

# BOARD OF FIRE & POLICE COMMISSIONERS

100 NORTH ISLAND AVENUE

BATAVIA, ILLINOIS 60510

## MEETING MINUTES

July 5, 2022

NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. They are intended to make an official record of the actions taken by the Board and to include some description of discussion points as understood by the minute-taker. They may not reference some of the individual attendee's comments, nor the complete comments if referenced.

This meeting took place remotely via Zoom.

Meeting started at 4:00 p.m.

### Roll Call

Members Present: Chairman Nancy Vance; Secretary Dennis Anderson

Members Absent: Commissioner Randy Zies

Others Present: Chief of Police Daniel Eul; Fire Chief Craig Hanson; Recording Secretary Joanne Miller

### PUBLIC COMMENTS

None.

### MEETING MINUTES

**Motion:** To approve the Regular and Executive Session Meeting Minutes for May 24, 2022.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

**Motion:** To approve the Regular Meeting Minutes for June 7, 2022.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried.

The executive session minutes for June 7, 2022, will be tabled until the next meeting.

### CORRESPONDENCE

**Motion:** To approve paying invoice SA50453 from Stanard and Associates in the amount of \$1860 for online testing of lateral police officers.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

**Motion:** To approve paying invoice SA50749 from Stanard and Associates in the amount of \$3,300.22 for in-person testing of entry level police officers.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

**Motion:** To approve paying invoice: Batavia PD 22-03 from Trotsky Investigative Polygraph, Inc, in the amount of \$165 for a polygraph examination for one police applicant.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

**Motion:** To approve paying invoice 2007471 from Stephen A. Laser Associates in the amount of \$1,100 for two police officer candidate individual assessments.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

### **NEW BUSINESS**

#### **Release of Executive Session Minutes**

**Motion:** To keep executive session minutes confidential for January – May 2022 and all previous executive session minutes.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

#### **Election of Board Members**

**Motion:** To keep the board member positions the same: Nancy Vance, Chairman; Dennis Anderson, Secretary; and Commissioner Randy Zies.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

#### **Fire Department:**

Fire Chief Craig Hanson is still looking at options for in-person firefighter testing. Still no update on filling the Deputy Chief positions.

Chief Hanson left the meeting at 4:19 p.m.

#### **Police Department**

#### **Executive Session**

The Board entered into Executive Session at 4:19 p.m.

**Motion:** To approve going into Executive Session to discuss Personnel Matters at 4:19 p.m.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

**Motion:** To approve leaving Executive Session and returning to Open Session at 4:39 p.m.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

#### **Open Session**

The Board returned to Open Session at 4:39 p.m.

**Motion:** To approve removal of police candidate David Hurwich from the 2021 Secondary Eligibility Register at his request, which was sent April 15, 2022.

**Maker:** Anderson

**Second:** Vance

**Voice Vote:** 2 Ayes, 0 Nays, 1 Absent. All in favor. Motion carried

**Motion:** To approve removal of police candidate James Anichini from the 202 Secondary Eligibility Register at his request, which was sent June 17, 2022.

**Maker:** Anderson

**Second:** Vance

**Motion:** To approve granting police candidate Ran Hackbarth a first pass from the 2022 Secondary Eligibility Register at his request, which was sent June 30, 2022.

**Maker:** Anderson

**Second:** Vance

**Motion:** To approve granting police candidate Joseph Slipke a first pass from the 2022 Secondary Eligibility Register at his request, which was sent June 21, 2022.

**Maker:** Anderson

**Second:** Vance

#### Police Officer Testing July 11, 2022

**Motion:** To approve the Initial Eligibility List for the 2022 Primary Register.

**Maker:** Anderson

**Second:** Vance

57 candidates filled out applications. Calls were made to each applicant to confirm their eligibility to test and answer any questions. Only 38 police candidates attended the July 11, 2022, in-person police test orientation and took the physical ability test. This test is a pass/fail test. 37 candidates passed the physical ability test and were invited to take the written exam. 36 candidates took the written exam, one candidate did not return for the written exam. 12 candidates failed the written exam, and 24 candidates passed the written exam. Letters will be sent to those who failed the written exam on July 6, 2022, via Certified Mail. The candidates who passed the written test will be placed on the initial eligibility list.

The Initial Eligibility Register for the 2022 Primary Register and the Preference Points Claim Form will be mailed via Certified Mail on July 6, 2022. Requests for preference points must be returned on or before July 20, 2022. This information will be emailed to the candidates also.

#### ADJOURNMENT

There being no further business to consider, a motion was made by Commissioner Zies to adjourn the meeting at 4:40 p.m. Seconded by Chairman Vance. All in favor. Motion carried.

Ayes 2 Nays 0 Absent 1

The meeting was adjourned 4:40 p.m. The next regular meeting will be Tuesday, August 2, 2022, beginning at 12:00 p.m. This meeting will be held at the Batavia Police Department 2<sup>nd</sup> floor conference room.

Respectfully submitted,

*Joanne E Miller*

Joanne Miller, Recording Secretary