administrator, along with the Mayor, is a voting member of the Metro West Council of Governments, which has an increasingly visible role in relationships with Kane County, the State of Illinois and the federal government. Currently, Metro West is working on the countywide animal control services issue, county 911 services, and water conservation.

The City Administrator's Office is responsible for managing budget resources, carrying out policy implementation and providing analysis and recommendations to aid in policy development. Providing sound fiscal direction for the City is the main goal of this department. This process is accomplished by overseeing and aiding in the preparation, adoption, and maintenance of the annual budget in conjunction with the Finance Director.

In addition to providing the lead role in policy formulation and budgetary management, Administration focuses on special projects as directed by the Mayor and City Council. It also performs the agenda development function and assists the City Clerk, including support of election activities. It is responsible for receptionist services and coordination of the City's submissions to Batavia Neighbors, the successor to CURRENTS. Other activities administered through this department are the City's legal services (including reimbursement from third parties), the support of BATV through sharing of franchise fees, sales tax rebate agreement activity and support of other government and non-government organizations such as MainStreet. Administration also coordinates City TIF activities. With the retirement of the Administrative Assistant to the Mayor, Buildings and Grounds, PACE Bus and other activities will temporarily be managed by Administration.

The City's Economic Development efforts are part of the Administration budget and are coordinated by the Assistant City Administrator, along with Community Development Staff, the City Administrator and the Mayor. A partnership with Batavia MainStreet and the Batavia Chamber of Commerce continues with a strong focus on the downtown. 2008 saw a strengthening of the relationship with downtown businesses, as agreement was reached which led to a new Special Service Area, which provides funds to match General Funds for the support of MainStreet. This 3-year commitment by the business community is a major step forward for the downtown. Other 2008 Economic Development/ downtown redevelopment accomplishments included:

1. The City accepted full sole possession of the Baptist Church, and by years end will have begun the consultant's review of future planning for the parcel, indeed, most of the entire city block.

2. Acquisition of the parcel known as 112 S. River St. This adds to the City's holdings at this strategic intersection, and may provide temporary parking space if a redevelopment parking project succeeds on the west side of the 100 S River Street block.
3. As part of the bridge project, but specifically planned as additional improvements were the 2 small public plazas adjacent to the new stairs on the North side of the bridge. These will provide unique seating areas to support nearby businesses and afford great views of the river.
4. Following the construction of new sprinkler-sized water services to Wilson Street, Batavia Enterprises used its own resources as well as a sprinkler grant to upgrade Riverside Commons (in the 100 block of West Wilson) to now become home to 12 new residents in 6 living units.
5. Creation of promotional materials and participation in the ICSC (International Council of Shopping Centers) which brings us face to face with national commercial building owners, developers and management firms. This will be very important as Randall Road enters a new phase in its development.
6. Development of a commercial enterprise survey to ascertain needs of our business citizens.
7. Economic Development has taken an active role in our communication efforts with Neighbors and has begun updating the City's website design.

The temporary employee working on Economic Development has been a successful move and the 2009 budget makes it permanent part-time at 24 hours per week. The state of the economy makes our Economic Development strategy even more important at this time. In addition to the advancing of our marketing business recruitment efforts, the City will be stepping up efforts in the area of business outreach and retention as well in 2009. With the economy facing difficulties, staff believes supporting and retaining existing businesses is as important as recruiting new ones.

Like other Illinois communities, much of the efforts of the City Council, the Administration and all employees in 2009, will be to redirect itself to the changed landscape of decreasing revenues and increased unfunded mandates. There will be continued work on assessment of City processes and allocation of resources, exploration of creating additional partnerships for purchasing and use of equipment and technology with other entities, and increasing sources of revenues with the view towards maintaining the high level of services currently provide, while preparing for the future needs of a changing community.

Despite the setbacks from the economy and the related impacts on the overall organization will see the following major initiatives:

1. Continue focus on Downtown with River Street resurfacing
2. Further work on a proposed parking deck/apartment complex on South River Street,
3. Development and issuance of the RFP for the Baptist Church Redevelopment Project.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #10 — Administration & Legislative

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$531,819	\$664,654	\$604,352	\$596,000	\$578,884
6102	Overtime	\$0	\$123	\$150	\$100	\$150
6107	Part-time Wages	\$0	\$7,245	\$60,000	\$31,500	\$5,600
6120	City Health Ins Contribution	\$74,546	\$110,540	\$87,855	\$82,989	\$73,812
6121	City IMRF Pension Contribution	\$46,108	\$48,566	\$58,939	\$58,120	\$60,625
6122	City Share FICA and Medicare	\$37,149	\$39,790	\$50,834	\$48,011	\$44,725
6123	City Pension Contribution	\$7,713	\$9,000	\$9,360	\$9,360	\$9,740
6125	Unemployment Payments	\$0	\$0	\$0	\$0	\$50,000
6205	Memberships	\$13,729	\$17,691	\$16,000	\$16,000	\$17,000
6210	Training & Seminars	\$4,652	\$14,498	\$15,200	\$7,000	\$5,000
6215	Resource Materials	\$968	\$1,415	\$1,000	\$1,300	\$1,500
6220	Travel & Mileage	\$169	\$34	\$300	\$200	\$300
6225	Postage & Shipping	\$8,671	\$2,256	\$7,000	\$2,500	\$3,000
6230	Office Supplies	\$15,297	\$18,064	\$20,000	\$16,000	\$18,000
6235	Printing & Photo	\$21,256	\$20,052	\$25,000	\$24,000	\$26,000
6245	Advertisements	\$3,025	\$3,952	\$4,000	\$2,000	\$2,500
6259	Meals & Refreshments	\$556	\$1,706	\$1,000	\$2,200	\$2,500
6352	Sales Tax Rebate	\$85,249	\$76,873	\$95,000	\$44,000	\$40,000
6353	Economic Development	\$494	\$6,000	\$25,000	\$9,000	\$18,200
6355	Contractual Services	\$97,846	\$151,393	\$201,600	\$175,000	\$111,600
6358	Legal Fees	\$183,402	\$158,667	\$167,500	\$148,000	\$150,000
6359	BATV (% Franchise Fee)	\$162,103	\$178,052	\$180,000	\$287,482	\$158,400
6425	Office Furniture & Equipment	\$78	\$1,746	\$3,000	\$1,500	\$500
6465	Land Acquisition	\$500,000	\$170,682	\$0	\$0	\$0
6505	Liability & Property Insurance	\$14,817	\$17,640	\$25,000	\$22,905	\$23,500
6515	Worker's Compensation Self-Ins.	\$749	\$2,029	\$591	\$590	\$715
6605	Other Expense	\$100,000	\$0	\$0	\$0	\$0
Administration & Legislative		\$1,910,396	\$1,722,668	\$1,658,681	\$1,585,757	\$1,402,251

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #10 — Administration & Legislative

Detail on Significant Items

Account

Personnel

- (1) Mayor
- (14) City Council Member
- (1) City Clerk
- (1) City Treasurer
- (1) City Administrator
- (1) 1/2 Assistant City Administrator
- (1) Administrative Aide
- (1) Administrative Secretary
- (1) Economic Development Analyst
- (1) PT Administrative Secretary
- (2) PT Receptionist
- (1) PT Administrative Intern

6355

Contractual Services

Art in Your Eye	\$10,000.00
Batavia Teen Center	\$5,000.00
Mid Valley Neighborhood Improvement Assoc.	\$10,000.00
GO Bond Fees	\$3,600.00
Recording Services	\$16,000.00
Batavia Main Street	\$40,000.00
HAVE Support	\$2,000.00
Various Professional Services	\$25,000.00
Total	\$111,600.00

6359

BATV (% Franchise Fee)

Reduced Funding by \$30,000	\$158,400.00
Total	\$158,400.00

Human Resources

The Human Resources Department is responsible for creating a working environment where all City employees can do their best work. To these ends, HR conducts studies to determine fair and competitive wage and benefit levels, administers the City's self-funded group health benefits plan, works with department heads to formulate and execute up-to-date personnel policies and procedures, recruits, interviews and hires new candidates for employment.

The HR department is also responsible for the coordination of negotiations with the City's six collective bargaining groups (IBEW-Street Department, IBEW-Electric Department, FOP-Officer, FOP-Sergeant, IAFF-Fire, and Teamsters-Police Records). HR strives to facilitate good communication between employees and management with such tools as the suggestion box program and the employee input survey.

The Human Resources department had a large focus on changes to the City's Group Health Program over the past three years. An awarding winning wellness program, a new broker, and a new third party administrator were all part of this transition. In 2008, the City began to realize considerable savings in the health plan will be in a position to keep rates flat in 2009, despite an increase in plan coverage.

In 2009, negotiations will occur with the Street, Police Records and Fire Department Unions, as well as the administration of the triennial non-union wage and benefits survey. The department will strive to maintain a strong and fair benefits package for all of our employees while creatively working towards savings that reflect new economic realities.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #12 — Human Resources

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$125,615	\$141,077	\$154,903	\$150,575	\$160,690
6120	City Health Ins Contribution	\$19,821	\$30,113	\$24,111	\$17,971	\$17,459
6121	City IMRF Pension Contribution	\$12,942	\$13,654	\$15,103	\$14,681	\$16,824
6122	City Share FICA and Medicare	\$9,219	\$10,231	\$11,850	\$11,519	\$12,293
6205	Memberships	\$1,452	\$595	\$1,500	\$791	\$1,200
6210	Training & Seminars	\$12,427	\$21,747	\$36,500	\$36,025	\$15,400
6215	Resource Materials	\$0	\$0	\$500	\$150	\$300
6223	Employee Recruitment	\$6,237	\$4,949	\$20,000	\$5,000	\$7,000
6225	Postage & Shipping	\$117	\$58	\$300	\$300	\$300
6230	Office Supplies	\$1,295	\$1,345	\$1,500	\$1,500	\$1,500
6235	Printing & Photo	\$3,160	\$3,235	\$3,500	\$3,200	\$500
6254	Floral	\$1,603	\$1,830	\$1,600	\$1,439	\$1,600
6282	Employee Recognition	\$41,740	\$41,348	\$50,500	\$30,000	\$15,000
6285	Medical Examinations and Testing	\$29,255	\$39,241	\$38,720	\$20,000	\$35,000
6355	Contractual Services	\$8,390	\$11,294	\$11,000	\$9,333	\$13,000
6358	Legal Fees	\$11,089	\$14,176	\$14,000	\$11,000	\$14,000
6425	Office Furniture & Equipment	\$228	\$0	\$2,300	\$673	\$3,000
6505	Liability & Property Insurance	\$820	\$760	\$775	\$611	\$625
6515	Worker's Compensation Self-Ins.	\$281	\$295	\$296	\$296	\$358
Human Resources		\$285,691	\$335,948	\$388,958	\$315,064	\$316,049

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #12 — Human Resources

Detail on Significant Items

Account

Personnel

- (1) 1/2 Assistant City Administrator
- (1) Human Resource Assistant
- (1) PT Administrative Secretary

6210 Training & Seminars

SMILE!	\$15,000.00
Business Meetings	\$400.00
Total	\$15,400.00

Community Development Department

The Community Development Department is responsible for planning and implementing the community's vision and policies for the physical development of the City. The department manages new public and private development and redevelopment. The Comprehensive Plan is the principal document that outlines the vision, and it is implemented through various Municipal Code titles, including zoning and subdivision regulations, and the building code. The Comprehensive Plan also guides the implementation of the City's capital improvements.

Community Development has three divisions: Building and Code Compliance, Planning, and Administration with responsibilities in both policy and regulatory areas. The year will begin with ten staff members but will drop to eight with the loss of one full-time and one part-time position. The department is responsible for long-range and special project planning, current development review, zoning, design review, building plan review, permitting, inspection, and code compliance. Services are provided to the public, homeowners, builders, contractors, realtors, developers, businesses, as well as various agencies. The department coordinates input from a variety of sources on development reviews, policy, code analysis, ordinances, permit applications and code compliance cases. Staff support and recommendations are provided to the Plan Commission, Community Development Committee, Historic Preservation Commission and the Zoning Board of Appeals.

Major projects in 2008 included administration of the downtown façade program, start of in-house work on a complete rewrite of the City's Zoning Regulations, establishment of a new downtown grant program, establishment of a downtown Special Service Area, finalizing historic preservation design guidelines, development of a signage program for the Downtown Historic District, and creation and adoption of design guidelines for all multifamily residential projects. The department applied for and was awarded a \$300,000 state Safe Routes to School grant. Redevelopment was a focus of activity, including work with a consultant on a redevelopment plan for the downtown Baptist Church property and coordination of demolition of two downtown buildings. The department oversaw the design and construction of relocation of the Vietnam Memorial and also oversaw the consultant space planning study for City offices in the building.

Housing construction was slow in 2008, but major expansions to two retirement communities were completed, as was a significant expansion and remodel of a banquet facility. Several building code improvements were made, including changes in industrial fire separation distances to allow expansion of several key businesses. The department implemented a new non-judicial process for code compliance, called administrative adjudication, which will speed up compliance efforts, which increased during the year. Industrial development included three sizable projects. The total number of building permits remained stable, but new construction figures dropped.

The level of service provided in the coming year will be reduced due to personnel cutbacks, most notably with the Historic Preservation program, but also some in construction plan review and inspections. The 2009 budget calls for completion of staff work on the Zoning Regulations update, continued activity in redevelopment projects and phase two of the bicycle plan. A new building permit and development review management software program will come on line to improve efficiency in the review of zoning and development applications, and will allow improved communication with other departments involved with various development processes. Another round of façade improvement grants, along with a new broader downtown improvement grant, will be conducted, providing additional investment in the downtown.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #13 — Community Development

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$520,176	\$602,897	\$650,465	\$650,465	\$646,961
6102	Overtime	\$2,041	\$3,492	\$3,000	\$300	\$250
6120	City Health Ins Contribution	\$90,095	\$134,320	\$106,932	\$106,932	\$99,541
6121	City IMRF Pension Contribution	\$53,947	\$59,316	\$63,713	\$63,450	\$67,763
6122	City Share FICA and Medicare	\$38,511	\$44,490	\$49,990	\$49,784	\$49,512
6205	Memberships	\$1,143	\$1,453	\$1,250	\$1,775	\$1,500
6210	Training & Seminars	\$4,383	\$3,360	\$4,400	\$4,600	\$4,710
6215	Resource Materials	\$1,769	\$1,102	\$1,200	\$500	\$100
6225	Postage & Shipping	\$4,374	\$5,695	\$5,500	\$5,500	\$5,800
6230	Office Supplies	\$5,368	\$3,639	\$4,500	\$4,000	\$4,000
6235	Printing & Photo	\$235	\$2,036	\$3,000	\$0	\$2,000
6241	Fuel	\$2,464	\$3,401	\$3,000	\$3,250	\$3,250
6245	Advertisements	\$1,799	\$4,487	\$3,500	\$2,500	\$2,500
6250	Telephone	\$2,576	\$2,426	\$2,650	\$2,100	\$2,200
6255	Clothing & Uniforms	\$0	\$144	\$300	\$300	\$300
6259	Meals & Refreshments	\$934	\$941	\$1,000	\$700	\$100
6310	R & M Vehicles	\$2,433	\$3,100	\$3,000	\$3,000	\$3,000
6354	Plumbing Inspections	\$39,224	\$30,994	\$37,500	\$30,675	\$27,500
6355	Contractual Services	\$13,422	\$30,199	\$92,000	\$32,000	\$80,000
6425	Office Furniture & Equipment	\$2,051	\$970	\$1,500	\$350	\$0
6505	Liability & Property Insurance	\$3,246	\$3,007	\$3,000	\$2,365	\$2,425
6515	Worker's Compensation Self-Ins.	\$12,304	\$12,919	\$12,761	\$12,761	\$15,400
	Community Development	\$802,495	\$954,388	\$1,054,161	\$977,307	\$1,018,812

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #13 — Community Development

Detail on Significant Items

Account

Personnel

- (1) Director of Community Development
- (1) Planning and Zoning Officer
- (1) Building Commissioner
- (1) Building Inspector
- (1) PT Building Inspector
- (1) Code Compliance Officer
- (1) Planner
- (1) Community Development Specialist
- (1) Administrative Secretary
- (1) 3/4 Administrative Secretary

6235	Printing & Photo		
	Zoning Regulations and Official Zoning Maps		\$2,000.00
		Total	\$2,000.00
<hr/>			
6354	Plumbing Inspections		
	Offset by Fees for Plumbing Inspections		\$27,500.00
		Total	\$27,500.00
<hr/>			
6355	Contractual Services		
	Corridor Study (Grant)		\$67,000.00
	Maintenance of Abandoned Properties		\$5,000.00
	Professional Services		\$8,000.00
		Total	\$80,000.00

Public Works Administration

Public Works is comprised of four departments: Electric, Street, Water and Wastewater. The budget for Public Works Administration and Streets and Sanitation are found in General Activities, under departments 14 and 45, while the budget for Electric (Fund #21), Water (Fund #30) and Wastewater (Fund #31) are located in the Enterprise Funds. Each of the departments has a Superintendent that reports to the Public Works Director. Primarily, the role of Public Works Administration is to direct and coordinate the activities of those four departments. An emphasis is placed on inter-departmental cooperation for the efficient and effective use of equipment and manpower. Administration is responsible for planning, organizing and managing long-range capital improvements to meet future needs in the most cost efficient and effective manner.

The budget for Administration is comprised mostly of salaries for the Public Works Director, an Assistant and a part-time Administrative Secretary. The costs associated with Administration are analyzed each year for allocation to each of the four departments. The utility funds are charged back for their proportionate share. The transfers between each of the Enterprise Funds and General Activities are necessary to maintain fair and equitable rates or user fees in the utilities and appropriate taxation for general city services.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #14 — Public Works Administration

Acct.	Description	Actual 2006	Actual 2007	Approved Budget 2008	Estimated 2008	Proposed Budget 2009
6101	Salaries and Wages	\$221,104	\$282,590	\$239,000	\$179,342	\$216,991
6102	Overtime	\$9,399	\$12,104	\$7,500	\$7,500	\$3,000
6120	City Health Ins Contribution	\$24,113	\$32,320	\$28,086	\$24,885	\$34,179
6121	City IMRF Pension Contribution	\$23,864	\$29,202	\$24,034	\$18,217	\$23,033
6122	City Share FICA and Medicare	\$15,952	\$17,543	\$18,857	\$14,293	\$16,829
6205	Memberships	\$15	\$30	\$150	\$150	\$600
6210	Training & Seminars	\$1,858	\$675	\$1,000	\$3,000	\$1,300
6230	Office Supplies	\$924	\$432	\$1,000	\$1,700	\$1,000
6250	Telephone	\$1,977	\$1,599	\$2,200	\$1,500	\$1,800
6283	Household Hazardous Waste	\$8,771	\$7,000	\$7,500	\$8,800	\$8,800
6355	Contractual Services	\$12,174	\$5,028	\$15,000	\$50,000	\$24,000
6505	Liability & Property Insurance	\$984	\$2,488	\$1,000	\$788	\$825
6515	Worker's Compensation Self-Ins.	\$281	\$295	\$296	\$296	\$358
Public Works Administration		\$321,416	\$391,306	\$345,623	\$310,471	\$332,715

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #14 — Public Works Administration

Detail on Significant Items

Account

Personnel

- (1) Director of Public Works
- (1) Assistant to Public Works Director
- (1) PT Administrative Secretary

6205	Memberships	
	American Public Works & Water Works Assoc.	\$300.00
	American Society of Civil Engineers & License	\$300.00
	Total	\$600.00

6355	Contractual Services	
	Maintenance of Traffic Signals (Delay in Billing from Kane County for Prior Yrs)	\$22,000.00
	MSDS	\$2,000.00
	Total	\$24,000.00

Engineering

The Engineering Department performs civil engineering services for public and private infrastructure improvements within the city. These services include planning, design, and construction management of municipal infrastructure improvements, preparation and revisions to municipal regulations for improvements, plan review, construction inspection of private improvements, and assisting private property owners resolve drainage and grading concerns. The department also coordinates with federal, state, and county agencies on funding, infrastructure improvements, and regulations and assists other City departments with their engineering needs.

The City will be receiving Federal Funds for several projects in 2009. This will include the Phase 1 Engineering for the Wilson Street Interconnect, Deerpath Road Bridge Rehabilitation, and the Wilson Street LAPP projects. Only the Deerpath Road Bridge Rehabilitation and the Wilson Street (Randall Road to Island Ave.) LAPP will require a City match, which is 20% and 25% respectively.

The City also received a Safe Routes to School Grant to install sidewalks and a pedestrian bridge over Batavia Creek along Hart Road to provide a route to the Middle School. This is 100% funded by a federal grant.

The 2009 Drainage Program will include improvements to the existing storm sewer infrastructure in several residential and industrial areas of the City. In addition the City will be reviewing the flooding issues in Braeburn/Crestview area and coming up with recommendations to improve the drainage. In 2009, ownership of the completed McKee Tributary Flood Control Project wetlands will be transferred to the Kane County Forest Preserve District. The City is also working with Fermi Lab to improve the flooding issues just south of the Batavia Business Park Detention Basin.

Per City Ordinance, the City is required to have a Qualified Wetland Review Specialist (QWRS) review any developments that might have a wetland on them. Currently, the Engineering Department is utilizing a consultant to perform this work and all work completed by the QWRS will be reimbursed by the developer.

The 2009 Street Program will resurface various streets; specifically within the downtown area, River Street from Wilson Street to State Street will be resurfaced. The department will continue to perform all field surveying, design, bidding and construction inspection work with in-house staff.

The department will continue to install survey monuments around the City. These monuments aid Developers/City by establishing a standardize benchmark system so we can coordinate projects. In addition, creating a standardized benchmark system allows the projects to be integrated into GIS. The survey monuments are 100% funded by a fee collected from developers.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #15 — Engineering

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$365,345	\$404,010	\$428,418	\$416,802	\$378,010
6102	Overtime	\$2,292	\$3,324	\$4,500	\$4,500	\$1,000
6103	Double-time	\$265	\$1,136	\$0	\$0	\$0
6107	Part-time Wages	\$11,638	\$14,988	\$7,500	\$10,000	\$0
6120	City Health Ins Contribution	\$57,932	\$87,747	\$67,478	\$64,701	\$64,701
6121	City IMRF Pension Contribution	\$38,181	\$40,118	\$42,210	\$41,077	\$39,682
6122	City Share FICA and Medicare	\$28,063	\$30,998	\$33,692	\$32,995	\$28,994
6205	Memberships	\$956	\$815	\$1,200	\$1,200	\$1,200
6210	Training & Seminars	\$3,828	\$4,071	\$5,000	\$6,000	\$6,000
6215	Resource Materials	\$544	\$393	\$500	\$500	\$500
6225	Postage & Shipping	\$355	\$350	\$500	\$500	\$500
6230	Office Supplies	\$3,297	\$4,246	\$4,000	\$4,000	\$4,000
6241	Fuel	\$3,197	\$3,954	\$4,510	\$3,000	\$3,000
6245	Advertisements	\$1,222	\$611	\$750	\$600	\$600
6248	Regulatory Fees	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
6250	Telephone	\$2,562	\$3,535	\$3,650	\$3,200	\$3,200
6255	Clothing & Uniforms	\$263	\$785	\$1,500	\$500	\$650
6288	Recording Fees	\$229	\$579	\$600	\$400	\$400
6310	R & M Vehicles	\$3,398	\$9,016	\$5,000	\$5,000	\$5,000
6355	Contractual Services	\$0	\$6,426	\$10,700	\$4,000	\$10,700
6360	Engineering Fees	\$70,950	\$45,059	\$45,000	\$25,000	\$216,000
6425	Office Furniture & Equipment	\$1,285	\$1,584	\$1,500	\$650	\$0
6445	Other Equipment	\$812	\$891	\$6,040	\$6,040	\$0
6450	Vehicles & Equipment	\$0	\$21,107	\$0	\$0	\$0
6470	Drainage Projects	\$0	\$0	\$64,000	\$37,000	\$155,000
6505	Liability & Property Insurance	\$1,509	\$1,756	\$3,000	\$2,365	\$2,425
6515	Worker's Compensation Self-Ins.	\$7,031	\$7,383	\$2,956	\$2,956	\$2,750
Engineering		\$606,154	\$695,882	\$745,204	\$673,986	\$925,312

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #15 — Engineering

Detail on Significant Items

Account

Personnel

- (1) City Engineer
- (1) Assistant City Engineer
- (1) Senior Engineering Assistant
- (1) PT Staff Engineer
- (2) PT Engineering Assistant
- (1) 1/4 Administrative Secretary

6355	Contractual Services	
	Survey Monumentation (from Fees)	\$10,000.00
	Annual Fee for GPS Base	\$700.00
	Total	\$10,700.00
<hr/>		
6360	Engineering Fees	
	General Consultant Engineering Services	\$15,000.00
	Wetland Review Specialist	\$5,000.00
	Safe Routes to School - Ph. 1 & 2 Eng. (100% Grant)	\$86,000.00
	Wilson St. Interconnect Design (80% Grant)	\$110,000.00
	Total	\$216,000.00
<hr/>		
6470	Drainage Projects	
	Flood Investigation	\$25,000.00
	Storm Sewer Drainage	\$50,000.00
	Fermi Drainage Project	\$80,000.00
	Total	\$155,000.00

Building & Grounds

The Buildings & Grounds budget includes one Maintenance Technician for general maintenance and repair at the City's Government Center. The MT also oversees the various buildings we have purchased in the downtown for future development, including the Baptist Church, the building at 12 S. River St. (the former barbershop) and the Thomle Building. Although there is little activity in these buildings, they require regular monitoring and maintenance. This position currently works under the City Administrator following the retirement of the Administrative Assistant to the Mayor in 2008.

All maintenance and repairs to the Government Center are paid from this budget, including janitorial and cleaning service, which are contract services. The utilities for the entire building are also paid from this budget, along with the capital leases for two copiers and the postage machine.

The Maintenance Technician also coordinates all contracts related to maintenance and repairs, procures all general purpose equipment and coordinates use of the Batavia Government Center by City Government, other local agencies and numerous community groups. The City Council Chambers and other meeting rooms are made available for community events and meetings whenever possible. Other tasks include overseeing the landscaping and snow removal around the perimeter of the building and ensuring proper maintenance of the City's historic windmill collection.

There are no unusual repairs scheduled for 2009. We plan to continue to strengthen the HVAC system, and due to the condition of the historic windows and sills, which led to needed repairs in 2008, have scheduled \$10,000 for an analysis and recommendations for a replacement program. There are monies budgeted for replacement of certain carpeting in the building as well.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department # 16 — Building and Grounds

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$24,410	\$38,930	\$41,913	\$46,445	\$54,625
6102	Overtime	\$0	\$1,100	\$1,000	\$1,500	\$1,500
6103	Double-time	\$0	\$546	\$500	\$700	\$700
6120	City Health Ins Contribution	\$6,346	\$2,492	\$0	\$0	\$0
6121	City IMRF Pension Contribution	\$2,194	\$4,016	\$4,233	\$4,743	\$5,950
6122	City Share FICA and Medicare	\$1,563	\$3,100	\$3,321	\$3,721	\$4,347
6225	Postage & Shipping	\$98	\$35	\$100	\$100	\$100
6230	Office Supplies	\$584	\$248	\$650	\$300	\$400
6241	Fuel	\$215	\$345	\$500	\$500	\$500
6250	Telephone	\$86,295	\$100,171	\$86,200	\$100,000	\$86,500
6260	Utilities	\$53,744	\$84,205	\$86,365	\$78,000	\$84,000
6264	General Supplies	\$18,753	\$16,088	\$18,750	\$30,000	\$31,000
6310	R & M Vehicles	\$209	\$126	\$350	\$400	\$350
6315	R & M Building	\$84,517	\$114,898	\$186,661	\$218,000	\$181,900
6320	Equipment Rental	\$14,113	\$22,982	\$23,500	\$23,500	\$28,000
6340	R & M Equipment	\$2,048	\$3,357	\$1,500	\$1,250	\$1,500
6505	Liability & Property Insurance	\$164	\$148	\$100	\$79	\$100
6515	Worker's Compensation Self-Ins.	\$684	\$718	\$739	\$739	\$550
Building and Grounds		\$295,937	\$393,505	\$456,382	\$509,977	\$482,022

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #16 — Building and Grounds

Detail on Significant Items

Account

Personnel

(1) PT Maintenance Technician

6315	R & M Building	
	General Repairs for City Hall	\$62,900.00
	HVAC Controls & Replacement	\$42,000.00
	Janitorial Services	\$42,000.00
	Carpet Replacement	\$25,000.00
	City Hall Window Replacement Analysis	\$10,000.00
	Total	\$181,900.00

Finance Department

The Finance Department is responsible for the collection, monitoring and disbursement of all monies for the City. Among the many tasks are the compilation of the City's budget, coordination of the annual audit and the creation of the City's audited financial statements. Finance provides financial administration and oversight for all City departments and includes accounts receivable, accounts payable and all aspects of payroll. The department also invests idle funds, facilitates all debt issues and prepares and collects the City's annual property tax levy. Risk management and administration of the City's liability and workmen's compensation insurance programs are functions of the department. The Finance Department realizes they are stewards of public funds and its mission is to ensure the most efficient and effective use of those funds.

The 2007 audit conducted in 2008 marked the first year that the department compiled a Comprehensive Annual Financial Report. The new format includes more management information and a statistical section.

Activity in 2008 focused on the management of accounting for capital projects such as the completion of the bridge and several electric projects. Time also focused on the accounting for purchased power and the implementation and coordination of the purchased power adjustment factor that is added to customer utility bills.

The department serves as an internal support department and expectations are that much of 2009 will be spent providing support to Administration and all departments as we enter these very tough economic times. Close monitoring of both revenues and expenditures will be followed throughout the year to determine if mid-year budget changes must be made. The department will be researching new revenue sources for the general fund and evaluating the feasibility of and implementation of those sources. Prudent planning and spending in prior years will help to ease the transition to reduced funding of the City's General Fund.

Staff will also assist with the re-prioritizing of projects in the multi-year Capital Improvements Plan due to funding issues. Lastly, as always, the Department will continue to strive to improve and enhance financial information and communication provided to City Officials and the general public.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #17 — Finance and Accounting

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$307,584	\$333,211	\$346,175	\$346,175	\$345,003
6102	Overtime	\$245	\$381	\$500	\$300	\$500
6120	City Health Ins Contribution	\$42,034	\$61,775	\$48,961	\$48,961	\$48,961
6121	City IMRF Pension Contribution	\$31,907	\$32,641	\$33,801	\$33,781	\$36,174
6122	City Share FICA and Medicare	\$22,180	\$23,633	\$26,521	\$26,505	\$26,431
6205	Memberships	\$586	\$709	\$500	\$500	\$500
6210	Training & Seminars	\$296	\$153	\$250	\$150	\$200
6215	Resource Materials	\$329	\$379	\$400	\$200	\$350
6220	Travel & Mileage	\$262	\$65	\$200	\$150	\$175
6225	Postage & Shipping	\$3,814	\$4,863	\$5,000	\$5,000	\$5,500
6230	Office Supplies	\$8,522	\$6,571	\$9,700	\$9,000	\$9,000
6235	Printing & Photo	\$2,386	\$2,313	\$3,500	\$3,000	\$3,000
6351	Auditing	\$42,300	\$40,700	\$44,000	\$44,000	\$48,000
6505	Liability & Property Insurance	\$1,475	\$1,343	\$1,000	\$788	\$825
6515	Worker's Compensation Self-Ins.	\$468	\$491	\$493	\$493	\$550
Finance and Accounting		\$464,388	\$509,228	\$521,001	\$519,003	\$525,169

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #17 — Finance and Accounting

Detail on Significant Items

Account

Personnel

- (1) Director of Finance
- (1) Assistant Finance Director
- (1) Finance Assistant-Accounts Payable
- (1) Finance Assistant-Receivables
- (1) PT Finance Assistant-Payroll

6351

Auditing

Comprehensive Annual Financial Report	\$40,000.00
Single Audit and TIF Compliance Audit	\$5,000.00
GASB 43/45 Actuarial Report (New Requirement)	\$3,000.00
Total	\$48,000.00

Information Systems

The Information Systems (IS) department provides Information Technology (IT) services to all city personnel. The department is responsible for GIS (Geographical Information System), computer hardware, internal networking, software applications, the City phone system, and the City website. The focus of the department is to provide cost effective technology solutions necessary to serve the residents.

The department manages over 200 phones, 150 PC's with 240 users. We are staffed by an Information Systems Director, Network Engineer, GIS Analyst, GIS Technician, and part-time Desktop Specialist.

In 2008, the implementation of the new phone system went live. The new system is providing more reliability while allowing the City to reduce costs by sharing line service. We have also entered into an agreement for phone usage, which should substantially reduce usage expenses. Savings will start in 2008, but most should be realized in 2009 as the old system and lines get phased out.

The investment in our Disaster Recovery (DR) plan is near complete this year with the purchase of two Storage Area Networks (SAN). The SAN's are protecting the City's data by replication every 15 minutes to an offsite location. During the first quarter of 2009, servers will be migrated to the SAN's and a secondary management console will be added completing the DR plan.

The Police Records Management software implementation was completed in 2008. The system will allow the Police Department to operate more efficiently by automatically populating incidents received via TriCom's Computer Aided Dispatch system and permitting the Officers to complete reports remotely from their squads.

Last year staff recommended and contracted for a new Parcel, Permit, and Infrastructure System. Implementation began in August 2008 and is scheduled over a two calendar year period. The first phase of implementation will be the modules for permitting, inspections, planning and code compliance. Phase one is scheduled to be live in March. The second phase of asset, infrastructure, service requests, work orders and financial valuation of our assets will be delayed indefinitely due to budget constraints.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #18 — Information Systems

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$249,705	\$312,386	\$341,122	\$341,122	\$341,909
6120	City Health Ins Contribution	\$30,219	\$57,762	\$55,053	\$55,345	\$51,365
6121	City IMRF Pension Contribution	\$26,009	\$30,378	\$33,259	\$33,259	\$35,798
6122	City Share FICA and Medicare	\$18,571	\$23,021	\$26,096	\$26,096	\$26,156
6205	Memberships	\$300	\$360	\$600	\$485	\$485
6210	Training & Seminars	\$2,931	\$2,440	\$2,870	\$2,628	\$2,400
6215	Resource Materials	\$399	\$0	\$800	\$640	\$800
6220	Travel & Mileage	\$814	\$310	\$1,000	\$600	\$700
6225	Postage & Shipping	\$148	\$20	\$100	\$100	\$100
6230	Office Supplies	\$364	\$1,039	\$1,000	\$800	\$1,000
6231	Computer Software and Access	\$8,349	\$92,385	\$204,233	\$173,607	\$39,600
6232	Computer Supplies	\$3,564	\$10,797	\$10,000	\$8,000	\$5,000
6241	Fuel	\$0	\$205	\$1,000	\$1,000	\$2,000
6250	Telephone	\$12,712	\$56,456	\$162,138	\$163,543	\$26,075
6255	Clothing & Uniforms	\$0	\$285	\$250	\$250	\$250
6325	Computer Maintenance	\$11,446	\$17,934	\$41,095	\$41,929	\$39,200
6355	Contractual Services	\$20,070	\$196,119	\$259,350	\$144,424	\$62,980
6362	Software Training	\$6,353	\$6,068	\$10,700	\$3,150	\$2,000
6375	Software Support	\$68,383	\$58,925	\$121,316	\$97,751	\$112,453
6405	Computer Hardware	\$43,257	\$121,815	\$103,700	\$135,838	\$61,000
6425	Office Furniture & Equipment	\$65	\$3,735	\$500	\$482	\$350
6505	Liability & Property Insurance	\$1,147	\$1,059	\$1,000	\$788	\$825
6515	Worker's Compensation Self-Ins.	\$281	\$295	\$493	\$493	\$550
Information Systems		\$505,087	\$993,794	\$1,377,675	\$1,232,330	\$812,996

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #18 — Information Systems

Detail on Significant Items

Account

Personnel

- (1) Information Systems Director
- (1) Network Engineer
- (1) GIS Analyst
- (1) GIS Technician
- (1) PT Desktop Specialist

6205	Memberships	
	IL GMIS, ILGISA, URISA	\$485.00
	Total	\$485.00
<hr/>		
6210	Training & Seminars	
	GMIS Illinois, ILGISA	\$1,300.00
	Misc Training Expenses	\$100.00
	LearnKey Solutions Video	\$1,000.00
	Total	\$2,400.00
<hr/>		
6231	Computer Software and Access	
	Land Development - Permits	\$31,200.00
	VMWare Mgt Console License	\$5,400.00
	Other Software Requests	\$2,000.00
	Police - IL Criminal Code Program	\$1,000.00
	Total	\$39,600.00
<hr/>		
6241	Fuel	
	Fuel, Repair and Paint	\$2,000.00
	Total	\$2,000.00

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #18 — Information Systems

Detail on Significant Items

Account

6250	Telephone	
	Mobile Phones	\$2,100.00
	Police & Fire Vehicles - Cell Data Service & ALERTS	\$19,975.00
	10 Phones for EOC & Other Misc Phone Equipment	\$4,000.00
	Total	\$26,075.00

6325	Computer Maintenance	
	Engineering - OCE	\$1,800.00
	IS - Firewalls and SAN's	\$8,500.00
	Misc Repairs	\$6,000.00
	Police - Livescan & MDC's	\$6,400.00
	Phone System Maintenance	\$14,500.00
	Roland Sign Printer/Cutter	\$2,000.00
	Total	\$39,200.00

6355	Contractual Services	
	Internet Services	\$6,500.00
	Messagelabs Antivirus	\$5,500.00
	Document Management & Consultant	\$25,000.00
	Other Consulting and Programming	\$3,000.00
	Land Development - Permits	\$21,720.00
	Police Personal Search Service	\$1,260.00
	Total	\$62,980.00

6362	Software Training	
	Office 2007 Training	\$2,000.00
	Total	\$2,000.00

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #18 — Information Systems

Detail on Significant Items

Account

6375	Software Support	
	Administration - Munimetrix	\$500.00
	Engineering - MicroPaver, Eagle Pt, AutoTurn, AutoCAD	\$4,935.00
	Finance - Sungard Pentamation, Evare	\$25,109.00
	Firehouse with Mobile	\$5,025.00
	HR - Workcomp	\$350.00
	IS - ESRI, Altiris, Antivirus, VWware, Inventory, Other	\$29,950.00
	Police - PIPS, Identi-kit, Forensics, Records Mgt, Maps	\$41,289.00
	PW - HMIS, CFA, AutoCAD	\$5,295.00
	Total	\$112,453.00

6405	Computer Hardware	
	Community Development - PC Upgrade	\$1,000.00
	Finance - 2 PC Upgrades	\$2,000.00
	Fire - 1 PC Upgrades & 1 MDC (PMDC Grant)	\$8,500.00
	IS - PC Upgrade, Misc, 2 Network Switches	\$11,000.00
	Police - 8 PC Upgrades	\$8,000.00
	Police - 3 MDC Upgrades (PMDC Grant)	\$22,500.00
	Police - Portable Projector	\$1,000.00
	PW / Streets - 4 PC Upgrades	\$4,000.00
	PW / Water - PC Upgrade	\$1,000.00
	PW / WWT - 2 PC Upgrades	\$2,000.00
	Total	\$61,000.00

Utility Billing

The City of Batavia provides electric, water and wastewater services. The Utility Billing Department sends out and collects residential, commercial and industrial utility bills. This department is part of the general fund and is under the direction of the Finance Director. All expenses of this department are charged back to the utility funds proportionately. These transfers are part of the inter-fund allocations in the budget and are considered as revenue in the general fund and an expense of the utility funds.

The Utility Billing Department is often the first point of contact a resident or business has with the City of Batavia. Utility Billing strives to ensure that this contact is personable and positive. All new customers are asked to fill out a general application and are provided with a new resident packet. Customers are offered a direct payment option, which deducts the bill from the customer's checking account on the due date. A budget billing option is also offered, which allows the customer to pay the same amount each month with a once a year catch-up. This program can be used in conjunction with the direct payment option. In addition to the utility billing function, the department also sells refuse stickers and can register people to vote.

An upgrade to the current utility billing software is planned for late 2008. The upgrade will provide better functionality for servicing customer accounts. A new initiative in 2008 was to research and implement acceptance of credit cards for utility bills through the State of Illinois E-Pay program.

The 2009 budget includes plans for providing access to customer bills on-line. Ideally, the department would like to provide a means to notify customers through e-mail when their bill is ready for viewing. This option could reduce costs for paper and postage if the response is significant. At the very least, the plan is that the initiative will be cost neutral. Plans also include redesign of the current bill to make it more user-friendly.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #19 — Utility Billing

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$177,883	\$207,521	\$223,753	\$227,340	\$225,311
6102	Overtime	\$1,935	\$1,595	\$1,000	\$1,100	\$750
6120	City Health Ins Contribution	\$35,095	\$38,738	\$27,527	\$27,527	\$27,527
6121	City IMRF Pension Contribution	\$18,048	\$20,480	\$21,913	\$22,273	\$23,669
6122	City Share FICA and Medicare	\$12,962	\$15,420	\$17,194	\$17,476	\$17,294
6210	Training & Seminars	\$1,977	\$1,805	\$2,000	\$750	\$750
6225	Postage & Shipping	\$54,016	\$53,147	\$57,000	\$57,000	\$60,000
6230	Office Supplies	\$2,580	\$3,928	\$5,000	\$4,000	\$4,000
6231	Computer Software and Access	\$11,718	\$12,104	\$12,600	\$12,468	\$12,718
6232	Computer Supplies	\$5,022	\$6,766	\$9,500	\$10,375	\$10,000
6280	Collection Fees	\$1,518	\$1,599	\$3,000	\$1,600	\$1,600
6305	R & M Office Equipment	\$5,494	\$2,694	\$5,345	\$5,345	\$5,867
6355	Contractual Services	\$213	\$134	\$3,000	\$3,000	\$1,000
6425	Office Furniture & Equipment	\$0	\$13,853	\$1,500	\$1,500	\$0
6505	Liability & Property Insurance	\$1,475	\$1,343	\$1,000	\$788	\$825
6515	Worker's Compensation Self-Ins.	\$468	\$491	\$493	\$493	\$550
6625	Bad Debt Expense	\$1,372	\$1,402	\$1,500	\$1,500	\$2,000
Utility Billing		\$331,776	\$383,020	\$393,325	\$394,535	\$393,861

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #19 — Utility Billing

Detail on Significant Items

Account

Personnel

- (1) Utility Billing Supervisor
- (3) Customer Service Representative
- (1) PT Office Assistant

6305	R & M Office Equipment	
	Inserter Maintenance	\$1,850.00
	Itron (Meter Reading) Maintenance	\$4,017.00
		Total
		\$5,867.00

Subsidized Transportation

The Subsidized Transportation department is set up to account for the costs to provide subsidized bus service to both senior and handicapped citizens.

The program changed in 2008 and is now "Ride in Kane" which is currently managed by PACE.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #27 — Subsidized Transportation

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget	2008	Budget
				2008		2009
6241	Fuel	\$4,226	\$3,943	\$3,998	\$985	\$0
6310	R & M Vehicles	\$5,917	\$6,179	\$5,500	\$3,464	\$0
6355	Contractual Services	\$47,750	\$49,374	\$49,375	\$30,000	\$52,000
	Subsidized Transportation	\$57,893	\$59,496	\$58,873	\$34,449	\$52,000

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #27 — Subsidized Transportation

Detail on Significant Items

Account

6355	Contractual Services		
	Per PACE Agreement		\$52,000.00
		Total	\$52,000.00

Police

The Police Department provides law enforcement services and police protection through uniformed patrol, criminal investigations, traffic accident investigations, traffic enforcement, crime prevention, community relations programs, juvenile services and school resource officers. After experiencing manpower shortages throughout the last year, the Department will enter 2009 with a new authorized strength of 45 sworn police officers and 12 civilian support staff, which will be reduced to 11 in 2009 due to budgetary constraints. However, the department will need to take steps to get through a manpower issue early in the year, until the two new officers successfully complete the police academy and field training phases, and acclimate themselves to the job.

The Department put a new Mobile Field Reporting system into action at the beginning of 2008. The mobile reporting system allows officers to write electronic police reports in their squad car, send the reports wirelessly to the patrol supervisor for review and approval, and ultimately have the reports sent to the Records Section for data review and storage. The ability for the officer to remain on the street will enhance patrol response and efficiency.

The Investigations Division will continue the aggressive investigation of illegal drug activity. Numerous narcotics cases were initiated, investigated, and resulted in several felony arrests. A Batavia police narcotics detective was recognized as the Kane County Police Officer of the Year for 2007, a very honorable accomplishment. In 2008, the Investigations Division played a major role in the initiation of a federal drug investigation locally and worked closely with the FBI targeting narcotics trafficking.

Community projects and events continue to draw on police resources, among them being the Donovan Bridge reconstruction project, which required police involvement for traffic related issues. The closures also required several manpower reallocations, yet spending for overtime is still expected to come in under budget.

The Citizen Police Academy, a ten-week program, comprised of Batavia business persons and residents, successfully graduated the third class of participants in the fall of 2008. The graduates were exposed to many areas of law enforcement, gaining valuable insight into what it is like being a police officer, the intricacies of the Batavia police force, and what role they can play in keeping our community safe and in maintaining the quality of life. Previous CPA graduates formed the Batavia Citizen Police Academy Alumni Association and were on-hand to assist with events and CPA classes.

The 2nd Annual Night Out Against Crime took place at Quarry Park in August of 2008. Several public entities along with some corporate assistance came together to once again make this a great community event.

The Batavia Police Department continues to move forward into 2009, with new challenges, projects and programs, targeted at making Batavia a safe, family oriented community.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #31 — Police Admin & Operations

Acct.	Description	Actual		Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$3,457,917	\$3,759,958	\$4,046,373	\$4,044,633	\$4,336,880
6102	Overtime	\$324,790	\$518,523	\$408,875	\$347,000	\$374,885
6105	Outside Work Agreement	\$11,272	\$13,680	\$19,250	\$13,434	\$19,950
6107	Part-time Wages	\$129,267	\$125,171	\$132,747	\$132,747	\$142,825
6120	City Health Ins Contribution	\$703,785	\$1,017,740	\$799,688	\$806,594	\$821,143
6121	City IMRF Pension Contribution	\$46,192	\$52,259	\$44,914	\$55,452	\$53,125
6122	City Share FICA and Medicare	\$73,036	\$87,306	\$103,596	\$109,290	\$116,431
6123	City Pension Contribution	\$777,012	\$844,258	\$916,399	\$916,399	\$949,557
6147	Board of Police & Fire Commission	\$561	\$7,935	\$14,100	\$11,100	\$33,250
6205	Memberships	\$6,243	\$6,681	\$9,345	\$9,345	\$7,670
6208	Education Reimbursement	\$2,491	\$4,941	\$5,000	\$4,150	\$8,300
6210	Training & Seminars	\$26,023	\$38,604	\$21,025	\$21,025	\$26,470
6215	Resource Materials	\$1,257	\$1,447	\$1,550	\$1,550	\$2,430
6220	Travel & Mileage	\$711	\$1,632	\$1,500	\$1,500	\$1,710
6225	Postage & Shipping	\$3,879	\$3,290	\$5,000	\$4,000	\$5,500
6230	Office Supplies	\$14,148	\$15,794	\$15,500	\$15,500	\$16,000
6233	Vehicle Supplies	\$9,484	\$6,552	\$7,500	\$7,500	\$7,500
6235	Printing & Photo	\$7,947	\$8,177	\$11,000	\$9,000	\$8,000
6237	Communication Supplies	\$0	\$3,916	\$1,500	\$1,500	\$3,000
6239	Investigative Supplies	\$3,921	\$4,800	\$5,000	\$5,000	\$5,000
6241	Fuel	\$82,400	\$93,519	\$94,300	\$111,615	\$111,615
6242	Patrol Supplies	\$14,255	\$7,251	\$8,000	\$8,000	\$8,000
6246	Community Relations	\$3,080	\$7,989	\$5,770	\$5,770	\$650
6247	Ammunition & Safety	\$10,277	\$7,485	\$18,500	\$18,500	\$15,820
6250	Telephone	\$19,925	\$19,073	\$21,800	\$23,250	\$24,100
6255	Clothing & Uniforms	\$39,674	\$42,283	\$60,225	\$60,225	\$54,465
6259	Meals & Refreshments	\$911	\$1,351	\$1,300	\$1,300	\$1,900
6310	R & M Vehicles	\$49,442	\$43,094	\$56,000	\$58,000	\$66,000
6320	Equipment Rental	\$10,300	\$12,814	\$14,570	\$14,570	\$11,817
6340	R & M Equipment	\$5,866	\$5,783	\$9,000	\$9,000	\$9,540
6355	Contractual Services	\$403,002	\$443,255	\$529,545	\$529,545	\$429,837
6371	Narcotics & Enforcement	\$5,000	\$11,414	\$13,400	\$13,400	\$13,000
6425	Office Furniture & Equipment	\$3,897	\$4,504	\$2,350	\$2,350	\$2,500
6445	Other Equipment	\$7,092	\$5,955	\$5,000	\$5,000	\$0
6450	Vehicles & Equipment	\$46,981	\$69,693	\$146,577	\$127,340	\$0
6505	Liability & Property Insurance	\$42,376	\$62,004	\$60,000	\$75,293	\$65,000
6515	Worker's Compensation Self-Ins.	\$106,771	\$112,110	\$113,565	\$113,565	\$250,000
Police Admin & Operations		\$6,451,185	\$7,472,241	\$7,729,764	\$7,693,442	\$8,003,870

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #31 — Police Admin & Operations

Detail on Significant Items

Account

Personnel

- (1) Chief of Police
- (2) Commander
- (1) Administrative Sergeant
- (1) Detective Sergeant
- (5) Detective
- (6) Patrol Sergeant
- (26) Patrol Officer
- (1) Community Relations/Dare Officer
- (1) High School Resource Officer
- (1) Middle School Resource Officer
- (1) Administrative Secretary
- (2) Community Service Officer
- (1) Records Supervisor
- (4) Records Technician
- (4) PT Records Technician

6147 Board of Police & Fire Commission

Entry Level Police/Firefighter Testing	\$33,250.00
Police Promotional Testing for Sergeant/Commander	
Total	\$33,250.00

6235 Printing & Photo

State Citations and Tickets	\$2,500.00
Printed Paper Supplies	\$3,800.00
Community Relations Printings	\$700.00
Photography Supplies & Printing	\$1,000.00
Total	\$8,000.00

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #31 — Police Admin & Operations

Detail on Significant Items

Account

6242	Patrol Supplies	
	Gloves, Blankets, Flares, Radio Batteries, etc.	\$8,000.00
	Total	\$8,000.00
6255	Clothing & Uniforms	
	Officer Clothing Allowances	\$36,000.00
	Records/CSO's Clothing Allowances	\$4,500.00
	Patches, Insignias, Nametags, Badges, Damaged	\$4,815.00
	Body Armor Replacement Costs & Gear	\$7,650.00
	Award Ribbons/Commendation Bars	\$1,500.00
	Total	\$54,465.00
6259	Meals & Refreshments	
	Prisoner Meals and Transport	\$1,900.00
	Total	\$1,900.00
6320	Equipment Rental	
	Copy Machine Lease	\$4,212.00
	Copier Maintenance	\$4,500.00
	Portable Radio Rentals	\$1,250.00
	Quantitative Gas Mask Fitting Rental Equipment	\$1,355.00
	Outdoor Shooting Range	\$500.00
	Total	\$11,817.00
6340	R & M Equipment	
	General Maintenance	\$7,340.00
	Narrow Banding of Portable Radios	\$1,000.00
	6-YR Fire Extinguisher Overhaul	\$1,200.00
	Total	\$9,540.00

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #31 — Police Admin & Operations

Detail on Significant Items

Account

6355	Contractual Services	
	TriCom Agreement	\$366,687.00
	Ordinance Prosecution Fees	\$19,200.00
	Kane County Animal Control Agreement	\$8,100.00
	Car Wash Contract	\$6,000.00
	Pension Actuarial	\$2,000.00
	Shredding and Polygraph Services	\$1,100.00
	Rental Contract for Undercover Vehicles	\$7,200.00
	Lexipol - Training and Policy Manual Service	\$5,550.00
	Other Professional Services	\$4,000.00
	Victim's Services (AID)	\$10,000.00
	Total	\$429,837.00
<hr/>		
6371	Narcotics & Enforcement	
	Undercover Operations	\$12,000.00
	Misc. Expenses (Subpoenas, Credit Checks. etc.)	\$1,000.00
	Total	\$13,000.00
<hr/>		
6515	Worker's Compensation Self-Ins.	
	Additional Premium Based on Claims	\$100,000.00
	Total	\$100,000.00

Fire

The Fire Department provides emergency medical, fire and rescue, public fire education, and fire prevention services to the citizens and visitors of the City of Batavia and the Batavia Township and Countryside Fire Protection District. The department responded to 3,242 incidents in 2007, of which 1,367 were fire related and 1,875 were emergency medical. Projections for 2008 are expected to be 3,427 incidents.

It is our goal to annually make inspections in all commercial and industrial complexes, schools and churches. Fire Prevention reviews building plans for new construction or renovations for compliance with fire and building codes for all structures, except one and two family dwellings. Public Education visits all classrooms in grades K - 5, and does many preschool education sessions. Department members perform daily training drills, daily inspection and maintenance of apparatus and equipment and daily maintenance and cleaning of both fire stations. The Department personnel participate in M.A.B.A.S. special teams including hazardous materials, water rescue, technical rescue and fire investigation. The Department has an Insurance Services Office rating of Class 3, with Class 1 being the best going down through Class 10.

During 2008, we added seven paid-on-call firefighters to keep the part-time firefighter core working successfully. We trained all seven in our own recruit firefighting academy. Engine #1, a 1986 Pumper, will be replaced in early 2009 for which funding was advanced in 2008 for a significant cost savings.

Three paid-on-call firefighters were certified as a paramedic in 2008 for a total of seven. There are currently eight full-time firefighter/paramedics and twelve Tri-City Ambulance contractual paramedic/firefighters for a total of 27 paramedics to support and enhance the growing emergency medical needs of the community. In 2008, we created a paramedic engine at the West Fire Station to supplement our ambulance and the paramedic engine at the East Fire Station as our calls for emergency medical services continue to grow. The paramedic engine advanced life saving equipment was made possible through funding provided by the Batavia Township and Countryside Fire Protection District. We hope in 2009 to ensure that this engine has a paramedic assigned 24 hours per day.

During 2008, we received a F.E.M.A. grant in the amount of \$55,200 to install video conferencing equipment between all Tri-City fire stations, and a F.E.M.A. grant in the amount of \$54,000 for a portable breathing apparatus-refilling trailer.

The department is thankful to the citizens, the Mayor and the City Council for their support of the fire department.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #32 — Fire Services

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6101	Salaries and Wages	\$1,764,201	\$1,894,568	\$1,991,632	\$1,991,632	\$2,042,731
6102	Overtime	\$141,970	\$151,482	\$180,000	\$180,000	\$180,000
6107	Part-time Wages	\$444,852	\$463,805	\$505,356	\$500,000	\$492,081
6120	City Health Ins Contribution	\$357,425	\$537,129	\$436,889	\$439,191	\$431,093
6121	City IMRF Pension Contribution	\$8,442	\$4,625	\$5,334	\$5,334	\$5,957
6122	City Share FICA and Medicare	\$57,796	\$62,878	\$73,540	\$73,130	\$73,402
6123	City Pension Contribution	\$428,874	\$429,414	\$512,346	\$512,346	\$595,000
6205	Memberships	\$3,734	\$3,889	\$5,700	\$4,600	\$3,600
6208	Education Reimbursement	\$0	\$0	\$0	\$0	\$6,606
6209	Training EMS	\$390	\$1,098	\$4,700	\$2,200	\$3,200
6210	Training & Seminars	\$25,695	\$23,780	\$23,900	\$23,900	\$19,300
6213	Fire Prevention	\$2,245	\$2,138	\$1,500	\$1,500	\$1,500
6215	Resource Materials	\$1,768	\$1,879	\$2,000	\$2,000	\$1,500
6225	Postage & Shipping	\$1,642	\$2,173	\$2,000	\$2,000	\$2,000
6230	Office Supplies	\$3,621	\$4,567	\$4,300	\$4,300	\$4,000
6233	Vehicle Supplies	\$25,901	\$24,332	\$24,750	\$24,750	\$24,750
6235	Printing & Photo	\$3,165	\$4,613	\$2,500	\$2,500	\$2,000
6237	Communication Supplies	\$18,178	\$18,118	\$15,000	\$26,970	\$17,400
6241	Fuel	\$26,434	\$34,582	\$34,300	\$46,501	\$46,501
6250	Telephone	\$18,893	\$19,071	\$20,000	\$13,000	\$13,000
6251	Education Program	\$14,409	\$11,641	\$12,000	\$12,000	\$8,000
6253	Haz-Mat Program	\$2,419	\$2,857	\$3,200	\$3,720	\$1,500
6255	Clothing & Uniforms	\$27,849	\$30,538	\$35,120	\$35,120	\$36,000
6256	Rescue Materials	\$5,220	\$5,891	\$1,000	\$1,000	\$41,000
6257	Medical Supplies	\$10,269	\$2,103	\$3,000	\$3,000	\$2,500
6259	Meals & Refreshments	\$5,459	\$8,582	\$5,000	\$3,000	\$2,500
6260	Utilities	\$15,183	\$28,024	\$40,000	\$39,600	\$43,560
6264	General Supplies	\$6,993	\$8,182	\$8,000	\$8,000	\$8,000
6310	R & M Vehicles	\$29,368	\$29,426	\$31,500	\$70,000	\$34,600
6315	R & M Building	\$15,288	\$4,996	\$12,000	\$12,000	\$15,000
6340	R & M Equipment	\$7,958	\$3,712	\$7,800	\$7,000	\$5,000
6355	Contractual Services	\$361,054	\$338,681	\$353,381	\$215,000	\$304,550
6373	S.C.B.A. Equipment	\$15,455	\$164,556	\$5,000	\$5,000	\$5,000
6425	Office Furniture & Equipment	\$0	\$9,653	\$1,000	\$1,824	\$0
6445	Other Equipment	\$31,346	\$12,957	\$15,100	\$15,100	\$14,800
6505	Liability & Property Insurance	\$40,680	\$38,806	\$43,525	\$41,708	\$40,607
6515	Worker's Compensation Self-Ins.	\$162,135	\$174,401	\$159,335	\$159,335	\$175,000
Fire Services		\$4,086,311	\$4,559,147	\$4,581,708	\$4,488,261	\$4,703,238

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #32 — Fire Services

Detail on Significant Items

Account

Personnel

- (1) Fire Chief
- (1) Deputy Chief
- (1) Fire Marshal
- (3) Battalion Chief
- (6) Lieutenant
- (8) Firefighter/Paramedic
- (4) Firefighter
- (1) Administrative Secretary
- (42) Paid On Call Firefighter

6209 Training EMS

EMT School for Paid-On-Call	\$2,800.00
Other Seminars	\$400.00
Total	\$3,200.00

6210 Training & Seminars

Fire Academy Classes	\$1,000.00
Advanced Firefighting and Fire Academy	\$2,900.00
Fire Administration Conferences	\$2,500.00
State Certification Classes	\$7,600.00
Rescue Training	\$3,000.00
Other Training	\$2,300.00
Total	\$19,300.00

6237 Communication Supplies

Batteries, Cases, Chargers	\$3,000.00
Pagers - Narrow Banding	\$9,000.00
Radios - Narrow Banding	\$3,000.00
Radio Headset and Intercom System for New Engine	\$2,400.00
Total	\$17,400.00

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #32 — Fire Services

Detail on Significant Items

Account

6256	Rescue Materials	
	Misc Rescue Equipment	\$1,000.00
	Rescue Equipment (FEMA 90% Grant)	\$40,000.00
	Total	\$41,000.00
<hr/>		
6310	R & M Vehicles	
	Brake Inspection for T-1, E-4 and E-5	\$2,000.00
	Brake Job for E-2	\$6,000.00
	Tower Ladder Inspection and Testing	\$4,500.00
	Ground Ladder Inspections	\$3,000.00
	Seatbelt Replacement	\$1,000.00
	Tires for E-2, T-1, E-5, BC Car	\$7,600.00
	General Repairs	\$8,000.00
	Hurst Tool Service	\$2,500.00
	Total	\$34,600.00
<hr/>		
6355	Contractual Services	
	Fire Protection Engineer	\$2,000.00
	Tri-City Ambulance (Based on EAV)	\$254,000.00
	M.A.B.A.S.	\$1,300.00
	Pension Actuarial	\$2,000.00
	Fire Extinguisher Maintenance	\$1,000.00
	Professional Services	\$2,250.00
	Tri-Com Dispatch	\$42,000.00
	Total	\$304,550.00
<hr/>		
6445	Other Equipment	
	Hose Replacement Program	\$10,700.00
	Nozzles & Valves	\$4,100.00
	Total	\$14,800.00

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #33 — E.S.D.A.

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
6107	Part-time Wages	\$8,778	\$9,129	\$9,494	\$9,494	\$10,000
6122	City Share FICA and Medicare	\$672	\$698	\$726	\$726	\$765
6202	Meal Allowance	\$281	\$523	\$800	\$500	\$500
6205	Memberships	\$525	\$449	\$325	\$325	\$630
6210	Training & Seminars	\$54	\$134	\$600	\$400	\$500
6220	Travel & Mileage	\$3,376	\$3,623	\$3,500	\$3,500	\$3,500
6230	Office Supplies	\$129	\$1,601	\$800	\$800	\$1,000
6241	Fuel	\$431	\$200	\$300	\$800	\$700
6242	Patrol Supplies	\$140	\$635	\$700	\$250	\$1,000
6250	Telephone	\$1,394	\$3,595	\$1,500	\$2,700	\$2,500
6255	Clothing & Uniforms	\$610	\$529	\$200	\$200	\$750
6260	Utilities	\$1,903	\$700	\$1,000	\$780	\$900
6310	R & M Vehicles	\$2,253	\$4,640	\$6,000	\$9,000	\$3,000
6315	R & M Building	\$1,292	\$651	\$500	\$1,600	\$1,000
6320	Equipment Rental	\$1,201	\$1,621	\$3,120	\$2,000	\$2,500
6340	R & M Equipment	\$3,034	\$5,926	\$4,575	\$7,000	\$6,000
6355	Contractual Services	\$5,500	\$0	\$10,900	\$0	\$10,900
6445	Other Equipment	\$875	\$1,245	\$6,800	\$500	\$5,000
E.S.D.A.		\$32,448	\$35,899	\$51,840	\$40,575	\$51,145

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #33 — E.S.D.A.

Detail on Significant Items

Account

Personnel

(1) ESDA Coordinator

6355

Contractual Services

Installation of Tornado Siren	\$10,000.00
Printing Updates to Emergency Plan	\$900.00
Total	\$10,900.00

Streets and Sanitation

The Streets and Sanitation Department is responsible for a variety of public services such as snow plowing, street sweeping, roadway maintenance, maintenance of the City storm sewer system, lawn maintenance of City properties, detention/retention pond maintenance, brush collection, fall leaf collection, parkway tree planting and maintenance, sidewalk programs, refuse collection and mosquito contract. In addition, Streets and Sanitation provides all maintenance operations for the City's two cemeteries.

The budget also includes plans to contract with a Certified Arborist consultant to inspect and inventory the remaining parkway and City-owned trees not evaluated in 2008. The tree inspections that were completed in 2008 have identified a significant amount of maintenance that will be required for our street tree inventory. We will continue our battle against the emerald ash borer, which will again require more removals in 2009, as well as the commencement of an EAB Remediation Plan. Due to the fact that parkway tree removals in older sections of town are outnumbering replacements, there is an immediate need for reforestation in those areas.

The replacement of a 1995 5-yard dump truck is budgeted in the Public Works Capital Fund.

Some contractual projects such as sidewalk programs, crack sealing, and roadway patching are administered by Streets, but budgeted in the MFT/Street Activities area. Also budgeted in 2009 is an additional program, micro-surfacing, which will be used to lengthen the life of our asphalt pavements.

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #45 — Streets and Sanitation

Acct.	Description	Actual 2006	Actual 2007	Approved Budget 2008	Estimated 2008	Proposed Budget 2009
6101	Salaries and Wages	\$1,086,544	\$1,201,461	\$1,294,759	\$1,280,000	\$1,320,575
6102	Overtime	\$55,426	\$85,298	\$65,000	\$102,200	\$85,000
6103	Double-time	\$34,545	\$101,123	\$65,000	\$100,000	\$100,000
6104	Stand-by	\$23,850	\$28,749	\$27,000	\$31,000	\$33,252
6107	Part-time Wages	\$17,246	\$22,543	\$25,000	\$25,000	\$25,000
6120	City Health Ins Contribution	\$239,569	\$353,603	\$287,474	\$302,161	\$293,387
6121	City IMRF Pension Contribution	\$122,820	\$137,697	\$141,547	\$147,537	\$161,115
6122	City Share FICA and Medicare	\$88,780	\$105,405	\$112,972	\$117,672	\$119,633
6125	Unemployment Payments	\$0	\$5,694	\$5,000	\$0	\$0
6202	Meal Allowance	\$720	\$3,836	\$3,500	\$3,500	\$3,500
6210	Training & Seminars	\$3,592	\$4,511	\$4,000	\$4,000	\$5,350
6220	Travel & Mileage	\$2	\$46	\$250	\$100	\$250
6222	Supplies Other Equipment	\$14,313	\$12,082	\$15,000	\$17,000	\$17,000
6230	Office Supplies	\$2,679	\$1,982	\$1,500	\$2,000	\$2,000
6233	Vehicle Supplies	\$33,905	\$37,201	\$35,000	\$46,000	\$40,000
6237	Communication Supplies	\$3,744	\$1,634	\$1,500	\$1,500	\$3,500
6240	Materials	\$96,492	\$114,576	\$115,000	\$118,000	\$105,000
6241	Fuel	\$84,965	\$73,958	\$108,020	\$108,000	\$108,000
6243	Salt & Deicers	\$101,745	\$209,723	\$225,000	\$225,000	\$175,000
6245	Advertisements	\$1,111	\$851	\$1,000	\$1,000	\$1,000
6250	Telephone	\$9,059	\$10,357	\$9,500	\$10,000	\$10,000
6255	Clothing & Uniforms	\$10,566	\$15,314	\$13,000	\$12,500	\$12,500
6259	Meals & Refreshments	\$1,689	\$1,053	\$1,000	\$1,200	\$1,200
6260	Utilities	\$10,690	\$14,773	\$16,125	\$12,984	\$14,500
6261	Safety Supplies	\$1,606	\$1,867	\$3,000	\$2,500	\$2,500
6264	General Supplies	\$25,125	\$27,034	\$30,000	\$25,000	\$30,000
6286	Landfill Fees	\$3,002	\$3,374	\$4,000	\$12,500	\$5,000
6310	R & M Vehicles	\$14,567	\$27,029	\$20,000	\$20,000	\$20,000
6315	R & M Building	\$72,468	\$15,018	\$43,500	\$33,500	\$21,700
6320	Equipment Rental	\$705	\$523	\$3,000	\$1,000	\$1,500
6340	R & M Equipment	\$16,350	\$6,759	\$15,000	\$12,000	\$13,000
6355	Contractual Services	\$280,243	\$222,166	\$295,500	\$268,800	\$261,500
6356	Mosquito Abatement	\$77,972	\$80,335	\$85,000	\$71,000	\$75,000
6357	Forestry and Tree Service	\$93,387	\$116,397	\$200,000	\$200,000	\$160,000
6425	Office Furniture & Equipment	\$11,015	\$125	\$2,000	\$0	\$1,000
6445	Other Equipment	\$53,942	\$15,334	\$11,000	\$15,000	\$13,500
6450	Vehicles & Equipment	\$0	\$52,220	\$0	\$0	\$0
6505	Liability & Property Insurance	\$13,332	\$24,095	\$25,000	\$26,588	\$25,000
6515	Worker's Compensation Self-Ins.	\$96,709	\$101,544	\$101,494	\$101,494	\$140,000
Streets and Sanitation		\$2,804,475	\$3,237,290	\$3,411,641	\$3,457,736	\$3,406,462

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #45 — Streets and Sanitation

Detail on Significant Items

Account

Personnel

- (1) Superintendent of Streets
- (1) Assistant to Superintendent
- (3) Public Works Crewleader
- (1) Mechanic
- (12) Public Works Maintenance Worker
- (1) Administrative Secretary
- (3) Public Works Laborer
- (1) PT Administrative Secretary

6237	Communication Supplies	
	Radio Replacement - Narrow Banding (Yr 1 of 3)	\$3,500.00
	Total	\$3,500.00

6315	R & M Building	
	Building Maintenance of the Public Works Building	\$15,000.00
	Cleaning Services for the Public Works Offices	\$4,700.00
	Ventilation System Electric Parts Warehouse	\$2,000.00
	Total	\$21,700.00

6355	Contractual Services	
	Alarm Detection @ PW	\$2,500.00
	Gravestone Repairs	\$1,500.00
	Hauling of Spoils and Snow	\$15,000.00
	Contract Lawn Maintenance of City Properties	\$80,000.00
	Weed Control of City Properties	\$6,500.00
	Detention Pond Grading & Plantings	\$5,000.00
	Maintenance of City Fences & Railings	\$1,000.00
	Open Ditch Clearing & Grading	\$10,000.00
	Temp. Staff for Leaf Collection	\$10,000.00

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #45 — Streets and Sanitation

Detail on Significant Items

Account

Portable Toilet Rentals - Cemeteries	\$2,000.00
Pond Algae Treatments	\$8,000.00
Sidewalk Grinding	\$5,000.00
Brush Collection Program	\$95,000.00
Irrigation System Maintenance	\$1,500.00
Roadway Striping	\$8,000.00
Flowers for Hanging Baskets in Bridge Corridor	\$5,500.00
Landscape VRAD Cabinet Sites	\$5,000.00
Total	\$261,500.00

6445

Other Equipment

Small Equipment Replacement	\$6,000.00
Equipment for Reducing Algae in Retention Ponds	\$6,000.00
Trailer for Anti-icing Equipment	\$1,500.00
Total	\$13,500.00

City of Batavia 2009 Annual Budget

Expenditures

Fund #10 — General Activities

Department #90 — Interfund Allocations

Acct.	Description	Actual	Actual	Approved	Estimated	Proposed
		2006	2007	Budget 2008	2008	Budget 2009
7018	Transfer to MFT/Street Imp. Fd18	\$625,776	\$672,082	\$656,740	\$721,550	\$500,000
7041	Transfer to Fire Station DS Fd41	\$738,727	\$722,966	\$730,369	\$730,369	\$736,969
7042	Transfer to Deerpath Bridge Fd42	\$0	\$0	\$16,000	\$0	\$16,000
7046	Transfer to FS Renovations Fd46	\$0	\$563,467	\$92,736	\$88,000	\$0
7053	Transfer to Fire & PW DS Fd53	\$65,386	\$84,633	\$86,017	\$86,017	\$86,258
7055	Transfer to Flood DS Fd55	\$341,177	\$284,311	\$235,580	\$235,580	\$237,480
7059	Transfer to Donovan Bridge Fd59	\$0	\$425,000	\$688,548	\$400,000	\$0
7071	Transfer to PW Capital Dev Fd71	\$0	\$75,000	\$200,000	\$200,000	\$175,000
7072	Transfer to Fire Capital Dev Fd72	\$200,000	\$100,000	\$125,000	\$125,000	\$100,000
Interfund Allocations		\$1,971,066	\$2,927,459	\$2,830,990	\$2,586,516	\$1,851,707

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #90 — Interfund Allocations

Detail on Significant Items

Account

7018	Transfer to MFT/Street Imp. Fd18	
	Reflects Change in Street Funding Policy - Cap Amount of Funding at \$500,000 (Instead of 1% of Utility Tax Revenues)	\$500,000.00
	Total	\$500,000.00
7041	Transfer to Fire Station DS Fd41	
	Transfer for Fire Station Debt - Bonds Mature 1/1/2026	\$736,969.00
	Total	\$736,969.00
7042	Transfer to Deerpath Bridge Fd42	
	20% Share of Design Engineering	\$16,000.00
	Total	\$16,000.00
7053	Transfer to Fire & PW DS Fd53	
	Transfer for Debt Payment for Fire & Public Works Bonds - Debt Matures in 1/1/2011	\$86,258.00
	Total	\$86,258.00
7055	Transfer to Flood DS Fd55	
	Transfer for Flood Bond Debt - Bonds Mature 12/15/2014	\$237,480.00
	Total	\$237,480.00
7071	Transfer to PW Capital Dev Fd71	
	Public Works Fleet Replacement Funding	\$175,000.00
	Total	\$175,000.00

City of Batavia 2009 Annual Budget

Fund # 10 — General Activities

Department #90 — Interfund Allocations

Detail on Significant Items

Account

7072	Transfer to Fire Capital Dev Fd72		
	Fire Apparatus Replacement Funding		\$100,000.00
		Total	\$100,000.00