

BOARD OF FIRE & POLICE COMMISSIONERS

100 NORTH ISLAND AVENUE

BATAVIA, ILLINOIS 60510

MEETING MINUTES

February 15, 2022

NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Board and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

This meeting took place in person at the Batavia Police Department Conference room.

This meeting was delayed due to technical issues.

Meeting started at 12:18 p.m.

Roll Call

Members Present: Chairman Nancy Vance; Secretary Dennis Anderson (In person), Commissioner Randy Zies (Remote via Zoom)

Members Absent:

Others Present: Chief of Police Daniel Eul; Deputy Chief Shawn Mazza; Fire Department Deputy Chief Craig Hanson; Recording Secretary Joanne Miller
Police Detectives: Sgt. Gary La Barbera, Richard Hall; Bradford Wicks; Robert Sbarboro; Elizabeth Webb.
Police Candidates: Travis Kurtz; Michael Lupa; Luis Tagle; Douglas Kucik, Brett Essick

PUBLIC COMMENTS

None.

MEETING MINUTES

Motion: To approve the Regular Meeting Minutes for January 11, 2022, as submitted.

Maker: Anderson

Second: Zies

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

CORRESPONDENCE

Motion: To approve paying invoice Batavia PD 22-01 from Trotsky Investigative Polygraph, Inc, in the amount of \$825 to conduct five polygraphs for police candidates: Kucik, Essick, Tagle, Lupa & Kurtz.

Maker: Anderson

Second: Zies

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

Mayor's authorization to Hire two (2) New Patrol Officers

The Commissioners accepted Mayor Schielke's memo dated January 20, 2022, authorizing the Board to hire two new Patrol Officers. One to fill a vacancy created by Officer Richard Brouillette's retirement on February 1, 2022, and one to fill a vacancy created by Officer Thomas Doggett's retirement on March 21, 2022.

NEW BUSINESS

Fire Department: Fire Chief Update

Chief Deicke recently retired, and Deputy Chief Craig Hansen has been appointed as the interim Fire Chief until a new Fire Chief is appointed. It has been decided that the City will hire a third-party consultant to determine who will be appointed as the new Fire Chief.

Police Department

Police Officer Testing

The Board discussed setting up police testing for June 11, 2022, at Rotolo Middle School. They discussed using the same testing company as before, Stanard and Associates, Inc, to create an advertisement, collect and review applications and, conduct and score the written examination. Currently, the Commissioners are planning to do the test “in person”. The testing process will consist of the mandatory orientation, physical ability test (conducted by the Police Department) and written examination which will be done all in one day. The City of Batavia will pay the candidate fees.

Motion: To approve the “Services Agreement” from Stanard and Associates, Inc. which states that City of Batavia Police Department will pay \$45 per application or \$1500, if less than 33 applicants, and the additional fee of \$15 per applicant to conduct additional tests: The Public Safety Normative Survey (PSNS) and The Public Safety Practical Skills (PSPS). These fees included: Collecting and reviewing applications, online conducting written exams on site, providing test booklets, and scoring of the exams.

Maker: Zies

Second: Anderson

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

Motion: To approve conducting Police Officer testing on June 11, 2022, at Rotolo Middle School.

Maker: Anderson

Second: Zies

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

Hiring of Police Candidates

Police Candidates Oral Interviews

Police candidates who are interviewing today: Travis Kurtz; Michael Lupa; Luis Tagle; Douglas Kucik, Brett Essick

Executive Session

The Board entered into Executive Session at 12:37 p.m.

Motion: To approve going into Executive Session to discuss Personnel Matters at 12:37 p.m.

Maker: Anderson

Second: Zies

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

Motion: To approve leaving Executive Session and returning to Open Session at 4:30 p.m.

Maker: Zies

Second: Anderson

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

Open Session

The Board returned to Open Session at 4:30 p.m.

Travis Kurtz was invited back into the meeting at 4:30 p.m.

The Board has received authorization from Mayor Schielke to hire three probationary police officers to fill the vacancies created by the retirement of Officer Brouillette, Officer Doggett, and one additional officer. The Board voted on each of the police candidates, who interviewed today, in the order they are listed on the current Police Officer Eligibility List.

Motion: To approve giving a Conditional Offer of employment to Police Candidate Travis Kurtz, based upon successful completion of a psychological exam and medical exam.

Maker: Anderson

Second: Zies

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried.

Motion: To determine Lupa, Tagle, Kucik, and Essick ineligible for further consideration as a Batavia Police Officer for the current Secondary e\Eligibility list which expires on October 5, 2023.

Maker: Anderson

Second: Zies

Voice Vote: 3 Ayes, 0 Nays, 0 Absent. All in favor. Motion carried

The Commissioners gave permission for Investigations to conduct additional background checks on Police Officer candidates from the Secondary Eligibility List.

ADJOURNMENT

There being no further business to consider, a motion was made by Secretary Anderson to adjourn the meeting at 4:32 p.m. Seconded by Commissioner Zies. All in favor. Motion carried.

Ayes 3 Nays 0 Absent 0

The meeting was adjourned 4:42 p.m. The next regular meeting will be Tuesday, March 1, 2022, beginning at 4:00 p.m. This meeting will be held remotely.

Respectfully submitted,

Joanne E Miller

Joanne Miller, Recording Secretary