

General Fund

General Activities

Services provided by General Activities include General Administration & Legislation, Human Resources, Community Development, Public Works Administration, Engineering, Buildings & Grounds, Finance, Information Systems, Utility Billing, Subsidized Transportation, Police Administration & Operations, Fire Services, Emergency Services and Streets and Sanitation. Some of these departments also provide services to the Utility (Enterprise) Funds. Those services are analyzed each year and are charged back to the Utility Funds through an inter-fund transfer and reported as an expense to the utility and as revenue to the General Fund.

Sales Tax Rate

7.0% on General Merchandise

1.25% on Food and Drug

6.5% on Registered Vehicles

City Share

1% of all Sales Tax

.50% Non-Home Rule on General Merchandise

Utility Taxes/Fees

Water 4%

Gas 4%

Telecommunications 6%

Electric Franchise Fee 4%

Municipal Property Tax Rate

2006 - \$0.555041

2005 - \$0.574720

2004 - \$0.553050

2003 - \$0.623600

Typical Total Tax Rate

2006 - \$7.087639

2005 - \$7.134970

2004 - \$7.042930

2003 - \$6.746800

Total Equalized Assessed Valuation

2006 - \$1,002,049,687

2005 - \$ 919,811,190

2004 - \$ 844,222,085

2003 - \$ 768,764,359

CITY OF BATAVIA 2008 BUDGET

Fund #10 — General Activities Summary

| DESCRIPTION | ACTUAL 2005 | ACTUAL 2006 | APPROVED | | PROPOSED |
|------------------------------|---------------------|---------------------|-----------------------|---------------------|---------------------|
| | | | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| Surplus and Reserves | \$6,181,333 | \$7,725,662 | | \$9,228,477 | \$8,673,829 |
| 01 Intergovernmental | \$2,606,033 | \$2,883,318 | \$3,207,536 | \$3,391,732 | \$3,229,704 |
| 01 Municipal Taxes/Fees | \$8,034,491 | \$10,452,011 | \$11,107,128 | \$11,312,343 | \$11,433,402 |
| 01 Property Taxes | \$4,425,613 | \$4,879,425 | \$5,139,311 | \$5,138,095 | \$5,369,923 |
| 03 Licenses and Permits | \$504,569 | \$481,698 | \$345,450 | \$393,355 | \$482,053 |
| 04 Charges for Services | \$983,120 | \$923,159 | \$1,183,384 | \$934,760 | \$1,040,228 |
| 05 Fines and Forfeitures | \$262,939 | \$262,228 | \$238,500 | \$234,898 | \$241,000 |
| 06 Other Revenues | \$1,171,265 | \$647,357 | \$507,000 | \$1,188,347 | \$526,620 |
| 07 Interfund Allocations | \$1,939,773 | \$1,932,763 | \$1,983,811 | \$1,983,811 | \$2,003,756 |
| Total Revenue | \$19,927,803 | \$22,461,959 | \$23,712,120 | \$24,577,341 | \$24,326,686 |
| Administration & Legislative | \$1,197,265 | \$1,942,822 | \$1,939,817 | \$1,700,788 | \$1,662,386 |
| Human Resources | \$277,793 | \$285,691 | \$342,295 | \$306,010 | \$388,958 |
| Community Development | \$716,006 | \$802,495 | \$988,954 | \$969,016 | \$1,054,161 |
| Public Works Administration | \$313,907 | \$321,416 | \$354,892 | \$405,126 | \$345,623 |
| Engineering | \$540,782 | \$606,154 | \$759,593 | \$715,912 | \$745,204 |
| Building and Grounds | \$323,666 | \$295,937 | \$408,455 | \$405,470 | \$456,382 |
| Finance and Accounting | \$428,739 | \$464,388 | \$517,426 | \$516,739 | \$521,001 |
| Information Systems | \$616,524 | \$505,087 | \$1,404,891 | \$1,255,818 | \$1,229,452 |
| Utility Billing | \$312,750 | \$331,776 | \$404,527 | \$391,338 | \$393,325 |
| Subsidized Transportation | \$53,740 | \$57,893 | \$58,975 | \$58,775 | \$58,873 |
| Police Admin & Operations | \$6,164,854 | \$6,451,185 | \$7,446,152 | \$7,574,074 | \$7,729,764 |
| Fire Services | \$3,807,844 | \$4,086,311 | \$4,616,532 | \$4,584,588 | \$4,581,708 |
| E.S.D.A. | \$27,390 | \$32,448 | \$31,781 | \$34,077 | \$51,840 |
| Streets and Sanitation | \$2,647,815 | \$2,804,475 | \$3,232,501 | \$3,200,835 | \$3,256,641 |
| Interfund Allocations | \$954,399 | \$1,971,066 | \$3,129,919 | \$3,013,423 | \$2,830,990 |
| Total Expense | \$18,383,474 | \$20,959,144 | \$25,636,710 | \$25,131,989 | \$25,306,308 |
| Surplus/(Deficit) | \$1,544,329 | \$1,502,815 | (\$1,924,590) | (\$554,648) | (\$979,622) |
| Surplus and Reserves | \$7,725,662 | \$9,228,477 | | \$8,673,829 | \$7,694,207 |

Table of Contents

Page Number

Budget Overview

| | |
|---|------|
| All Funds Overview..... | i |
| General Fund and General Activities..... | ii |
| Enterprise Funds | viii |
| Debt Management..... | x |
| Budgeting and Accounting Relationship | xi |
| Budget Priorities | xii |
| Surplus and Reserves | xii |

| | |
|--------------------------------|-----------|
| Budget – All Funds..... | 01 |
|--------------------------------|-----------|

General Fund

| | |
|--|----|
| All General Fund Summary (Activities 10, 15, 20, 18)..... | 03 |
|--|----|

General Activities

| | |
|--|------|
| 10 General Activities Summary..... | 04 |
| General Activities Revenue Detail..... | 05 |
| 10 Administration & Legislative | 08 a |
| 12 Human Resources | 11 a |
| 13 Community Development..... | 13 a |
| 14 Public Works..... | 15 a |
| 15 Engineering..... | 17 a |
| 16 Building and Grounds..... | 19 a |
| 17 Finance and Accounting | 21 a |
| 18 Information Systems | 23 a |
| 19 Utility Billing..... | 27 a |
| 27 Subsidized Transportation | 29 a |
| 31 Police..... | 31 a |
| 32 Fire | 36 a |
| 33 ESDA | 40 |
| 45 Streets & Sanitation | 42 a |
| 90 Interfund Allocations | 45 |

Self-Insurance Activities

| | |
|--|----|
| 15 Health Insurance Summary..... | 47 |
| 20 Worker’s Compensation Summary..... | 51 |

CITY OF BATAVIA 2008 BUDGET

REVENUE DETAIL

Fund #10 — General Activities

| ACCT | DESCRIPTION | ACTUAL 2005 | ACTUAL 2006 | APPROVED | | PROPOSED |
|------|--------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| | | | | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 4135 | Local Use Tax | \$288,892 | \$330,930 | \$305,000 | \$329,693 | \$335,000 |
| 4210 | Pers Property Repl Tax | \$172,496 | \$186,896 | \$186,089 | \$210,138 | \$215,390 |
| 4220 | State Income Tax | \$1,900,898 | \$2,069,964 | \$2,091,798 | \$2,238,760 | \$2,296,729 |
| 4232 | State & Federal Grants | \$0 | \$36,458 | \$350,649 | \$319,248 | \$86,585 |
| 4370 | Countryside Fire Protect. | \$190,320 | \$194,000 | \$205,000 | \$228,000 | \$230,000 |
| 4386 | Maintenance of State Highways | \$23,554 | \$33,348 | \$35,000 | \$34,903 | \$35,000 |
| 4401 | Pace Reimbursement Grant | \$9,254 | \$7,993 | \$10,000 | \$8,490 | \$8,500 |
| 4402 | Township Dial a Bus Reimb. | \$20,619 | \$23,729 | \$24,000 | \$22,500 | \$22,500 |
| | 01 Intergovernmental | \$2,606,033 | \$2,883,318 | \$3,207,536 | \$3,391,732 | \$3,229,704 |
| 4110 | State Sales Tax | \$5,195,982 | \$5,597,430 | \$5,612,680 | \$5,557,327 | \$5,529,540 |
| 4111 | Non-Home Rule Sales Tax | \$0 | \$1,519,820 | \$2,045,063 | \$2,099,002 | \$2,088,508 |
| 4120 | City Utility Taxes and Fees | \$2,587,486 | \$2,844,460 | \$2,883,092 | \$2,977,102 | \$3,070,354 |
| 4245 | Waste Transfer Fee | \$0 | \$212,716 | \$296,293 | \$382,000 | \$445,000 |
| 4325 | Cable Franchise Fee | \$251,023 | \$277,585 | \$270,000 | \$296,912 | \$300,000 |
| | 01 Municipal Taxes/Fees | \$8,034,491 | \$10,452,011 | \$11,107,128 | \$11,312,343 | \$11,433,402 |
| 4010 | Real Estate Taxes - General | \$3,230,150 | \$3,606,898 | \$3,797,719 | \$3,798,000 | \$3,874,178 |
| 4011 | Real Estate Taxes - Pension | \$1,125,246 | \$1,206,488 | \$1,273,592 | \$1,273,595 | \$1,428,745 |
| 4240 | Road & Bridge Tax | \$70,217 | \$66,039 | \$68,000 | \$66,500 | \$67,000 |
| | 01 Property Taxes | \$4,425,613 | \$4,879,425 | \$5,139,311 | \$5,138,095 | \$5,369,923 |
| 4251 | Licenses | \$53,347 | \$56,456 | \$52,000 | \$60,868 | \$60,900 |
| 4271 | Building Permits | \$451,222 | \$425,242 | \$293,450 | \$332,487 | \$421,153 |
| | 03 Licenses and Permits | \$504,569 | \$481,698 | \$345,450 | \$393,355 | \$482,053 |
| 4301 | Engineering Plan Review Fee | \$78,905 | \$50,290 | \$113,100 | \$25,802 | \$38,900 |
| 4302 | Engineering Inspection Fee | \$94,561 | \$71,741 | \$150,800 | \$26,604 | \$51,800 |
| 4305 | Sale of Printed Material | \$4,806 | \$8,104 | \$6,500 | \$7,500 | \$7,500 |
| 4310 | Plumbing Inspection Fee | \$82,042 | \$70,294 | \$70,000 | \$54,834 | \$63,560 |
| 4315 | Sidewalk Inspection Fee | \$1,395 | \$665 | \$1,000 | \$270 | \$300 |
| 4316 | Planning & Zoning Fees | \$3,650 | \$3,300 | \$3,500 | \$2,000 | \$2,300 |
| 4317 | Contractual Plan Review | \$12,898 | \$10,106 | \$8,000 | \$6,000 | \$8,000 |
| 4318 | Survey Monumentation Fee | \$23,118 | \$22,474 | \$30,400 | \$6,333 | \$14,700 |
| 4324 | Payments in Lieu of Taxes | \$506,499 | \$496,774 | \$622,684 | \$622,684 | \$668,668 |
| 4330 | Sale Of Burial Lots | \$25,100 | \$11,850 | \$18,000 | \$13,500 | \$14,000 |
| 4331 | Grave Opening Fee | \$29,425 | \$47,500 | \$28,000 | \$37,850 | \$40,000 |
| 4343 | Elevator Inspection Fee | \$2,910 | \$3,160 | \$3,300 | \$3,284 | \$3,300 |
| 4355 | Police Reimbursements | \$114,816 | \$123,804 | \$125,000 | \$125,899 | \$125,000 |

CITY OF BATAVIA 2008 BUDGET

REVENUE DETAIL

Fund #10 — General Activities

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|------|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 4404 | Dial a Bus Ticket Sales | \$2,995 | \$3,097 | \$3,100 | \$2,200 | \$2,200 |
| | 04 Charges for Services | \$983,120 | \$923,159 | \$1,183,384 | \$934,760 | \$1,040,228 |
| 4351 | Polices Fines & Fees | \$235,591 | \$240,282 | \$212,500 | \$216,000 | \$221,000 |
| 4352 | Parking Tickets | \$27,348 | \$21,946 | \$26,000 | \$18,898 | \$20,000 |
| | 05 Fines and Forfeitures | \$262,939 | \$262,228 | \$238,500 | \$234,898 | \$241,000 |
| 4397 | Reimbursements | \$832,018 | \$92,463 | \$82,000 | \$651,357 | \$91,620 |
| 4399 | Miscellaneous Revenue | \$103,308 | \$83,130 | \$60,000 | \$86,990 | \$85,000 |
| 5000 | Investment Income | \$235,939 | \$471,764 | \$365,000 | \$450,000 | \$350,000 |
| | 06 Other Revenues | \$1,171,265 | \$647,357 | \$507,000 | \$1,188,347 | \$526,620 |
| 5521 | Transfer from Electric Fd21 | \$712,500 | \$725,261 | \$797,684 | \$797,684 | \$800,719 |
| 5530 | Transfer from Water Fd30 | \$626,689 | \$628,057 | \$631,493 | \$631,493 | \$634,131 |
| 5531 | Transfer from Wastewater Fd31 | \$590,584 | \$569,445 | \$544,634 | \$544,634 | \$558,906 |
| 5560 | Transfer from Perpetual Care Fd60 | \$10,000 | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| | 07 Interfund Allocations | \$1,939,773 | \$1,932,763 | \$1,983,811 | \$1,983,811 | \$2,003,756 |
| | Total Revenue | \$19,927,803 | \$22,461,959 | \$23,712,120 | \$24,577,341 | \$24,326,686 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #00 — Revenues

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | | |
|-------------|---|-----------------------|
| 4010 | Real Estate Taxes - General | |
| | Projecting EAV of \$1,091,031,699 & Rate of \$0.529651 (Prior rate \$0.555041) | \$3,874,178.00 |
| | Total | \$3,874,178.00 |
| 4011 | Real Estate Taxes - Pension | |
| | Fire Pension Levy | \$512,346.00 |
| | Police Pension Levy | \$916,399.00 |
| | Total | \$1,428,745.00 |
| 4232 | State & Federal Grants | |
| | Corridor Grant | \$77,000.00 |
| | US Dept. of Justice Bulletproof Vest Grant | \$9,585.00 |
| | Total | \$86,585.00 |
| 4397 | Reimbursements | |
| | General Reimbursements | \$25,000.00 |
| | Software Reimbursement (St. Charles) | \$51,207.00 |
| | Software Maintenance Reimbursements | \$15,413.00 |
| | Total | \$91,620.00 |
| 5000 | Investment Income | |
| | Anticipate Lower Interest Rates in 2008 | \$350,000.00 |
| | Total | \$350,000.00 |

Administration

The Administration Department is responsible for the day-to-day administration of City government and is comprised of the City Administrator and various support staff. The City Administrator provides overall management and supervision of all City departments and divisions, through the delegation of the Mayor and City Council. The Administrator's Office acts as the nexus for interaction, coordination, and communication for the entire City. While Administration directs all City departments, direct involvement occurs most often with internal service departments, such as Finance, Human Resources and Information Systems. The City Administrator works with executive officers of other governmental units, not-for-profits and commercial enterprises that do business with the City.

The City Administrator's Office is responsible for managing budget resources, carrying out policy implementation and providing analysis and recommendations to aid in policy development. Providing sound fiscal direction for the City is the main goal of this department. This process is accomplished by overseeing and aiding in the preparation, adoption, and maintenance of the annual budget in conjunction with the Finance Director.

In addition to providing the lead role in policy formulation and budgetary management, Administration focuses on special projects as directed by the Mayor and City Council. It also performs the agenda development function and assists the City Clerk, including support of election activities. It is responsible for receptionist services and coordination of the City's submissions to Batavia Neighbor's the successor to CURRENTS. Other activities administered through this department are the City's legal services (including reimbursement from third parties), the support of BATV through sharing of franchise fees, sales tax rebate agreement activity and support of other government and non-government organizations such as MainStreet. Administration also coordinates City TIF activities.

The City's Economic Development efforts are part of the Administration budget and are coordinated by the Assistant City Administrator, along with Community Development Staff, the City Administrator and the Mayor. A partnership with Batavia MainStreet and the Batavia Chamber of Commerce continues with a strong focus on the downtown. During 2007, completion of the strategic acquisition of the Baptist Church was accomplished, as well as an in-fill lot on North River Street 2008 should see moves toward redevelopment of the Thomle Building and the vacant City-owned lot on North River Street, as well as some expected residential units. . The City's new development video piece has been successfully received, and 2008 will see further streetscape enhancements to North River Street. Because of the importance of the effort to lure new businesses here, and as importantly keeping them here, the 2008 Budget proposes additional Economic Development assistance by way of a temporary employee.

2008 will see completion of the Donovan Bridge, along with upgrade of Wilson Street in that area. The investment into new water mains has already spurred commitment of private capital to renovate buildings and bring additional residents to the downtown, a key City strategy.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #10 — Administration & Legislative

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|---|---------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$505,768 | \$531,819 | \$558,878 | \$578,899 | \$604,352 |
| 6102 | Overtime | \$101 | \$0 | \$0 | \$150 | \$150 |
| 6107 | Part-time Wages | \$0 | \$0 | \$22,000 | \$7,785 | \$22,000 |
| 6108 | Request For Add'l Staff | \$0 | \$0 | \$0 | \$0 | \$38,000 |
| 6120 | City Health Ins Contribution | \$58,094 | \$74,546 | \$109,556 | \$110,540 | \$87,855 |
| 6121 | City IMRF Pension Contribution | \$39,232 | \$46,108 | \$49,782 | \$58,831 | \$62,644 |
| 6122 | City Share FICA and Medicare | \$34,684 | \$37,149 | \$44,437 | \$44,893 | \$50,834 |
| 6123 | City Pension Contribution | \$7,452 | \$7,713 | \$7,000 | \$9,000 | \$9,360 |
| 6205 | Memberships | \$14,622 | \$13,729 | \$14,500 | \$16,000 | \$16,000 |
| 6210 | Training & Seminars | \$0 | \$2,515 | \$12,000 | \$12,000 | \$12,000 |
| 6214 | Business Meetings | \$1,694 | \$2,137 | \$2,500 | \$3,200 | \$3,200 |
| 6215 | Resource Materials | \$986 | \$968 | \$1,000 | \$800 | \$1,000 |
| 6220 | Travel & Mileage | \$494 | \$169 | \$500 | \$200 | \$300 |
| 6225 | Postage & Shipping | \$6,990 | \$8,671 | \$8,500 | \$4,000 | \$7,000 |
| 6230 | Office Supplies | \$9,684 | \$15,297 | \$15,000 | \$20,000 | \$20,000 |
| 6235 | Printing & Photo | \$27,497 | \$21,256 | \$30,000 | \$25,000 | \$25,000 |
| 6245 | Advertisements | \$3,360 | \$3,025 | \$3,500 | \$3,500 | \$4,000 |
| 6259 | Meals & Refreshments | \$572 | \$556 | \$750 | \$1,250 | \$1,000 |
| 6352 | Sales Tax Rebate | \$0 | \$117,675 | \$125,000 | \$83,139 | \$95,000 |
| 6353 | Economic Development | \$0 | \$494 | \$11,000 | \$6,000 | \$25,000 |
| 6355 | Contractual Services | \$102,977 | \$97,846 | \$127,600 | \$170,000 | \$201,600 |
| 6358 | Legal Fees | \$117,854 | \$183,402 | \$150,000 | \$172,000 | \$167,500 |
| 6359 | BATV (3% Franchise Fee) | \$147,777 | \$162,103 | \$162,000 | \$178,147 | \$180,000 |
| 6425 | Office Furniture & Equipment | \$2,632 | \$78 | \$3,000 | \$3,000 | \$3,000 |
| 6465 | Land Acquisition | \$0 | \$500,000 | \$215,000 | \$170,695 | \$0 |
| 6505 | Liability & Property Insurance | \$18,014 | \$14,817 | \$15,528 | \$20,973 | \$25,000 |
| 6515 | Worker's Compensation Self-Ins. | \$997 | \$749 | \$786 | \$786 | \$591 |
| 6605 | Other Expense | \$95,784 | \$100,000 | \$250,000 | \$0 | \$0 |
| Administration & Legislative | | \$1,197,265 | \$1,942,822 | \$1,939,817 | \$1,700,788 | \$1,662,386 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #10 — Administration & Legislative

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Mayor
- (14) City Council Member
- (1) City Clerk
- (1) City Treasurer
- (1) City Administrator
- (1) 1/2 Assistant City Administrator
- (1) Administrative Assistant
- (1) Administrative Aide
- (1) Administrative Secretary
- (1) PT Administrative Secretary
- (2) PT Receptionist
- (1) PT Administrative Intern

6108 Request For Add'l Staff

| | | |
|--|--------------|--------------------|
| Economic Development Analyst - Contract Employee | | \$38,000.00 |
| | Total | \$38,000.00 |

6352 Sales Tax Rebate

| | | |
|-------------------------------|--------------|--------------------|
| Rebate for Wal-Mart Sales Tax | | \$95,000.00 |
| | Total | \$95,000.00 |

6355 Contractual Services

| | | |
|---|--|-------------|
| Art in your Eye Festival | | \$20,000.00 |
| Batavia Teen Center | | \$10,000.00 |
| Mid Valley Neighborhood Improvement Association | | \$10,000.00 |
| GO Bond Administrative Fees | | \$3,600.00 |
| Committee Recording Services | | \$16,000.00 |
| Batavia Mainstreet Support | | \$75,000.00 |
| HAVE Support | | \$2,000.00 |
| Other Professional Services | | \$35,000.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #10 — Administration & Legislative

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | |
|----------------------------------|---------------------|
| Environmental Commission Support | \$5,000.00 |
| Sesquicentennial Celebration | \$25,000.00 |
| Total | \$201,600.00 |

6358

Legal Fees

| | |
|--|---------------------|
| Attorney Fees | \$165,000.00 |
| Hearing Officer for Administrative Ajudication | \$2,500.00 |
| Total | \$167,500.00 |

6359

BATV (3% Franchise Fee)

| | |
|--|---------------------|
| 3% of the 5% Cable Franchise Fees Collected (Revenue Account is 10-00-4325) | \$180,000.00 |
| Total | \$180,000.00 |

Human Resources

The City currently has over 200 full and part-time employees that require support in a variety of ways. The Human Resources Department is responsible for creating a working environment where all City employees can do their best work. To these ends, HR conducts studies to determine fair and competitive wage and benefit levels, administers the City's self-funded group health benefits plan, works with department heads to formulate and execute up-to-date personnel policies and procedures, recruits, interviews and hires new candidates for employment.

The HR department is also responsible for the coordination of negotiations with the City's six collective bargaining groups (IBEW-Street Department, IBEW-Electric Department, FOP-Officer, FOP-Sergeant, IAFF-Fire, and Teamsters-Police Records). HR strives to facilitate good communication between employees and management with such tools as the suggestion box program and the employee input survey.

The City successfully completed a transition to a new Third Party Health Administrator in 2007. The change did result in savings for the City and Employees alike. However, we are still working out remaining issues related to the transition. The City is entering its third year of a successful employee wellness program to reduce medical costs. In 2008, the program will be expanded to offer incentives to employees who improved their wellness statistics from 2007 to 2008. The City continues to work with its Employee Health Benefits Advisory Committee to reduce medical costs.

The City will also be expanding the annual physical program being offered to sworn police and fire employees and field personnel from the Public Works Department. This program will allow us to ensure that employees are aware of any potential conditions that may impact their ability to do their job. We anticipate that this program will cut down on worker's compensation claims over time by heading off problems before they become serious.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #12 — Human Resources

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|------------------------|----------------------------------|------------------|------------------|------------------|-------------------|------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$123,940 | \$125,615 | \$134,959 | \$140,140 | \$154,903 |
| 6120 | City Health Ins Contribution | \$12,491 | \$19,821 | \$29,128 | \$30,113 | \$24,111 |
| 6121 | City IMRF Pension Contribution | \$10,698 | \$12,942 | \$13,712 | \$14,238 | \$15,103 |
| 6122 | City Share FICA and Medicare | \$8,533 | \$9,219 | \$11,846 | \$10,721 | \$11,850 |
| 6205 | Memberships | \$500 | \$1,452 | \$1,500 | \$1,200 | \$1,500 |
| 6210 | Training & Seminars | \$17,274 | \$11,987 | \$36,000 | \$20,600 | \$36,000 |
| 6214 | Business Meetings | \$127 | \$440 | \$400 | \$450 | \$500 |
| 6215 | Resource Materials | \$0 | \$0 | \$500 | \$400 | \$500 |
| 6223 | Employee Recruitment | \$4,939 | \$6,237 | \$18,000 | \$8,000 | \$20,000 |
| 6225 | Postage & Shipping | \$89 | \$117 | \$300 | \$300 | \$300 |
| 6230 | Office Supplies | \$1,549 | \$1,295 | \$1,500 | \$1,500 | \$1,500 |
| 6235 | Printing & Photo | \$153 | \$3,160 | \$3,500 | \$3,200 | \$3,500 |
| 6254 | Floral | \$1,419 | \$1,603 | \$1,250 | \$1,400 | \$1,600 |
| 6282 | Employee Recognition | \$37,940 | \$41,740 | \$45,000 | \$41,536 | \$50,500 |
| 6285 | Medical Examinations and Testing | \$25,358 | \$29,255 | \$20,000 | \$15,000 | \$38,720 |
| 6355 | Contractual Services | \$6,732 | \$8,390 | \$9,000 | \$8,642 | \$11,000 |
| 6358 | Legal Fees | \$24,740 | \$11,089 | \$14,000 | \$7,000 | \$14,000 |
| 6425 | Office Furniture & Equipment | \$88 | \$228 | \$500 | \$500 | \$2,300 |
| 6505 | Liability & Property Insurance | \$850 | \$820 | \$905 | \$775 | \$775 |
| 6515 | Worker's Compensation Self-Ins. | \$373 | \$281 | \$295 | \$295 | \$296 |
| Human Resources | | \$277,793 | \$285,691 | \$342,295 | \$306,010 | \$388,958 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #12 — Human Resources

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) 1/2 Assistant City Administrator
- (1) Human Resource Assistant
- (1) PT Administrative Secretary

6210 Training & Seminars

| | |
|---------------------------------------|--------------------|
| SMILE! and Employee Training Programs | \$36,000.00 |
| Total | \$36,000.00 |

6285 Medical Examinations and Testing

| | |
|---|--------------------|
| Fitness Exams-Field Personnel & Public Safety | \$35,000.00 |
| POC Exams | \$3,720.00 |
| Total | \$38,720.00 |

Community Development Department

The Community Development Department is responsible for planning and implementing the community's vision and policies for the physical development of the City. The department manages new public and private development and redevelopment. The Comprehensive Plan is the principal document that outlines the vision, and it is implemented through various ordinances, including the zoning and subdivision regulations and the building code. The Comprehensive Plan also guides the implementation of the City's capital improvements.

Community Development has three divisions—Administration, Building and Code Compliance, and Planning. There are eleven staff members in the department, including one administrative support position that is shared with the Engineering Department and one part-time Building Inspector. The department is responsible for long-range and special project planning, current development review, zoning, design review, building plan review, permitting and inspection, and code compliance with responsibilities in both policy and regulatory areas. Services are provided to the public, homeowners, builders, contractors, realtors, developers, neighborhoods, businesses, and to other agencies and organizations. The department coordinates the input from a variety of sources on development reviews, policy and code analysis, new ordinances, building applications and code compliance cases. Community Development provides staff support and recommendations for the Plan Commission, Community Development Committee of the City Council, the Historic Preservation Commission and the Zoning Board of Appeals.

Major projects in 2007 included an update of the City's Comprehensive Plan, adoption of a comprehensive set of current building codes, implementation of a grant program for retrofitting fire sprinklers in downtown buildings, adoption of the City's first bicycle plan, adoption of eight special service areas for new developments, and administration of the downtown façade grant program. Redevelopment was a focus of activity, including work with a consultant to prepare a redevelopment plan for the Siemens property and coordination of work on the demolition of the Shumway Foundry buildings. Staff worked with several groups on the Donovan Bridge project, including amending the sign ordinance to permit additional business signs during construction. Housing construction slowed in 2007, but major expansions to the Holmstad and Heritage Woods retirement facilities began, as did a significant expansion and remodel of the Lincoln Inn banquet facility. The Building division inspected the construction of the two new fire stations. Code compliance activity remained high, with the majority of cases resolved voluntarily. Planning started for administrative adjudication, a new non-judicial process for code compliance, which has potential to speed up compliance efforts and increase revenues to the City. Industrial development continued to be strong, with notable projects including Day International printing supply company on Kirk Road. Although new construction permits were low, the total number of building permits remained stable with many permits issued for improvements or alterations.

The 2008 budget year will see the start of work on a comprehensive zoning ordinance update, significant activity in downtown redevelopment projects, the start of implementation of the bicycle plan recommendations, and completion of planning for redevelopment of the North River Street streetscape. Work will begin on streetscape planning for the block of West Wilson Street between Island Avenue and Water Street. A new permit management software program will improve efficiency in the Community Development Department, and will allow improved communication with other departments involved in the development process. Another round of façade improvement grants and sprinkler grants will be conducted, providing additional investment in the downtown.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #13 — Community Development

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|------------------------------|---------------------------------|------------------|------------------|------------------|-------------------|--------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$438,006 | \$520,176 | \$565,081 | \$602,570 | \$650,465 |
| 6102 | Overtime | \$6,481 | \$2,041 | \$2,000 | \$2,500 | \$3,000 |
| 6120 | City Health Ins Contribution | \$57,085 | \$90,095 | \$132,408 | \$134,320 | \$106,932 |
| 6121 | City IMRF Pension Contribution | \$40,643 | \$53,947 | \$57,615 | \$61,475 | \$63,713 |
| 6122 | City Share FICA and Medicare | \$33,062 | \$38,511 | \$43,382 | \$46,288 | \$49,990 |
| 6205 | Memberships | \$984 | \$1,143 | \$1,250 | \$1,250 | \$1,250 |
| 6210 | Training & Seminars | \$3,024 | \$4,383 | \$7,965 | \$5,000 | \$4,400 |
| 6215 | Resource Materials | \$992 | \$1,769 | \$1,250 | \$1,200 | \$1,200 |
| 6225 | Postage & Shipping | \$5,100 | \$4,374 | \$5,000 | \$10,180 | \$5,500 |
| 6230 | Office Supplies | \$4,960 | \$5,368 | \$4,250 | \$4,250 | \$4,500 |
| 6235 | Printing & Photo | \$660 | \$235 | \$4,500 | \$2,500 | \$3,000 |
| 6241 | Fuel | \$2,352 | \$2,464 | \$2,500 | \$3,400 | \$3,000 |
| 6245 | Advertisements | \$917 | \$1,799 | \$2,500 | \$6,000 | \$3,500 |
| 6250 | Telephone | \$3,343 | \$2,576 | \$2,700 | \$2,450 | \$2,650 |
| 6255 | Clothing & Uniforms | \$258 | \$0 | \$300 | \$300 | \$300 |
| 6259 | Meals & Refreshments | \$0 | \$934 | \$750 | \$900 | \$1,000 |
| 6310 | R & M Vehicles | \$1,809 | \$2,433 | \$3,000 | \$3,500 | \$3,000 |
| 6354 | Plumbing Inspections | \$39,991 | \$39,224 | \$37,000 | \$32,496 | \$37,500 |
| 6355 | Contractual Services | \$57,298 | \$13,422 | \$96,000 | \$30,950 | \$92,000 |
| 6425 | Office Furniture & Equipment | \$5,908 | \$2,051 | \$3,000 | \$1,500 | \$1,500 |
| 6505 | Liability & Property Insurance | \$2,258 | \$3,246 | \$3,584 | \$3,068 | \$3,000 |
| 6515 | Worker's Compensation Self-Ins. | \$10,875 | \$12,304 | \$12,919 | \$12,919 | \$12,761 |
| Community Development | | \$716,006 | \$802,495 | \$988,954 | \$969,016 | \$1,054,161 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #13 — Community Development

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Director of Community Development
- (1) Planning and Zoning Officer
- (1) Building Commissioner
- (1) Building Inspector
- (1) PT Building Inspector
- (1) Code Compliance Officer
- (1) Planner
- (1) Community Development Specialist
- (1) Administrative Secretary
- (1) 3/4 Administrative Secretary

6235 Printing & Photo

| | |
|---|-------------------|
| Printing of Adopted Comprehensive Plan, including CDs | \$3,000.00 |
| Total | \$3,000.00 |

6355 Contractual Services

| | |
|-------------------------------------|--------------------|
| Corridor Study Funded by IDOT Grant | \$77,000.00 |
| Consulting Services | \$15,000.00 |
| Total | \$92,000.00 |

Public Works Administration

Public Works is comprised of four departments: Electric, Street, Water and Wastewater. The budget for Public Works Administration and Streets and Sanitation are found in General Activities, under departments 14 and 45, while the budget for Electric (Fund #21), Water (Fund #30) and Wastewater (Fund #31) are located in the Enterprise Funds. Each of the departments has a Superintendent that reports to the Public Works Director. Primarily, the role of Public Works Administration is to direct and coordinate the activities of those four departments. An emphasis is placed on inter-departmental cooperation for the efficient and effective use of equipment and manpower. Administration is responsible for planning, organizing and managing long-range capital improvements to meet future needs in the most cost efficient and effective manner.

The budget for Administration is comprised mostly of salaries for the Public Works Director, an Assistant and a part-time Administrative Secretary. The costs associated with Administration are analyzed each year for allocation to each of the four departments. The utility funds are charged back for their proportionate share. The transfers between each of the Enterprise Funds and General Activities are necessary to maintain fair and equitable rates or user fees in the utilities and appropriate taxation for general city services.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #14 — Public Works Administration

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|------------------------------------|---------------------------------|------------------|------------------|------------------|-------------------|------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$214,490 | \$221,104 | \$235,627 | \$283,521 | \$239,000 |
| 6102 | Overtime | \$10,606 | \$9,399 | \$7,500 | \$13,350 | \$7,500 |
| 6120 | City Health Ins Contribution | \$20,094 | \$24,113 | \$35,433 | \$35,436 | \$28,086 |
| 6121 | City IMRF Pension Contribution | \$20,822 | \$23,864 | \$24,702 | \$30,162 | \$24,034 |
| 6122 | City Share FICA and Medicare | \$15,406 | \$15,952 | \$18,599 | \$22,711 | \$18,857 |
| 6205 | Memberships | \$146 | \$15 | \$150 | \$100 | \$150 |
| 6210 | Training & Seminars | \$460 | \$1,566 | \$2,500 | \$500 | \$500 |
| 6214 | Business Meetings | \$162 | \$292 | \$500 | \$100 | \$500 |
| 6230 | Office Supplies | \$504 | \$924 | \$1,000 | \$750 | \$1,000 |
| 6250 | Telephone | \$1,174 | \$1,977 | \$2,000 | \$2,200 | \$2,200 |
| 6283 | Household Hazardous Waste | \$7,000 | \$8,771 | \$7,500 | \$7,500 | \$7,500 |
| 6355 | Contractual Services | \$21,786 | \$12,174 | \$18,000 | \$6,000 | \$15,000 |
| 6505 | Liability & Property Insurance | \$864 | \$984 | \$1,086 | \$2,501 | \$1,000 |
| 6515 | Worker's Compensation Self-Ins. | \$393 | \$281 | \$295 | \$295 | \$296 |
| Public Works Administration | | \$313,907 | \$321,416 | \$354,892 | \$405,126 | \$345,623 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #14 — Public Works Administration

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Director of Public Works
- (1) Assistant to Public Works Director
- (1) PT Administrative Secretary

6355 Contractual Services

| | | |
|--------------------------------|--------------|--------------------|
| Maintenance of Traffic Signals | | \$15,000.00 |
| | Total | \$15,000.00 |

Engineering

The Engineering Department performs civil engineering services for public and private infrastructure improvements within the city. These services include planning, design, and construction management of municipal infrastructure improvements, preparation and revisions to municipal regulations for improvements, plan review and construction inspection of private improvements, assisting private property owners resolve drainage and grading concerns. The Engineering Department also coordinates with federal, state, and county agencies on funding, infrastructure improvements, and regulations. The Engineering Department assists the Community Development, Public Works and the Public Safety departments with their engineering needs.

After many years of planning and engineering the Wilson Street (Donovan) Bridge reconstruction will be complete in late Spring of 2008. This marks the first of many projects in the years to come to reshape the downtown.

The next major downtown project is the North River Street Reconstruction Project between State Street and Wilson Street. This project will include pavement reconstruction and enhancements (pavers, decorative lighting, trees, etc.) that will complement the just finished Wilson Street Bridge. The project will continue the City Council's emphasis on a walk-able community by redesigning the sidewalks at the intersection of Wilson Street and North River Street and State Street and North River Street to be more pedestrian-friendly and handicap accessible.

The 2008 Transportation Projects will include the Phase 1 Engineering for the Deerpath Road Bridge Rehabilitation Project and the 2008 Street Program.

The 2008 Drainage Program will include improvements to the existing storm sewer infrastructure in one residential and one industrial area of the City. Also in 2008, ownership of the completed McKee Road Tributary Flood Control Project wetlands will be transferred to the Kane County Forest Preserve District.

The 2008 Utility Projects will include the water and sanitary sewer main replacement on North River Street. This project is also providing fire sprinkler connections for the businesses along North River Street between State Street and Wilson Street.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #15 — Engineering

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|------|---------------------------------|------------------|------------------|------------------|-------------------|------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$363,228 | \$365,345 | \$402,002 | \$409,422 | \$428,418 |
| 6102 | Overtime | \$4,070 | \$2,557 | \$5,000 | \$4,000 | \$4,500 |
| 6107 | Part-time Wages | \$4,097 | \$11,638 | \$12,000 | \$16,000 | \$7,500 |
| 6120 | City Health Ins Contribution | \$47,778 | \$57,932 | \$85,137 | \$90,207 | \$67,478 |
| 6121 | City IMRF Pension Contribution | \$34,221 | \$38,181 | \$41,351 | \$42,004 | \$42,210 |
| 6122 | City Share FICA and Medicare | \$27,410 | \$28,063 | \$32,054 | \$32,851 | \$33,692 |
| 6205 | Memberships | \$1,275 | \$956 | \$1,100 | \$1,100 | \$1,200 |
| 6210 | Training & Seminars | \$3,260 | \$3,828 | \$7,500 | \$7,300 | \$5,000 |
| 6215 | Resource Materials | \$532 | \$544 | \$350 | \$500 | \$500 |
| 6225 | Postage & Shipping | \$155 | \$355 | \$300 | \$500 | \$500 |
| 6230 | Office Supplies | \$3,648 | \$3,297 | \$4,000 | \$3,500 | \$4,000 |
| 6241 | Fuel | \$2,651 | \$3,197 | \$3,400 | \$4,400 | \$4,510 |
| 6245 | Advertisements | \$219 | \$1,222 | \$300 | \$625 | \$750 |
| 6248 | Regulatory Fees | \$1,000 | \$1,000 | \$1,000 | \$1,000 | \$1,000 |
| 6250 | Telephone | \$2,853 | \$2,562 | \$3,650 | \$3,219 | \$3,650 |
| 6255 | Clothing & Uniforms | \$282 | \$263 | \$800 | \$800 | \$1,500 |
| 6288 | Recording Fees | \$744 | \$229 | \$500 | \$600 | \$600 |
| 6310 | R & M Vehicles | \$3,907 | \$3,398 | \$7,000 | \$10,000 | \$5,000 |
| 6355 | Contractual Services | \$0 | \$0 | \$11,100 | \$7,000 | \$10,700 |
| 6360 | Engineering Fees | \$28,463 | \$70,950 | \$100,500 | \$45,000 | \$45,000 |
| 6425 | Office Furniture & Equipment | \$604 | \$1,285 | \$5,000 | \$5,000 | \$1,500 |
| 6445 | Other Equipment | \$1,773 | \$812 | \$1,500 | \$1,500 | \$6,040 |
| 6450 | Vehicles & Equipment | \$0 | \$0 | \$25,000 | \$20,324 | \$0 |
| 6470 | Drainage Projects | \$0 | \$0 | \$0 | \$0 | \$64,000 |
| 6505 | Liability & Property Insurance | \$2,278 | \$1,509 | \$1,666 | \$1,677 | \$3,000 |
| 6515 | Worker's Compensation Self-Ins. | \$6,334 | \$7,031 | \$7,383 | \$7,383 | \$2,956 |
| | Engineering | \$540,782 | \$606,154 | \$759,593 | \$715,912 | \$745,204 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #15 — Engineering

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) City Engineer
- (1) Assistant City Engineer
- (1) Staff Engineer
- (1) Senior Engineering Assistant
- (2) PT Engineering Assistant
- (1) 1/4 Administrative Secretary

| | | |
|-------------|---|--------------------|
| 6355 | Contractual Services | |
| | Survey Monumentation | \$10,000.00 |
| | Annual Fee for GPS Base | \$700.00 |
| | Total | \$10,700.00 |
| <hr/> | | |
| 6360 | Engineering Fees | |
| | General Consultant Engineering Services | \$35,000.00 |
| | Qualified Kane County Wetland Review Specialist | \$10,000.00 |
| | Total | \$45,000.00 |
| <hr/> | | |
| 6445 | Other Equipment | |
| | Digital Camera | \$250.00 |
| | Numetrics Traffic Counters (6) | \$5,790.00 |
| | Total | \$6,040.00 |
| <hr/> | | |
| 6470 | Drainage Projects | |
| | Fermilab Drain Tile Drain Tile Imp. (Industrial Park) | \$14,000.00 |
| | Cherry Park Storm Sewer | \$50,000.00 |
| | Total | \$64,000.00 |

Building & Grounds

The Buildings & Grounds budget includes one part time Maintenance Technician for general maintenance and repair at the City Government Center. The Administrative Assistant to the Mayor oversees this department. All maintenance and repairs to the building are paid from this budget, including janitorial and cleaning service, which are contract services. The phone costs for the general telephone system and utilities for the entire building are also paid from this budget, along with the capital leases for two copiers and the postage machine.

The Administrative Assistant to the Mayor also coordinates all contracts related to maintenance and repairs, procures all general purpose equipment and coordinates use of the Batavia Government Center by City Government, other local agencies and numerous community groups. The City Council Chambers and other meeting rooms are made available for community events and meetings whenever possible. Other tasks include overseeing the landscaping and snow removal around the perimeter of the building and ensuring proper maintenance of the City's historic windmill collection.

Repairs planned for 2008 include HVAC modifications, replacement of carpeting on the first and second floor and a space study.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #16 — Building and Grounds

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|-----------------------------|---------------------------------|------------------|------------------|------------------|-------------------|------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$24,214 | \$24,410 | \$26,000 | \$38,200 | \$41,913 |
| 6102 | Overtime | \$0 | \$0 | \$0 | \$1,100 | \$1,000 |
| 6103 | Double-time | \$0 | \$0 | \$0 | \$750 | \$500 |
| 6120 | City Health Ins Contribution | \$5,288 | \$6,346 | \$9,325 | \$2,492 | \$0 |
| 6121 | City IMRF Pension Contribution | \$1,669 | \$2,194 | \$2,642 | \$4,069 | \$4,233 |
| 6122 | City Share FICA and Medicare | \$1,331 | \$1,563 | \$1,989 | \$3,064 | \$3,321 |
| 6225 | Postage & Shipping | \$189 | \$98 | \$300 | \$100 | \$100 |
| 6230 | Office Supplies | \$282 | \$259 | \$450 | \$100 | \$250 |
| 6235 | Printing & Photo | \$55 | \$325 | \$500 | \$300 | \$400 |
| 6241 | Fuel | \$209 | \$215 | \$500 | \$500 | \$500 |
| 6250 | Telephone | \$68,625 | \$86,295 | \$72,000 | \$93,035 | \$86,200 |
| 6260 | Utilities | \$71,877 | \$53,744 | \$78,000 | \$76,218 | \$86,365 |
| 6264 | General Supplies | \$14,878 | \$18,753 | \$20,100 | \$17,500 | \$18,750 |
| 6310 | R & M Vehicles | \$412 | \$209 | \$350 | \$350 | \$350 |
| 6315 | R & M Building | \$112,667 | \$84,517 | \$164,900 | \$142,365 | \$186,661 |
| 6320 | Equipment Rental | \$16,523 | \$14,113 | \$23,500 | \$22,954 | \$23,500 |
| 6340 | R & M Equipment | \$3,853 | \$1,665 | \$6,500 | \$1,500 | \$1,500 |
| 6425 | Office Furniture & Equipment | \$0 | \$383 | \$500 | \$0 | \$0 |
| 6505 | Liability & Property Insurance | \$274 | \$164 | \$181 | \$155 | \$100 |
| 6515 | Worker's Compensation Self-Ins. | \$1,320 | \$684 | \$718 | \$718 | \$739 |
| Building and Grounds | | \$323,666 | \$295,937 | \$408,455 | \$405,470 | \$456,382 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #16 — Building and Grounds

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

(1) PT Maintenance Technician

| | | |
|-------------|--|--------------------|
| 6250 | Telephone | |
| | Phone Maintenance moved to IS (10-18-6325) | \$86,200.00 |
| | Total | \$86,200.00 |

| | | |
|-------------|--------------------------------|---------------------|
| 6315 | R & M Building | |
| | HVAC Modifications and Repairs | \$86,661.00 |
| | Space Study | \$20,000.00 |
| | Janatorial Services | \$25,000.00 |
| | Landscaping Services | \$5,000.00 |
| | General Repairs | \$25,000.00 |
| | Carpeting Replacement | \$25,000.00 |
| | Total | \$186,661.00 |

Finance Department

The Finance Department is responsible for the collection, monitoring and disbursement of all monies for the City. Among the many tasks are the compilation of the City's budget, coordination of the annual audit and the creation of the City's audited financial statements. Finance provides financial administration and oversight for all City departments and includes accounts receivable, accounts payable and all aspects of payroll. The department also invests idle funds, facilitates all debt issues and prepares and collects the City's annual property tax levy. Risk management and administration of the City's liability and workmen's compensation insurance programs are functions of the department. The Finance Department realizes they are stewards of public funds and its mission is to ensure the most efficient and effective use of those funds.

Activity in 2007 focused on the management of funds for three construction projects. The largest project included the issuance of nearly \$27,000,000 in revenue bonds at the end of 2006 for the construction of two 138 kV substations and a 138 kV transmission line. All investment of the proceeds as well as tracking all costs funded by the debt issue is administered by Finance. In addition reconstruction of the City's two fire stations continued into 2007. A \$10,000,000 bond issue funded this project in April 2006. Finance managed the flow of funds for the project, ensuring maximum return on investment while meeting cash flow needs. Lastly, reconstruction of the Donovan Bridge began in 2007. The bridge project is being funded by a bond issue, federal cost share funding and federal and state grant funding.

The department has also been the process of closing out the last EPA water grant and three of the five IEPA low-interest water loans for the capital improvements for the water utility. Closing out the loans will continue into 2008; in the meantime, the City has begun repayment on all five loans based on the current debt schedules provided by the IEPA.

The 2008 budget mirrors the 2007 budget with no major changes. The department serves as an internal support department and expectations are that much of 2008 will be providing support for the completion of the 138 kV project and the completion of the bridge. Also the department will be researching new revenue sources for the general fund and evaluating the feasibility of implementation of those sources. An additional initiative is continuing coordination for prioritizing projects into the multi-year Capital Improvements Plan. Lastly, as always, the Department will continue to strive to improve and enhance financial information and communication provided to City Officials and the general public.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #17 — Finance and Accounting

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|-------------------------------|---------------------------------|------------------|------------------|------------------|-------------------|------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$288,822 | \$307,584 | \$331,500 | \$331,500 | \$346,175 |
| 6102 | Overtime | \$675 | \$245 | \$500 | \$500 | \$500 |
| 6120 | City Health Ins Contribution | \$35,028 | \$42,034 | \$61,777 | \$61,775 | \$48,961 |
| 6121 | City IMRF Pension Contribution | \$26,828 | \$31,907 | \$33,731 | \$33,731 | \$33,801 |
| 6122 | City Share FICA and Medicare | \$20,692 | \$22,180 | \$25,398 | \$25,398 | \$26,521 |
| 6205 | Memberships | \$425 | \$586 | \$500 | \$500 | \$500 |
| 6210 | Training & Seminars | \$715 | \$296 | \$500 | \$250 | \$250 |
| 6215 | Resource Materials | \$386 | \$329 | \$500 | \$400 | \$400 |
| 6220 | Travel & Mileage | \$509 | \$262 | \$500 | \$100 | \$200 |
| 6225 | Postage & Shipping | \$4,275 | \$3,814 | \$5,000 | \$5,000 | \$5,000 |
| 6230 | Office Supplies | \$6,323 | \$8,522 | \$8,200 | \$8,500 | \$9,200 |
| 6235 | Printing & Photo | \$2,600 | \$2,386 | \$3,200 | \$3,200 | \$3,500 |
| 6351 | Auditing | \$38,870 | \$42,300 | \$43,500 | \$43,500 | \$44,000 |
| 6425 | Office Furniture & Equipment | \$442 | \$0 | \$500 | \$500 | \$500 |
| 6505 | Liability & Property Insurance | \$1,526 | \$1,475 | \$1,629 | \$1,394 | \$1,000 |
| 6515 | Worker's Compensation Self-Ins. | \$623 | \$468 | \$491 | \$491 | \$493 |
| Finance and Accounting | | \$428,739 | \$464,388 | \$517,426 | \$516,739 | \$521,001 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #17 — Finance and Accounting

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Director of Finance
- (1) Assistant Finance Director
- (1) Finance Assistant-Accounts Payable
- (1) Finance Assistant-Receivables
- (1) PT Finance Assistant-Payroll

| | | | |
|-------------|--|--------------|-------------------|
| 6235 | Printing & Photo | | |
| | Printing of Budget, Treasurer's Report | | \$3,500.00 |
| | | Total | \$3,500.00 |

Information Systems

The Information Systems (IS) department provides Information Technology (IT) services to all city personnel. The department is responsible for GIS (Geographical Information System), computers, internal networking, software applications, and the City website. The focus of the department is to provide the City with cost effective technology solutions necessary to best serve the residents.

The department manages over 150 PC's with 240 users, and is staffed by an Information Systems Coordinator, Network Engineer, Geographical Information System (GIS) Analyst, GIS Technician, and part-time Desktop Specialist.

By the end of 2007, it is expected that a new citywide phone system will be implemented using Voice Over Internet Protocol technology. The prior phone system was outdated and with the reconstruction of the fire stations, it was an appropriate time to replace the entire phone system. The new system is expected to reduce line costs by sharing line service while providing more reliability. We will also be leveraging the City's fiber optic cable for building-to-building calls.

The first phase of the Police Records Management software implementation was implemented in 2007 and the mobile portion is scheduled for 2008. The system will allow the Police Department to operate more efficiently. A mobile version of the software, which will be installed in the squad cars in 2008, will keep officers out in the community by allowing for data entry of reports from the squad car.

A new Parcel, Permit, and Infrastructure System will be chosen in 2008 with the first phase of implementation of the modules for Permitting, Inspections, Planning and Code Compliance. The second phase will be an Asset and Infrastructure module in 2009 for service requests, work orders and financial valuation. The software will also provide a means to maintain the attributes of assets added to the City's digital maps by the GIS team.

Reorganizing the City's physical record keeping began in 2007. This program began at the City Hall and will be expanding to other facilities in 2008. This approach will prepare the City for a digital records system in 2009

The first phase of a disaster recovery plan began in 2007 with the purchase of virtual software. The purchase of a Storage Area Network (SAN) is planned for 2008 to provide storage and flexibility. A second SAN, which will add data replication abilities and be located offsite, is scheduled for purchase in 2009 to complete the Disaster Recovery Plan.

Lastly we will be upgrading our Microsoft Office program for City employees. The current Office program was purchased in year 2000. The additional features will provide more workflow and collaboration of documents for City staff.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #18 — Information Systems

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED |
|----------------------------|---------------------------------|------------------|------------------|--------------------|--|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 BUDGET 2008 |
| 6101 | Salaries and Wages | \$237,367 | \$249,705 | \$319,182 | \$319,553 \$341,122 |
| 6120 | City Health Ins Contribution | \$25,519 | \$30,219 | \$44,408 | \$55,575 \$55,053 |
| 6121 | City IMRF Pension Contribution | \$22,275 | \$26,009 | \$32,429 | \$32,467 \$33,259 |
| 6122 | City Share FICA and Medicare | \$17,769 | \$18,571 | \$24,417 | \$24,446 \$26,096 |
| 6205 | Memberships | \$550 | \$300 | \$425 | \$425 \$600 |
| 6210 | Training & Seminars | \$2,396 | \$2,931 | \$2,400 | \$2,000 \$2,870 |
| 6215 | Resource Materials | \$251 | \$399 | \$500 | \$500 \$800 |
| 6220 | Travel & Mileage | \$458 | \$814 | \$1,600 | \$1,000 \$1,000 |
| 6225 | Postage & Shipping | \$231 | \$148 | \$100 | \$100 \$100 |
| 6230 | Office Supplies | \$718 | \$364 | \$750 | \$1,000 \$1,000 |
| 6231 | Computer Software and Access | \$102,608 | \$8,349 | \$280,580 | \$209,506 \$191,048 |
| 6232 | Computer Supplies | \$8,518 | \$3,564 | \$12,500 | \$10,000 \$10,000 |
| 6241 | Fuel | \$0 | \$0 | \$1,000 | \$1,000 \$1,000 |
| 6250 | Telephone | \$12,289 | \$12,712 | \$189,500 | \$185,400 \$27,100 |
| 6255 | Clothing & Uniforms | \$0 | \$0 | \$0 | \$0 \$250 |
| 6325 | Computer Maintenance | \$22,557 | \$11,446 | \$29,100 | \$28,297 \$41,095 |
| 6355 | Contractual Services | \$29,335 | \$20,070 | \$197,603 | \$155,009 \$259,350 |
| 6362 | Software Training | \$9,450 | \$6,353 | \$12,500 | \$6,220 \$10,700 |
| 6375 | Software Support | \$48,613 | \$68,383 | \$95,630 | \$65,196 \$121,316 |
| 6405 | Computer Hardware | \$68,528 | \$43,257 | \$154,705 | \$152,745 \$103,700 |
| 6425 | Office Furniture & Equipment | \$5,841 | \$65 | \$4,000 | \$4,000 \$500 |
| 6505 | Liability & Property Insurance | \$878 | \$1,147 | \$1,267 | \$1,084 \$1,000 |
| 6515 | Worker's Compensation Self-Ins. | \$373 | \$281 | \$295 | \$295 \$493 |
| Information Systems | | \$616,524 | \$505,087 | \$1,404,891 | \$1,255,818 \$1,229,452 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #18 — Information Systems

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Information Systems Network Coord.
- (1) Network Engineer
- (1) GIS Analyst
- (1) GIS Technician
- (1) PT Desktop Specialist

| | | |
|-------------|--|---------------------|
| 6231 | Computer Software and Access | |
| | Office Upgrade | \$30,300.00 |
| | Engineering - AutoTurn for CAD | \$1,695.00 |
| | 2 Firehouse Licenses | \$2,620.00 |
| | GIS - Upgrade ArcView to ArcInfo, Maplex | \$7,091.00 |
| | TrackIt PC Inventory and Service Request | \$5,000.00 |
| | Misc Software Requests | \$4,800.00 |
| | Police - PhotoShop, Data Pilot Forensics for Cell Phones | \$3,700.00 |
| | Police - Records Management (15 Licenses) | \$35,842.00 |
| | Land Development Software | \$100,000.00 |
| | Total | \$191,048.00 |

| | | |
|-------------|---|--------------------|
| 6250 | Telephone | |
| | T1 - ICN | \$1,200.00 |
| | Cell Phones | \$3,600.00 |
| | Police/Fire ALERTS or Mobile Cellular Service | \$17,300.00 |
| | Misc Phone Equipment | \$5,000.00 |
| | Total | \$27,100.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #18 — Information Systems

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

6325 Computer Maintenance

| | |
|----------------------------------|--------------------|
| Engineering - OCE, Designjet | \$2,525.00 |
| Projector, Firewalls, Switches | \$11,300.00 |
| Police/Fire - Livescan and MDC's | \$8,900.00 |
| Phone System Maintenance | \$13,770.00 |
| PW - Sign Printer | \$2,000.00 |
| SAN Maintenance | \$2,600.00 |
| Total | \$41,095.00 |

6355 Contractual Services

| | |
|---|---------------------|
| Internet (ISP) AntiSpam/AntiVirus, Web Security | \$27,520.00 |
| Records Consultant | \$22,500.00 |
| Land Development - Parcel, Permit Implementation | \$135,000.00 |
| Police/ESDA Search and Emergency Service | \$1,330.00 |
| Other Professional Services | \$3,000.00 |
| Police Records Mgt. Mobile Implementation (\$51,207 will be reimbursed from St. Charles) | \$70,000.00 |
| Total | \$259,350.00 |

6362 Software Training

| | |
|------------------------|--------------------|
| Windows/Office 07 | \$4,500.00 |
| Cognos Report Training | \$3,000.00 |
| VoIP Training | \$3,200.00 |
| Total | \$10,700.00 |

6375 Software Support

| | |
|--|-------------|
| Eng - AutoCAD, AutoTurn, Eagle Point, Micropaver | \$4,420.00 |
| Finance - Sungard Pentamation, Evare | \$24,400.00 |
| Fire - Firehouse | \$4,575.00 |
| GIS - ESRI | \$16,620.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #18 — Information Systems

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | |
|---|---------------------|
| IS - Cloning, VMWare, AntiVirus, Misc | \$11,850.00 |
| Police - Identi-Kit, Forensics | \$1,695.00 |
| PW - CFA, Canopy, AutoCAD | \$4,555.00 |
| Misc - Clerks Index and Work Comp | \$830.00 |
| Police - New World Maintenance | \$21,958.00 |
| Reimbursable New World Maintenance (Other Cities) | \$15,413.00 |
| Land Development Software Maintenance | \$15,000.00 |
| Total | \$121,316.00 |

6405

Computer Hardware

| | |
|--|---------------------|
| Admin - PC & Printer for Economic Development | \$1,500.00 |
| Finance - Printer Upgrades | \$4,000.00 |
| Fire - New PC's and Printers | \$6,300.00 |
| IS - Disaster Recovery Phase I | \$30,000.00 |
| Police - MDC Upgrades, Printer, Digital Video Recorder | \$41,300.00 |
| IS- Firewall | \$10,000.00 |
| IS - Various Hardware | \$10,600.00 |
| Total | \$103,700.00 |

6425

Office Furniture & Equipment

| | |
|--------------|-----------------|
| Map Table | \$500.00 |
| Total | \$500.00 |

Utility Billing

The City of Batavia provides electric, water and wastewater services. The Utility Billing Department sends out and collects residential, commercial and industrial utility bills. This department is part of the general fund and is under the direction of the Finance Director. All expenses of this department are charged back to the utility funds proportionately. These transfers are part of the inter-fund allocations in the budget and are considered as revenue in the general fund and an expense of the utility funds.

The Utility Billing Department is often the first point of contact a resident or business has with the City of Batavia. Utility Billing strives to ensure that this contact is personable and positive. All new customers are asked to fill out a general application and are provided with a new resident packet. Customers are offered a direct payment option, which deducts the bill from the customer's checking account on the due date. A budget billing option is also offered, which allows the customer to pay the same amount each month with a once a year catch-up. This program can be used in conjunction with the direct payment option. In addition to the utility billing function, the department also sells refuse stickers and can register people to vote.

The 2007 budget (in Information Systems) includes funding for an upgrade to the current utility billing software. The upgrade is scheduled for implementation in late 2007. The upgrade will provide better functionality for servicing customer accounts.

The 2008 budget does not call for any changes to operations that will significantly increase costs; plans are in the works, though, for researching alternatives for accepting credit card payments.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #19 — Utility Billing

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|------|---------------------------------|------------------|------------------|------------------|-------------------|------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$159,028 | \$177,883 | \$201,055 | \$208,650 | \$223,753 |
| 6102 | Overtime | \$1,691 | \$1,935 | \$1,500 | \$1,950 | \$1,000 |
| 6120 | City Health Ins Contribution | \$35,042 | \$35,095 | \$51,577 | \$38,738 | \$27,527 |
| 6121 | City IMRF Pension Contribution | \$13,804 | \$18,048 | \$20,580 | \$21,397 | \$21,913 |
| 6122 | City Share FICA and Medicare | \$11,690 | \$12,962 | \$15,495 | \$16,111 | \$17,194 |
| 6210 | Training & Seminars | \$170 | \$1,977 | \$2,000 | \$2,000 | \$2,000 |
| 6225 | Postage & Shipping | \$51,525 | \$54,016 | \$55,000 | \$52,000 | \$57,000 |
| 6230 | Office Supplies | \$2,911 | \$2,580 | \$4,000 | \$4,650 | \$5,000 |
| 6231 | Computer Software and Access | \$11,236 | \$11,718 | \$12,000 | \$12,104 | \$12,600 |
| 6232 | Computer Supplies | \$10,643 | \$5,022 | \$12,000 | \$8,000 | \$9,500 |
| 6280 | Collection Fees | \$2,756 | \$1,518 | \$3,000 | \$2,500 | \$3,000 |
| 6305 | R & M Office Equipment | \$5,793 | \$5,494 | \$6,200 | \$5,500 | \$5,345 |
| 6355 | Contractual Services | \$133 | \$213 | \$500 | \$500 | \$3,000 |
| 6425 | Office Furniture & Equipment | \$2,088 | \$0 | \$15,000 | \$13,853 | \$1,500 |
| 6505 | Liability & Property Insurance | \$1,426 | \$1,475 | \$1,629 | \$1,394 | \$1,000 |
| 6515 | Worker's Compensation Self-Ins. | \$622 | \$468 | \$491 | \$491 | \$493 |
| 6625 | Bad Debt Expense | \$2,192 | \$1,372 | \$2,500 | \$1,500 | \$1,500 |
| | Utility Billing | \$312,750 | \$331,776 | \$404,527 | \$391,338 | \$393,325 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #19 — Utility Billing

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Utility Billing Supervisor
- (3) Customer Service Representative
- (1) PT Office Assistant

| | | |
|-------------|-----------------------------------|--------------|
| 6305 | R & M Office Equipment | |
| | Inserter Maintenance | \$1,755.00 |
| | ITRON Maintenance | \$3,590.00 |
| | | Total |
| | | \$5,345.00 |

Subsidized Transportation

The Subsidized Transportation department is set up to account for the costs to provide subsidized bus service to both senior and handicapped citizens. The City of Batavia has a contract with Aurora Township to provide this intergovernmental function. Expenses are tracked and reported each month by the Finance Department to PACE. Partial funding is reimbursed through a grant from Pace and minor revenues are received from ticket sales. The service is not self-supporting and the remaining expenses are funded by a split between the City and Batavia Township, which also benefits from this activity.

The Administrative Assistant to the Mayor coordinates the contract with Aurora Township and is the City liaison for this valuable service.

The current program now being offered may change in 2008 but it is unknown at this time how the proposed changes may impact Batavia; therefore, this budget has been prepared in conjunction with past years format.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #27 — Subsidized Transportation

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|------|----------------------------------|-----------------|-----------------|-----------------|-------------------|-----------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6235 | Printing & Photo | \$191 | \$0 | \$0 | \$0 | \$0 |
| 6241 | Fuel | \$3,679 | \$4,226 | \$4,100 | \$3,900 | \$3,998 |
| 6310 | R & M Vehicles | \$3,645 | \$5,917 | \$5,500 | \$5,500 | \$5,500 |
| 6355 | Contractual Services | \$46,225 | \$47,750 | \$49,375 | \$49,375 | \$49,375 |
| | Subsidized Transportation | \$53,740 | \$57,893 | \$58,975 | \$58,775 | \$58,873 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #27 — Subsidized Transportation

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

6355

Contractual Services

This contract is dependent on the results and implementation of the Ride in Kane Program.

\$49,375.00

Total

\$49,375.00

Police

The Police Department provides law enforcement services and police protection through uniformed patrol, criminal investigations, traffic accident investigations, traffic enforcement, crime prevention, community relations programs, juvenile services and school resource officers. The department has forty-three police officers and a civilian support staff of twelve. The department expects to start 2008 with a full staff after experiencing manpower shortages throughout the last year. Full staffing will allow the department to move forward with some exciting new programs and projects.

The department put a new comprehensive Records Management System into action in 2007. The "New World" system, purchased in part with a federal grant, will streamline booking procedures, allow mobile field reporting by patrol units and offer the ability to track and analyze crime statistics. In conjunction, Batavia spearheaded a co-operative initiative with this software with the cities of Geneva and St. Charles that will provide module compatibility, cost sharing and customized programs making this project an innovative and forward-looking endeavor.

The Patrol Division, the backbone of the police mission in Batavia, continue to handle a large volume of calls, providing the citizens of Batavia comprehensive, quality public service. In 2007, the officers began dispatch communications with Tri-Com, using a modern CAD dispatch system, giving officers greater accessibility to critical information. The officers are now able to obtain safety information, address information and history in the squad car and will have the future ability to do mobile reporting and communicate with the Records staff at City Hall.

Patrol will again place an emphasis on traffic movement and enforcement. A focus toward accident reduction will be undertaken, beginning with research into photo enforcement as it relates to red light violations, a major cause of automobile accidents. The department will also participate in the annual IDOT "Buckle-up" campaign.

The Investigations Division will continue the aggressive investigation of narcotics trafficking in 2008. Undercover efforts in 2007, resulted in several search warrants being executed, vehicles seized and the arrest and conviction of many individuals involved in the illegal sale of narcotics in our community.

A DARE pilot program will be implemented at the middle school in 2008. The program will focus on providing 7th grade students with the tools needed to face mounting peer pressure and will re-emphasize the 5th grade instruction on the importance of remaining drug and alcohol free.

Two new public relations programs that began in 2007 will continue in 2008. The Citizen Police Academy, comprised of Batavia businesspersons and residents, had two classes of participants complete the 10-week program. The graduates were exposed to many areas of law enforcement; gaining valuable insight into police work and learning what role they can play in keeping our community safe. The first Annual Night Out Against Crime took place at Quarry Park in the summer of 2007 and was a huge success. Several public entities along with some corporate assistance came together to make this a great community event with over 1,000 attendees.

The entire Batavia Police Department looks forward to a new year, with new challenges, projects and programs, targeted at making Batavia a safe, family oriented community.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #31 — Police Admin & Operations

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|--------------------------------------|-----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$3,311,855 | \$3,457,917 | \$3,875,130 | \$3,775,130 | \$4,046,373 |
| 6102 | Overtime | \$287,112 | \$324,790 | \$308,375 | \$560,000 | \$408,875 |
| 6105 | Outside Work Agreement | \$8,928 | \$11,272 | \$13,500 | \$13,500 | \$19,250 |
| 6107 | Part-time Wages | \$120,742 | \$129,267 | \$123,608 | \$126,000 | \$132,747 |
| 6120 | City Health Ins Contribution | \$590,217 | \$703,785 | \$1,030,215 | \$1,017,740 | \$799,688 |
| 6121 | City IMRF Pension Contribution | \$39,768 | \$46,192 | \$43,876 | \$43,470 | \$44,914 |
| 6122 | City Share FICA and Medicare | \$67,565 | \$73,036 | \$97,088 | \$99,221 | \$103,596 |
| 6123 | City Pension Contribution | \$721,691 | \$777,012 | \$844,208 | \$844,208 | \$916,399 |
| 6147 | Board of Police & Fire Commission | \$29,992 | \$561 | \$18,000 | \$11,000 | \$14,100 |
| 6205 | Memberships | \$5,642 | \$6,243 | \$7,770 | \$7,770 | \$9,345 |
| 6208 | Education Reimbursement | \$4,402 | \$2,491 | \$10,000 | \$6,000 | \$5,000 |
| 6210 | Training & Seminars | \$19,772 | \$26,023 | \$47,255 | \$47,255 | \$21,025 |
| 6215 | Resource Materials | \$898 | \$1,257 | \$1,550 | \$1,550 | \$1,550 |
| 6220 | Travel & Mileage | \$98 | \$711 | \$2,550 | \$2,550 | \$1,500 |
| 6225 | Postage & Shipping | \$3,444 | \$3,879 | \$5,000 | \$5,000 | \$5,000 |
| 6230 | Office Supplies | \$13,591 | \$14,148 | \$15,500 | \$15,500 | \$15,500 |
| 6233 | Vehicle Supplies | \$7,465 | \$9,484 | \$7,500 | \$7,500 | \$7,500 |
| 6235 | Printing & Photo | \$7,498 | \$7,947 | \$16,000 | \$10,500 | \$11,000 |
| 6237 | Communication Supplies | \$6,514 | \$0 | \$3,970 | \$3,970 | \$1,500 |
| 6239 | Investigative Supplies | \$1,489 | \$3,921 | \$5,000 | \$5,000 | \$5,000 |
| 6241 | Fuel | \$65,013 | \$82,400 | \$92,000 | \$92,000 | \$94,300 |
| 6242 | Patrol Supplies | \$6,513 | \$14,255 | \$15,540 | \$15,540 | \$8,000 |
| 6246 | Community Relations | \$2,057 | \$3,080 | \$7,550 | \$8,500 | \$5,770 |
| 6247 | Ammunition & Safety | \$6,351 | \$10,277 | \$7,500 | \$8,500 | \$18,500 |
| 6250 | Telephone | \$25,472 | \$19,925 | \$29,600 | \$20,000 | \$21,800 |
| 6255 | Clothing & Uniforms | \$37,257 | \$39,674 | \$57,675 | \$52,050 | \$60,225 |
| 6259 | Meals & Refreshments | \$1,065 | \$911 | \$1,200 | \$1,300 | \$1,300 |
| 6310 | R & M Vehicles | \$45,114 | \$49,442 | \$58,000 | \$50,000 | \$56,000 |
| 6320 | Equipment Rental | \$9,988 | \$10,300 | \$14,850 | \$14,850 | \$14,570 |
| 6340 | R & M Equipment | \$8,950 | \$5,866 | \$10,700 | \$10,700 | \$9,000 |
| 6355 | Contractual Services | \$390,206 | \$403,002 | \$426,715 | \$426,715 | \$529,545 |
| 6371 | Narcotics & Enforcement | \$3,864 | \$5,000 | \$14,600 | \$14,600 | \$13,400 |
| 6425 | Office Furniture & Equipment | \$1,861 | \$3,897 | \$8,050 | \$8,050 | \$2,350 |
| 6445 | Other Equipment | \$19,260 | \$7,092 | \$6,300 | \$6,300 | \$5,000 |
| 6450 | Vehicles & Equipment | \$146,343 | \$46,981 | \$62,482 | \$62,482 | \$146,577 |
| 6505 | Liability & Property Insurance | \$47,955 | \$42,376 | \$45,185 | \$67,513 | \$60,000 |
| 6515 | Worker's Compensation Self-Ins. | \$98,902 | \$106,771 | \$112,110 | \$112,110 | \$113,565 |
| Police Admin & Operations | | \$6,164,854 | \$6,451,185 | \$7,446,152 | \$7,574,074 | \$7,729,764 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #31 — Police Admin & Operations

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Chief of Police
- (2) Commander
- (1) Administrative Sergeant
- (1) Detective Sergeant
- (5) Detective
- (6) Patrol Sergeant
- (24) Patrol Officer
- (1) Community Relations/Dare Officer
- (1) High School Resource Officer
- (1) Middle School Resource Officer
- (1) Administrative Secretary
- (2) Community Service Officer
- (1) Records Supervisor
- (4) Records Technician
- (4) PT Records Technician

| | | |
|-------------|--|--------------------|
| 6147 | Board of Police & Fire Commission | |
| | Fire Lieutenant Promotional Testing in 2008 | \$14,100.00 |
| | Total | \$14,100.00 |

| | | |
|-------------|---------------------------------|--------------------|
| 6235 | Printing & Photo | |
| | Warning Tickets | \$2,000.00 |
| | State Citations | \$2,000.00 |
| | Printed Paper Supplies | \$4,300.00 |
| | Community Relations Printings | \$700.00 |
| | Photography Supplies & Printing | \$2,000.00 |
| | Total | \$11,000.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #31 — Police Admin & Operations

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

6242 Patrol Supplies

| | |
|--|-------------------|
| Gloves, Blankets, Flares, Radio Ear Pieces, etc. | \$8,000.00 |
| Total | \$8,000.00 |

6247 Ammunition & Safety

| | |
|---|--------------------|
| Ammunition - Price Increase for Bulk Ammo | \$18,500.00 |
| Total | \$18,500.00 |

6250 Telephone

| | |
|------------------------|--------------------|
| Cellular Phone Service | \$15,780.00 |
| Landline Phones | \$6,020.00 |
| Total | \$21,800.00 |

6255 Clothing & Uniforms

| | |
|---|--------------------|
| Officer Clothing Allowances | \$34,400.00 |
| Uniforms & Equipment Records/CSO's | \$4,500.00 |
| Patches, Insignias, Nametags & CSO Badges | \$1,000.00 |
| Body Armor Replacement Costs & Gear | \$12,000.00 |
| Award Ribbons/Commendation Bars | \$1,500.00 |
| Damaged Uniforms | \$1,200.00 |
| Fitting for Gas Masks | \$5,625.00 |
| Total | \$60,225.00 |

6259 Meals & Refreshments

| | |
|----------------|-------------------|
| Prisoner Meals | \$1,300.00 |
| Total | \$1,300.00 |

6320 Equipment Rental

| | |
|---------------------------|------------|
| Copy Machine Leases | \$9,820.00 |
| Copier Maintenance | \$4,000.00 |
| Rental of Portable Radios | \$750.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #31 — Police Admin & Operations

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | | Total | |
|-------------|--|--------------|---------------------|
| | | Total | \$14,570.00 |
| 6340 | R & M Equipment | | |
| | General Maintenance | | \$5,000.00 |
| | Portable Truck Scale Maintenance & Recertification | | \$2,000.00 |
| | | Total | \$7,000.00 |
| 6355 | Contractual Services | | |
| | TriCom Agreement | | \$397,495.00 |
| | Building Maintenance | | \$25,785.00 |
| | Ordinance Prosecution Fees | | \$23,650.00 |
| | Kane County Animal Control | | \$15,000.00 |
| | BPD Portion BHS Drug Coordinator Salary | | \$19,215.00 |
| | Car Wash Contract | | \$6,500.00 |
| | Pension Actuarial | | \$2,000.00 |
| | Firearm Training & Range Agreements | | \$1,700.00 |
| | AID - Victim Services Program Agreement | | \$15,000.00 |
| | Rental Contract for Undercover Vehicles | | \$7,200.00 |
| | Various Professional Services | | \$6,350.00 |
| | Lexipol Policy Manual and Training Service | | \$9,650.00 |
| | | Total | \$529,545.00 |
| 6371 | Narcotics & Enforcement | | |
| | Undercover Operations | | \$12,000.00 |
| | Surveillance Radios | | \$1,400.00 |
| | | Total | \$13,400.00 |
| 6445 | Other Equipment | | |
| | Digital Camera System for Interview Room | | \$5,000.00 |
| | | Total | \$5,000.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #31 — Police Admin & Operations

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | | |
|-------------|--|---------------------|
| 6450 | Vehicles & Equipment | |
| | Opticoms for Marked Units | \$2,600.00 |
| | Four Ford Crown Victorias | \$93,048.00 |
| | Registration/Titles/Plates | \$2,000.00 |
| | Change Out Communications/Equipment & Striping | \$18,000.00 |
| | Replacement Lightbars (LED) | \$8,000.00 |
| | Repair Replaced Squads | \$6,000.00 |
| | Replace CSO 1996 Pickup Truck | \$16,929.00 |
| | Total | \$146,577.00 |

Fire

The Fire Department provides emergency medical, fire and rescue, public fire education, and fire prevention services to the citizens and visitors of the City of Batavia and the Batavia Township and Countryside Fire Protection District. The department responded to 3,146 incidents in 2006, of which 1,344 were fire related and 1,802 were emergency medical. Projections for 2007 are expected to be 3,255 incidents.

Annual inspections are made in commercial and industrial complexes, schools and churches. Fire Prevention reviews building plans for new construction or renovations for compliance with fire and building codes for all structures, except one and two family dwellings. The Public Education staff visit all classrooms in grades K - 5, and do many preschool education sessions. Department members perform daily training drills, daily inspection and maintenance of apparatus and equipment and daily maintenance and cleaning of both fire stations. The Department personnel participate in M.A.B.A.S. special teams including hazardous materials, water rescue, technical rescue and fire investigation. The Department has an Insurance Services Office rating of Class 3, Class 1 is the best Class and Class 10 is the poorest.

Plans for 2008 include efforts to recruit additional paid-on-call firefighters to keep the part-time firefighter core working successfully. We plan on hiring six paid-on-call firefighters and training them in house in our own recruit firefighting academy. Engine #1, a 1986 Pumper, was planned for replacement in 2006, but this was delayed due to lack of funds in the capital development fund, and it will be replaced in 2008.

One paid-on-call firefighter was certified as a paramedic in 2007 for a total of eight and three more will become certified in 2008. There are currently eight full-time firefighter/paramedics and twelve Tri-City Ambulance contractual paramedic/firefighters for a total of 28 paramedics to support and enhance the growing emergency medical needs of the community. In future years, we plan on creating a paramedic engine at the West Fire Station to supplement the paramedic engine at the East Fire Station as our calls for emergency medical services continue to grow.

During 2007, we received a F.E.M.A. grant in the amount of \$142,149 to replace our outdated self-contained breathing apparatus.

We look forward to the first full year in the new fire stations. The department is thankful to the citizens, the Mayor and the City Council for supporting the expansion and improvements at the fire stations.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #32 — Fire Services

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|----------------------|---------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6101 | Salaries and Wages | \$1,571,850 | \$1,764,201 | \$1,867,668 | \$1,890,000 | \$1,991,632 |
| 6102 | Overtime | \$251,659 | \$141,970 | \$140,000 | \$162,000 | \$180,000 |
| 6107 | Part-time Wages | \$377,731 | \$444,852 | \$489,315 | \$471,000 | \$505,356 |
| 6120 | City Health Ins Contribution | \$277,549 | \$357,425 | \$514,910 | \$537,129 | \$436,889 |
| 6121 | City IMRF Pension Contribution | \$8,017 | \$8,442 | \$5,344 | \$5,344 | \$5,334 |
| 6122 | City Share FICA and Medicare | \$52,043 | \$57,796 | \$69,805 | \$69,047 | \$73,540 |
| 6123 | City Pension Contribution | \$403,554 | \$428,874 | \$429,384 | \$429,384 | \$512,346 |
| 6205 | Memberships | \$2,856 | \$3,055 | \$2,600 | \$2,900 | \$4,700 |
| 6209 | Training EMS | \$1,511 | \$390 | \$1,500 | \$1,200 | \$4,700 |
| 6210 | Training & Seminars | \$18,685 | \$23,820 | \$24,000 | \$25,000 | \$23,900 |
| 6213 | Fire Prevention | \$2,250 | \$2,245 | \$2,500 | \$2,500 | \$1,500 |
| 6215 | Resource Materials | \$1,001 | \$1,768 | \$2,000 | \$2,000 | \$2,000 |
| 6225 | Postage & Shipping | \$1,890 | \$1,642 | \$1,800 | \$1,800 | \$2,000 |
| 6230 | Office Supplies | \$5,434 | \$3,621 | \$4,300 | \$4,300 | \$4,300 |
| 6233 | Vehicle Supplies | \$25,516 | \$25,901 | \$24,750 | \$24,750 | \$24,750 |
| 6235 | Printing & Photo | \$7,085 | \$3,165 | \$3,600 | \$1,500 | \$2,500 |
| 6237 | Communication Supplies | \$14,694 | \$18,178 | \$15,000 | \$17,000 | \$15,000 |
| 6239 | Investigative Supplies | \$818 | \$2,554 | \$2,500 | \$1,500 | \$1,000 |
| 6241 | Fuel | \$18,318 | \$26,434 | \$25,651 | \$33,500 | \$34,300 |
| 6250 | Telephone | \$18,430 | \$18,893 | \$20,000 | \$17,500 | \$20,000 |
| 6251 | Education Program | \$14,445 | \$14,409 | \$14,000 | \$14,000 | \$12,000 |
| 6253 | Haz-Mat Program | \$1,731 | \$2,419 | \$3,200 | \$3,855 | \$3,200 |
| 6255 | Clothing & Uniforms | \$26,764 | \$27,849 | \$27,500 | \$30,500 | \$35,120 |
| 6256 | Rescue Materials | \$7,031 | \$5,220 | \$5,000 | \$5,000 | \$1,000 |
| 6257 | Medical Supplies | \$2,955 | \$10,269 | \$2,600 | \$2,600 | \$3,000 |
| 6259 | Meals & Refreshments | \$3,623 | \$5,459 | \$6,000 | \$6,000 | \$5,000 |
| 6260 | Utilities | \$22,550 | \$15,183 | \$20,000 | \$17,500 | \$40,000 |
| 6264 | General Supplies | \$7,461 | \$6,993 | \$8,000 | \$8,000 | \$8,000 |
| 6310 | R & M Vehicles | \$31,356 | \$29,368 | \$28,500 | \$35,000 | \$31,500 |
| 6315 | R & M Building | \$30,862 | \$15,288 | \$5,000 | \$5,000 | \$12,000 |
| 6340 | R & M Equipment | \$6,142 | \$7,958 | \$7,800 | \$6,800 | \$7,800 |
| 6355 | Contractual Services | \$372,924 | \$361,054 | \$442,804 | \$355,000 | \$353,381 |
| 6373 | S.C.B.A. Equipment | \$10,741 | \$15,455 | \$165,965 | \$165,965 | \$5,000 |
| 6425 | Office Furniture & Equipment | \$1,610 | \$0 | \$6,500 | \$9,200 | \$1,000 |
| 6445 | Other Equipment | \$12,493 | \$31,346 | \$13,110 | \$13,100 | \$15,100 |
| 6505 | Liability & Property Insurance | \$37,882 | \$40,680 | \$43,789 | \$37,488 | \$43,525 |
| 6515 | Worker's Compensation Self-Ins. | \$156,383 | \$162,135 | \$170,137 | \$170,226 | \$159,335 |
| Fire Services | | \$3,807,844 | \$4,086,311 | \$4,616,532 | \$4,584,588 | \$4,581,708 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #32 — Fire Services

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Fire Chief
- (1) Deputy Chief
- (1) Fire Marshal
- (3) Battalion Chief
- (6) Lieutenant
- (8) Firefighter/Paramedic
- (4) Firefighter
- (1) Administrative Secretary
- (46) Paid On Call Firefighter

6209 Training EMS

| | |
|-----------------------------|-------------------|
| EMS Instructors Course | \$1,300.00 |
| EMS School for Paid-On-Call | \$3,000.00 |
| Other Seminars | \$400.00 |
| Total | \$4,700.00 |

6210 Training & Seminars

| | |
|--|--------------------|
| Fire Academy Classes | \$1,000.00 |
| Officer Fireground and Command School | \$4,700.00 |
| Advanced Firefighting and Fire Academy | \$2,900.00 |
| Fire Administration Conferences | \$2,500.00 |
| State Certification Classes | \$7,600.00 |
| Other Training | \$2,200.00 |
| Rescue Training | \$3,000.00 |
| Total | \$23,900.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #32 — Fire Services

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

6237 **Communication Supplies**

| | |
|----------------------------|--------------------|
| Batteries, Cases, Chargers | \$3,000.00 |
| Pagers | \$5,000.00 |
| Portable Radios | \$7,000.00 |
| Total | \$15,000.00 |

6310 **R & M Vehicles**

| | |
|--------------------------------------|--------------------|
| Brake Inspections for T-1, E2 and S2 | \$2,000.00 |
| Brake Jobs for E-4 and E-5 | \$12,000.00 |
| Tower Ladder Inspection and Testing | \$4,000.00 |
| Ground Ladder Inspections | \$2,500.00 |
| Engine 5 Transmission Service | \$1,000.00 |
| Tires for E-4 and S-2 | \$2,500.00 |
| General Repairs | \$7,500.00 |
| Total | \$31,500.00 |

6355 **Contractual Services**

| | |
|-----------------------------------|---------------------|
| Fire Protection Engineer | \$2,000.00 |
| Tri-City Ambulance (Based on EAV) | \$294,531.00 |
| Tri-Com Dispatch | \$44,000.00 |
| M.A.B.A.S. | \$1,300.00 |
| Pension Actuarial | \$2,000.00 |
| Fire Extinguisher Maintenance | \$800.00 |
| Opticoms - Kirk & Hubbard | \$6,500.00 |
| Professional Services | \$2,250.00 |
| Total | \$353,381.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #32 — Fire Services

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | | |
|-------------|-------------------------------------|--------------------|
| 6445 | Other Equipment | |
| | Hose Replacement Program | \$9,500.00 |
| | Hose Roller | \$1,600.00 |
| | Nozzles | \$2,100.00 |
| | Submersible Water Pump for Flooding | \$600.00 |
| | Other Equipment | \$1,300.00 |
| | Total | \$15,100.00 |

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #33 — E.S.D.A.

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|-----------------|------------------------------|-----------------|-----------------|-----------------|-------------------|-----------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 6107 | Part-time Wages | \$8,482 | \$8,778 | \$8,900 | \$9,129 | \$9,494 |
| 6122 | City Share FICA and Medicare | \$649 | \$672 | \$681 | \$698 | \$726 |
| 6202 | Meal Allowance | \$44 | \$281 | \$250 | \$400 | \$800 |
| 6205 | Memberships | \$1,829 | \$525 | \$0 | \$0 | \$325 |
| 6210 | Training & Seminars | \$148 | \$54 | \$1,000 | \$800 | \$600 |
| 6220 | Travel & Mileage | \$2,815 | \$3,376 | \$3,200 | \$3,500 | \$3,500 |
| 6230 | Office Supplies | \$282 | \$129 | \$250 | \$700 | \$800 |
| 6241 | Fuel | \$36 | \$431 | \$300 | \$300 | \$300 |
| 6242 | Patrol Supplies | \$175 | \$140 | \$200 | \$400 | \$700 |
| 6250 | Telephone | \$851 | \$1,394 | \$1,000 | \$3,500 | \$1,500 |
| 6255 | Clothing & Uniforms | \$305 | \$610 | \$500 | \$200 | \$200 |
| 6260 | Utilities | \$2,383 | \$1,903 | \$1,250 | \$700 | \$1,000 |
| 6310 | R & M Vehicles | \$78 | \$2,253 | \$500 | \$4,500 | \$6,000 |
| 6315 | R & M Building | \$652 | \$1,292 | \$250 | \$300 | \$500 |
| 6320 | Equipment Rental | \$1,212 | \$1,201 | \$1,500 | \$1,700 | \$3,120 |
| 6340 | R & M Equipment | \$1,033 | \$3,034 | \$2,500 | \$6,000 | \$4,575 |
| 6355 | Contractual Services | \$6,416 | \$5,500 | \$8,500 | \$0 | \$10,900 |
| 6445 | Other Equipment | \$0 | \$875 | \$1,000 | \$1,250 | \$6,800 |
| E.S.D.A. | | \$27,390 | \$32,448 | \$31,781 | \$34,077 | \$51,840 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #33 — E.S.D.A.

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | | | |
|-------------|------------------|--------------|-------------------|
| 6260 | Utilities | | |
| | Tornado Sirens | | \$1,000.00 |
| | | Total | \$1,000.00 |

| | | | |
|-------------|---|--------------|--------------------|
| 6355 | Contractual Services | | |
| | Installation of Tornado Siren | | \$10,000.00 |
| | Printing Updates to Emergency Preparedness Plan | | \$900.00 |
| | | Total | \$10,900.00 |

Streets and Sanitation

The Streets and Sanitation Department is responsible for a variety of public services such as snow plowing; street sweeping; roadway maintenance; maintenance of the City storm sewer system; lawn maintenance of City properties; detention/retention pond maintenance; brush collection; fall leaf collection; parkway tree planting and maintenance; sidewalk programs; and mosquito control. In addition, Streets and Sanitation provides all maintenance operations for the City's two cemeteries.

A new initiative in 2008 will be the first phase of a Bicycle Plan, which will include roadway striping for bike lanes. The department, in conjunction with Community Development and Engineering, will do detailed planning over the winter, including fabrication of the signs. In the spring Community Development will notify residents along streets that will be striped with bike/parking lanes, and the Street Department will begin the striping, signing and other minor work. Plans for 2008 include striping & signing Millview Drive, Raddant Road, McKee Street and Western Avenue. The Street Department will use thermoplastic striping if the street surface is good, and will paint the stripes if the surface is deteriorated. Signs will be installed per the map adopted in the Bicycle Plan to identify bike routes, including share the road signs.

The budget also includes plans to contract with a Certified Arborist consultant to inspect and re-inventory the remaining parkway and City-owned trees not evaluated in 2007. This tree inspection will assist us in identifying the work that is needed to maintain our tree inventory. We will continue our battle against the emerald ash borer, which will again require more removals than in 2007, as well as the commencement of an EAB Remediation Plan.

Public Works projects budgeted in the TIF include a new membrane for the State Street Parking Garage to be constructed after the bridge is completed.

The replacement of a 1995 12-yard dump truck, a 1994 combination backhoe, and a 1996 end loader are budgeted in the Public Works Capital Fund.

The sidewalk program, which is administered by Streets, is budgeted in the MFT/Street Activities area. The program is budgeted at the same level as 2007.

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #45 — Streets and Sanitation

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|-------------------------------|---------------------------------|--------------------|--------------------|--------------------|-------------------------------------|--------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 BUDGET 2008 | |
| 6101 | Salaries and Wages | \$1,056,130 | \$1,086,544 | \$1,244,460 | \$1,201,957 | \$1,294,759 |
| 6102 | Overtime | \$54,790 | \$55,426 | \$43,000 | \$80,000 | \$65,000 |
| 6103 | Double-time | \$61,258 | \$34,545 | \$43,000 | \$80,000 | \$65,000 |
| 6104 | Stand-by | \$23,227 | \$23,850 | \$26,000 | \$26,000 | \$27,000 |
| 6107 | Part-time Wages | \$19,760 | \$17,246 | \$23,000 | \$23,000 | \$25,000 |
| 6120 | City Health Ins Contribution | \$214,439 | \$239,569 | \$350,705 | \$350,468 | \$287,474 |
| 6121 | City IMRF Pension Contribution | \$109,985 | \$122,820 | \$137,816 | \$141,016 | \$141,547 |
| 6122 | City Share FICA and Medicare | \$88,577 | \$88,780 | \$105,529 | \$107,938 | \$112,972 |
| 6125 | Unemployment Payments | \$0 | \$0 | \$0 | \$8,000 | \$5,000 |
| 6202 | Meal Allowance | \$2,244 | \$720 | \$2,000 | \$3,000 | \$3,500 |
| 6210 | Training & Seminars | \$2,940 | \$3,592 | \$4,000 | \$4,500 | \$4,000 |
| 6220 | Travel & Mileage | \$47 | \$2 | \$600 | \$50 | \$250 |
| 6222 | Supplies Other Equipment | \$16,727 | \$14,313 | \$15,000 | \$10,000 | \$15,000 |
| 6230 | Office Supplies | \$1,193 | \$2,679 | \$1,200 | \$1,400 | \$1,500 |
| 6233 | Vehicle Supplies | \$32,776 | \$33,905 | \$30,000 | \$35,000 | \$35,000 |
| 6237 | Communication Supplies | \$637 | \$3,744 | \$3,000 | \$1,000 | \$1,500 |
| 6240 | Materials | \$90,000 | \$96,492 | \$95,000 | \$115,000 | \$115,000 |
| 6241 | Fuel | \$49,405 | \$84,965 | \$51,800 | \$61,482 | \$63,020 |
| 6243 | Salt & Deicers | \$115,890 | \$101,745 | \$155,000 | \$155,280 | \$115,000 |
| 6245 | Advertisements | \$1,290 | \$1,111 | \$1,000 | \$1,000 | \$1,000 |
| 6250 | Telephone | \$8,322 | \$9,059 | \$9,000 | \$9,000 | \$9,500 |
| 6255 | Clothing & Uniforms | \$14,214 | \$10,566 | \$12,000 | \$12,000 | \$13,000 |
| 6259 | Meals & Refreshments | \$1,268 | \$1,689 | \$1,300 | \$1,000 | \$1,000 |
| 6260 | Utilities | \$9,861 | \$10,690 | \$13,000 | \$14,400 | \$16,125 |
| 6261 | Safety Supplies | \$5,239 | \$1,606 | \$6,000 | \$3,000 | \$3,000 |
| 6264 | General Supplies | \$27,420 | \$25,125 | \$23,800 | \$28,854 | \$30,000 |
| 6286 | Landfill Fees | \$53,151 | \$3,002 | \$10,000 | \$3,240 | \$4,000 |
| 6310 | R & M Vehicles | \$5,613 | \$14,567 | \$12,500 | \$20,000 | \$20,000 |
| 6315 | R & M Building | \$34,600 | \$72,468 | \$44,000 | \$20,000 | \$43,500 |
| 6320 | Equipment Rental | \$6,602 | \$705 | \$3,000 | \$2,000 | \$3,000 |
| 6340 | R & M Equipment | \$13,858 | \$16,350 | \$16,000 | \$12,000 | \$15,000 |
| 6355 | Contractual Services | \$200,999 | \$280,243 | \$360,800 | \$279,800 | \$295,500 |
| 6356 | Mosquito Abatement | \$74,430 | \$77,972 | \$80,000 | \$80,500 | \$85,000 |
| 6357 | Forestry and Tree Service | \$78,721 | \$93,387 | \$115,000 | \$115,000 | \$200,000 |
| 6425 | Office Furniture & Equipment | \$6,948 | \$11,015 | \$3,500 | \$500 | \$2,000 |
| 6445 | Other Equipment | \$11,230 | \$53,942 | \$25,000 | \$16,000 | \$11,000 |
| 6450 | Vehicles & Equipment | \$50,211 | \$0 | \$50,000 | \$52,569 | \$0 |
| 6505 | Liability & Property Insurance | \$13,535 | \$13,332 | \$13,947 | \$23,337 | \$25,000 |
| 6515 | Worker's Compensation Self-Ins. | \$90,278 | \$96,709 | \$101,544 | \$101,544 | \$101,494 |
| Streets and Sanitation | | \$2,647,815 | \$2,804,475 | \$3,232,501 | \$3,200,835 | \$3,256,641 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #45 — Streets and Sanitation

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

PERSONNEL

- (1) Superintendent of Streets
- (1) Assistant to Superintendent
- (3) Public Works Crewleader
- (1) Mechanic
- (12) Public Works Maintenance Worker
- (1) Administrative Secretary
- (4) Public Works Laborer
- (1) PT Administrative Secretary

| | | |
|-------------|--|--------------------|
| 6315 | R & M Building | |
| | General Maintenance of the Public Works Building | \$15,000.00 |
| | Cleaning Services for the Public Works Offices | \$4,500.00 |
| | Warehouse Lift for the Loading Dock | \$5,000.00 |
| | Repairs - Gas Pump Concrete, Structures and Anodes | \$19,000.00 |
| | Total | \$43,500.00 |

| | | |
|-------------|--|-------------|
| 6355 | Contractual Services | |
| | Alarm Detection @ PW | \$2,500.00 |
| | Gravestone Repairs | \$4,500.00 |
| | Hauling of Spoils and Snow | \$15,000.00 |
| | Complete Paving of the West Side Cemetery | \$25,000.00 |
| | Contract Lawn Maintenance of City Properties | \$75,000.00 |
| | Weed Control of City Properties | \$14,000.00 |
| | Detention Pond Grading & Plantings | \$5,000.00 |
| | Open Ditch Clearing & Grading | \$10,000.00 |
| | Maintenance of City Fences & Railings | \$5,000.00 |
| | Temp. Staff for Leaf Collection | \$17,000.00 |
| | Pond Algae Treatments | \$10,000.00 |
| | Portable Toilet Rentals - Cemeteries | \$2,000.00 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #45 — Streets and Sanitation

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | |
|-------------------------------|---------------------|
| Mudjacking Sidewalks | \$5,000.00 |
| Brush Collection Program | \$92,000.00 |
| Irrigation System Maintenance | \$1,500.00 |
| Roadway Striping | \$5,000.00 |
| Bike Lane Striping | \$7,000.00 |
| Total | \$295,500.00 |

6357 Forestry and Tree Service

| | |
|---|---------------------|
| Tree Maintenance & Emerald Ash Borer Plan | \$200,000.00 |
| Total | \$200,000.00 |

6445 Other Equipment

| | |
|---|--------------------|
| Small Equipment Replacement | \$6,000.00 |
| Sonic Wave Equipment for Eliminating Algae from Ponds | \$5,000.00 |
| Total | \$11,000.00 |

CITY OF BATAVIA 2008 BUDGET

EXPENSE SUMMARY

Fund #10 — General Activities

Department #90 — Interfund Allocations

| ACCT | DESCRIPTION | APPROVED | | | PROPOSED | |
|------------------------------|-----------------------------------|------------------|--------------------|--------------------|--------------------|--------------------|
| | | ACTUAL 2005 | ACTUAL 2006 | BUDGET 2007 | ESTIMATED 2007 | BUDGET 2008 |
| 7018 | Transfer to MFT/Street Imp. Fd18 | \$498,441 | \$625,776 | \$636,571 | \$660,884 | \$656,740 |
| 7041 | Transfer to Fire Station DS Fd41 | \$0 | \$738,727 | \$728,168 | \$728,168 | \$730,369 |
| 7042 | Transfer to Deerpath Bridge Fd42 | \$0 | \$0 | \$0 | \$0 | \$16,000 |
| 7046 | Transfer to FS Renovations Fd46 | \$0 | \$0 | \$792,542 | \$653,733 | \$92,736 |
| 7053 | Transfer to Fire & PW DS Fd53 | \$113,474 | \$65,386 | \$84,633 | \$84,633 | \$86,017 |
| 7055 | Transfer to Flood DS Fd55 | \$342,484 | \$341,177 | \$284,324 | \$284,324 | \$235,580 |
| 7059 | Transfer to Donovan Bridge Fd59 | \$0 | \$0 | \$428,681 | \$426,681 | \$688,548 |
| 7071 | Transfer to PW Capital Dev Fd71 | \$0 | \$0 | \$75,000 | \$75,000 | \$200,000 |
| 7072 | Transfer to Fire Capital Dev Fd72 | \$0 | \$200,000 | \$100,000 | \$100,000 | \$125,000 |
| Interfund Allocations | | \$954,399 | \$1,971,066 | \$3,129,919 | \$3,013,423 | \$2,830,990 |

CITY OF BATAVIA 2008 BUDGET

Fund # 10 — General Activities

Department #90 — Interfund Allocations

JUSTIFICATION OF SIGNIFICANT BUDGETED ITEMS

Account

| | | | |
|-------------|--|--------------|---------------------|
| 7018 | Transfer to MFT/Street Imp. Fd18 | | |
| | Transfer to Street Program - 1% of each Utility Tax less amount of Transfer to Fund 42 for Deerpath Bridge. | | \$656,740.00 |
| | | Total | \$656,740.00 |
| <hr/> | | | |
| 7042 | Transfer to Deerpath Bridge Fd42 | | |
| | Transfer for 20% Share of Deerpath Bridge Eng. | | \$16,000.00 |
| | | Total | \$16,000.00 |